

# APPLICATION PROCESS



These Legion awards are the highest level of recognition to members for above and beyond service in supporting the Royal Canadian Legion mission to serve Veterans, including serving military and RCMP members and their families, to promote Remembrance, and to serve our communities and our country.

**The awards in subject are not to be based on how many other awards, medals and/or bars have been previously awarded to an individual. As such, any Citation must be reporting not on work for which those normal Legion medals and bars are awarded but outstanding work done representing the Legion.**

## APPROVAL PROCESS: SECTION 207

- Use the current Dominion Command application Form 800281
- The nomination **MUST** be approved at an Executive or General meeting or in-camera meeting of the Branch, Zone, District, or Command, Section 207 b
- A signed and dated copy of Minutes of the meeting where the award was approved must include the name of the person nominated and the names of the nominator and seconder, Section 207 b.  
  
In camera meetings are acceptable but must include the name of the person nominated and the names of the individuals attending the meeting (preferably minutes of the meeting).
- Honours and Awards Committee nominations, without proceeding to an Executive or General meeting for approval, **WILL NOT BE ACCEPTED**
- Include copies of applications and citations of prior awards, i.e. Life and/or MSM (MSA). This aids the Committee members in making proper decisions.

## CITATION SECTION 208

Citation are not a listing of positions held at Branches or Command but a narrative describing the individual dedication and character to Legion work.

- Complete details of all Community Services are required.
- Dates of outstanding service must be included.  
**No service and/or dates should predate the last award received and that includes the Life Membership category. If a previous award or LM has been issued, above and beyond Legion service with dates since that award was presented are the only one applicable and required be provided. Application should not list simply continuation of holding a position that was already listed to support previous award or the LM.**

Each of these areas **must be addressed in detail in the following order:**

1. Service to Veterans and Youth. Section 205 b i-v
2. Service to the Community. Section 205 b viii-xi  
Include all involvement in activities associated to Veterans, Youth, Seniors, and Community Assistance.
3. Above and beyond Service to Branch, Zone, District and/or Command Section 205 vi-vii that are new since awarding last award and not otherwise recognized by other service medals (Like the Branch service medals) or bars.

### Note

The Citation should cover a minimum period of 5 years since the last major award (MSM/MSA/Palms) was presented.