

**DOMINION COMMAND
MINUTES OF THE RITUAL, AWARDS AND PROTOCOL COMMITTEE
LEGION HOUSE
December 13th, 2018 at 10:00HRS**

File: 51-2

In Attendance: Ken Sorrenti – Chairman
 Blaine Kiley – Vice Chairman
 Mary Ann Latimer – Member
 John Cher – Member
 Joel Van Snick – Member
 Denis Hotte – Secretary
 Charls Gendron – Assistant Secretary

Absent: Paul “Smokie” LeBlanc – Member

1. OPENING RITUAL

The meeting commenced at 10:00hrs and the opening ritual was observed.

2. APPROVAL OF AGENDA

MOTION: It was moved that the agenda of the committee meeting be adopted.

CARRIED

3. MOTION TO DEVIATE

MOTION: It was moved to deviate from the agenda if so required.

CARRIED

4. CHAIRMAN’S OPENING REMARKS

The Chairman welcomed the committee members and provided general comments about the November D.E.C. and the Committee of Whole Teleconference. He stated that both events went well and more details would follow later during the meeting.

5. CORRESPONDENCE

The Chairman and the Secretary advised the committee members that all correspondence received to date has been actioned as required.

6. ADMINISTRATION

Nothing to report.

7. PREVIOUS MINUTES

The minutes of the meeting held on November 15th, 2018 were reviewed.

MOTION: It was moved that the minutes of the committee meeting, November 15th, 2018 be adopted as written.

CARRIED

8. NOVEMBER D.E.C

The Chairman stated that the D.E.C. went well and our Report was accepted. In addition, an addendum was presented regarding L.A. medals. It read as follow:

That a new subsection 133 be added to Chapter 1. "If a L.A. member becomes a Legion member for extenuating circumstances such as their L.A. is surrendering their charter OR they transfer to a Branch that does not have a L.A., medals awarded by the Ladies Auxiliary may also be worn on Legion uniforms."

The addendum was concurred.

9. R.A.P. MANUAL REVIEW

The Chairman and the Committee members conducted the second and final review of the Ritual, Awards and Protocol manual. The Chairman reviewed the amendments from the past meeting and with the Committee members, completed the final corrections. The Secretary will collate all changes and will provide a final draft for review.

Action: Secretary

10. REVIEW OF APPLICATIONS

The committee reviewed two Honours and Awards Applications.

RECEIVED FROM	MSM	MSA	PALM LEAF
B.C./YUKON		1	
ALBERTA-NWT			
SASK.			
MAN. & N.W ONT.			
ONT.			1
QUE.			
N.B.			
N.S./NUNAVUT			
P.E.I.			
NFLD.-LAB.			
US / EUROPE			
DC			

ACTION: Assistant Secretary

11. COMMITTEE OF THE WHOLE TELECONFERENCE

A Ritual, Awards and Protocol Committee of the Whole was held on Dec 3rd, 2018. The Chairman stated that this was the first time that our Committee holds this type of conference and that he was very pleased of the outcome. Ritual and Awards Representative participated very well in discussions, provided insightful comments and sound recommendations. The next meeting is scheduled for March 4th, 2019.

12. FUTURE MEETINGS

The next meetings of the Committee is scheduled as follow:

- Teleconference:10:00 hrs, January 31th;
- Teleconference:10:00 hrs, February 28th;
- Teleconference:10:00 hrs, March 28th (TBC);

13. NEW OR GENERAL BUSINESS

Nothing to report.

14. CLOSING REMARKS

The Chairman concluded the meeting by thanking the Committee Members for their insight and valued input.

15. MOTION TO ADJOURNMENT

MOTION: It was moved to adjourn the meeting.

CARRIED

16. CLOSING CEREMONY

The business being concluded; the meeting was adjourned at 11h50 and the Closing Ritual was observed by Vice-Chairman Blaine Kiley.



Committee Chairman



Committee Secretary