

**DOMINION COMMAND  
MINUTES OF THE RITUAL AND AWARDS COMMITTEE  
LEGION HOUSE  
September 27<sup>th</sup>, 2018 at 10:00HRS**

File: 51-2

In Attendance:                   Ken Sorrenti – Chairman  
  Blaine Kiley – Vice Chairman  
  Mary Ann Latimer – Member  
  Paul “Smokie” LeBlanc – Member  
  John Cher – Member  
  Joel Van Snick – Member  
  Denis Hotte – Secretary  
  Charls Gendron – Assistant Secretary

**1.     OPENING RITUAL**

The meeting commenced at 10:05hrs and the opening ritual was observed.

**2.     APPROVAL OF AGENDA**

MOTION: It was moved that the agenda of the committee meeting be adopted.

**CARRIED**

**3.     MOTION TO DEVIATE**

MOTION: It was moved to deviate from the agenda if so required.

**CARRIED**

**4.     CHAIRMAN’S OPENING REMARKS**

The newly appointed Chairman, Comrade Ken Sorrenti, welcomed the committee members and relayed his appreciation to have been chosen for the position. He announced that Comrade Blaine Kiley will be the Committee Vice-Chairman. All committee members took the time to introduce themselves and provided comments on their background. The Chairman stated that he was looking forward to working as a team to address all Ritual, Awards and Protocol issues

**5.     CORRESPONDENCE**

The Chairman and the Secretary advised the committee members that all correspondence received to date has been actioned as required.

**6.     ADMINISTRATION**

Nothing to report.

## 7. PREVIOUS MINUTES

The minutes of the meeting held on July 26<sup>th</sup>, 2018 were reviewed.

MOTION: It was moved that the minutes of the committee meeting, July 26<sup>th</sup>, 2018 be adopted as written.

**CARRIED**

## 8. 2018 CONVENTION AFTER ACTION REVIEW

The Chairman stated that we had an excellent turn out at this year's Convention. Comrade Tom Irvine was elected President replacing Comrade Dave Flannigan. He added that many issues and resolutions were addressed and provided some details on decisions which will be all covered in the Convention Report.

## 9. RESOLUTION REVIEW

The Chairman confirmed that all committee resolutions to date have been addressed. No further action is required.

**Action: Members(5)**

**Secretary**

## 10. R.A.P. Manual

The Chairman stated that a full R.A.P manual review is required. Committee members were tasked to address portions of the manual and we will meet as a working group to action the changes. The Chairman added that this review will happen on a yearly basis.

**Action: Secretary**

## 11. REVIEW OF APPLICATIONS

The committee reviewed eight Honours and Awards Applications.

RECEIVED FROM	MSM	MSA	PALM LEAF
B.C./YUKON		1	1
ALBERTA-NWT	2		3
SASK.			
MAN. & N.W ONT.			
ONT.			
QUE.			
N.B.			
N.S./NUNAVUT			
P.E.I.			
NFLD.-LAB.	1		
US / EUROPE			
DC			

**ACTION: Assistant Secretary**

## 12. FUTURE MEETINGS

The next meetings of the Committee is scheduled as follow:

- 10:00 hrs, October 25<sup>th</sup> – Teleconference.

## 13. NEW OR GENERAL BUSINESS

The committee will be developing our Strategic Plan by answering the question: "where we are and can we do better with recognition?".

## 14. CLOSING REMARKS

The Chairman concluded the meeting by thanking the Committee Members for their insight and valued input.

## 15. MOTION TO ADJOURNMENT

MOTION: It was moved to adjourn the meeting.

**CARRIED**

## 16. CLOSING CEREMONY

The business being concluded; the meeting was adjourned at 12h05 and the Closing Ritual was observed by Vice-Chairman Blaine Kiley.



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Committee Chairman



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Committee Secretary