

**TELECONFERENCE
DOMINION COMMAND GOING FORWARD COMMITTEE
26 JUNE 2019, 1400 HRS
MEETING MINUTES**

In Attendance:	Bruce Julian	Chair
	Tom Irvine	Vice-Chair
	Jill Carleton	Member
	Larry Murray	Member
	Kyle Scott	Member
	Robyn Zettler	Member
	Steven Clark	Coordinator

The meeting commenced at 1400 hours (eastern) by teleconference.

1. CHAIR'S OPENING REMARKS

The Chair welcomed all members, including new members Jill Carleton and Steven Clark.

2. GOVERNANCE EFFECTIVENESS

Discussion focused on the need for accountability, having a common understanding of DEC governance, function and responsibilities. Dominion Command governance has not been reviewed since 2008.

Members questioned why the power of the SEO is restricted to the budget and suggested that body should be given increased oversight. The SEO Terms of Reference is attached.

RECOMMENDED: That DEC form a Governance sub-committee with a goal of developing a report to the 2020 Dominion Convention.

3. UNIVERSITY BRANCHES / VIRTUAL BRANCHES

Input will be requested from the Membership Committee and C&L Committee on the development of virtual branches. It was suggested that members of Dominion Command branch 13-013 be surveyed to determine why they are a member of that branch.

4. FINANCIAL FUTURE

Members discussed developing a database of information for branches searching for ideas or answers to address common issues like financial difficulty, building repairs, redevelopment of property, fundraising and availability of provincial / federal funding; they recognized that some Provincial Commands might already have protocols in place.

RECOMMENDED: That a projected cost to develop a database of information for branches be included in the 2020 committee budget.

RECOMMENDED: That the Dominion Treasurer be invited to attend the September meeting.

RECOMMENDED: That comments be received from the Dominion Treasurer regarding budgets, if possible, in advance of the next meeting.

5. MODERNIZATION

a. Revised committee reporting format: A revised format for committee reports to DEC was developed with a goal of providing more focus on committee action items and less time on information-only items. This will enable DEC to focus their discussion and assist with their further evolution from a reporting board to a strategic board.

b. Legion dress: Members discussed instituting a Legion service dress option. Unlike organizations with different Orders of Dress (i.e. CAF Ceremonial Dress No. 1, Service Dress No. 3B, short-sleeved shirt), Legion dress is the same uniform for every Legion ceremony, event or meeting regardless how formal or informal the occasion might be. While still respecting our traditions by retaining full Legion dress for certain occasions, societal norms and expectations have resulted in a transformation re: business attire and a more relaxed dress would be seen as a progressive move for the organization in its appeal to younger Canadians to become members, as well as attracting Veterans of the CAF and RCMP who are used to different orders of dress.

- Ceremonial dress (full Legion dress) would be worn for official parades, Colour Parties, ceremonies, receptions, Veterans' funerals and all other formal occasions as prescribed.
- Service dress or operational dress (i.e. Legion branded polo shirt / short-sleeved shirt) would be worn on non-ceremonial, less formal occasions, such as convention business sessions (other than the official opening ceremony day), meetings, informal branch events, hospital visitations to Veterans, etc.

RECOMMENDED: That DEC investigate instituting a Legion service dress option with a goal of having samples presented to the delegates at the 2020 Dominion Convention.

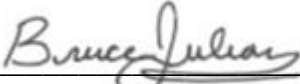
6. NEW BUSINESS

The next meeting is scheduled for Sunday, 15 September, 0900 hrs at Legion House, Ottawa.

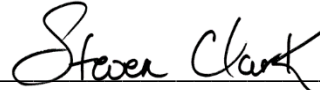
7. ADJOURNMENT

The meeting adjourned at 1545 hrs.

The contents of Committee minutes are subject to the approval of Dominion Executive Council or Dominion Convention as appropriate.



**B. Julian
Chair**



**S. Clark
Coordinator**

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DEC

Dominion Past Presidents

Going Forward Committee Members

Provincial Executive Directors

TERMS OF REFERENCE EXECUTIVE COMMITTEES

They are comprised of the following:

- a. Dominion Executive Council; and
- b. Senior Elected Officers.

2A.1 MANDATE

Article IV of The General By-Laws defines the composition and duties of the Dominion Executive Council and Senior Elected Officers.

2A.2 OBJECTIVES

a. **Dominion Executive Council - General By-Laws Sections 408, 409**

408. The Dominion Executive Council shall have power to perform and carry to completion work entrusted to it by the last convention or these by-laws, to supply any omissions of the convention, and generally to carry on the business of the Legion in any manner not inconsistent with the expressed will of the convention.

409. a. The Dominion Executive Council, between meetings of the Dominion Convention, shall exercise any of the powers conferred on the Dominion Convention by section 6(1) of the Act of Incorporation. Such powers shall only be effective if supported by at least two-thirds of all voting member of the Dominion Executive Council.

b. Dominion Executive Council shall conform to the resolutions passed by Dominion Convention, as outlined in subsection 409.a, (except in the case of the implementation of Section 417).

b. **Senior Elected Officers - General By-Laws Sections 414, 415**

414. The duties of the Senior Elected Officers shall be as defined from time to time by the Dominion Executive Council and shall include the appointment of committee chairmen and members.

415. The Senior Elected Officers shall meet at the call of the Dominion President for specific purposes only to include the budget and matters of Dominion Command staffing. A majority of the Senior Elected Officers shall form a quorum.

2A.3 COMPOSITION

The composition of the DEC and Senior Elected Officers is outlined in Article IV of The General By-Laws.

2A.4 RESOURCES

The Executive of The Royal Canadian Legion is responsible for the following resources which are allocated to subordinate programs:

- a. fiscal expenditures/revenues;
- b. physical assets;
- c. personnel;
- d. support services; and
- e. consulting services.

2A.5 ACTIVITIES

The activities performed within the scope of this program are:

- a. Dominion Executive Council meetings;
- b. Senior Elected Officers meetings;
- c. in addition, the Dominion President, First Vice-President and other members of the Senior Elected Officers are regularly available to the National Executive Director and staff for consultation on matters beyond the authority of the staff.

2A.6 OUTPUTS

Executive Committees produce the following output:

- a. administrative policy direction;
- b. Legion policy direction when Dominion Convention is not in session;
 and
- c. specific authorization for staff actions not already approved or which
 are beyond the policy guidelines or approved budget.

2A.7 PROBLEM AREAS

Executive Committees encounter the following difficulties:

- a. time delays in the process of converting recommendations of
 committees or staff into direction owing to schedule of sittings;
- b. communications difficulties between staff and executive in that
 transmission of ideas is dependent on the chairman of each group;
- c. availability and use of staff inputs (analysis) at the policy alternatives
 development stages could be improved for all committees; and
- d. risk of duplication of work between committees.

Updated: December 2014