

Our Mission is to serve  
Veterans, which includes  
serving military and  
RCMP members and  
their families, to promote  
remembrance and to  
serve our communities  
and our country.



Procès-verbal  
Réunion du Conseil exécutif national  
le 13 septembre 2014

**TABLE DES MATIÈRES**

1. OUVERTURE .....	3
2. REMARQUES DU GRAND PRÉSIDENT .....	3
3. REMARQUES DU PRÉSIDENT NATIONAL .....	3
4. RAPPORTS DES OFFICIERS SUPÉRIEURS ÉLUS .....	3
5. MÉDAILLES ET BARRETTES .....	3
6. DISPOSITIONS ADMINISTRATIVES .....	4
7. REVUE DES PROCÈS-VERBAUX .....	4
8. RAPPORT DU SECRÉTAIRE NATIONAL .....	4
9. RAPPORT DU TRÉSORIER NATIONAL .....	4
10. RAPPORTS DES COMITÉS .....	4
11. DIRECTIVE DE LA DIRECTION NATIONALE EN MATIÈRE DE VOYAGE .....	8
12. DEMANDES D'AIDE .....	8
13. CORRESPONDANCE .....	9
14. RÉUNIONS ET INVITATIONS .....	9
15. AUTRES SUJETS .....	9
16. LEVÉE DE LA SÉANCE .....	10

**Sont présents :**

Tom Eagles	Président national
David Flannigan	Premier vice-président national
Thomas Irvine	Vice-président national
Ed Pigeau	Vice-président national
André Paquette	Vice-président national
Mark Barham	Trésorier national
Jack Frost	Président national des débats
Gordon Moore	Président national sortant
Larry Murray	Grand président
Angus Stanfield	Président, Direction provinciale, C.-B./Yukon
Wayne Donner	Président, Direction provinciale – Alb./T.N.-O.
Dick Wells	Président, Direction provinciale – Sask.
Dan Kidd	Président, Direction provinciale – Man./N.-O. Ont.

Procès-verbal  
Réunion du Conseil exécutif national  
le 13 septembre 2014

Bruce Julian	Président, Direction provinciale – Ontario
Norman Shelton	Président, Direction provinciale – Québec
Harold Harper	Président par intérim, Direction provinciale – N.-B.
Ron Trowsdale	Président, Direction provinciale – N.-É./Nu.
Gilles Painchaud	Président, Direction provinciale – I.-P.-É.
Ross Petten	Président, Direction provinciale – T.-N.-Lab.
Clarence Paul	Représentant de la SACT
Randy Price	Comité Défense et Sécurité
Richard Blanchette	Président du Comité Défense et Sécurité
Jim Rycroft	Président du Comité C & L
Ron Goebel	Président du Comité R & R
Brian Watkins	Représentant de la RCEL
<b><u>Sont absents :</u></b>	
Gordon Moore	Président national sortant

**Membres du personnel présents :**

Brad White	Secrétaire national
Steven Clark	Directeur, Administration
Tim Murphy	Directeur, Finances
Ray McInnis	Directeur, Bureau d'entraide
Peter Underhill	Directeur, Approvisionnement
Scott Ferris	Directeur, Marketing & Adhésion
Jennifer Morse	Directrice générale, CANVET
Angela Keeling-Colkitt	Adjointe exécutive
Kelly Therien	Adjointe exécutive
Bruce Poulin	Communications/Relations publiques

**Liste des pièces jointes :**

<b>Annexe</b>	<b>Sujet</b>
A	Remarques du grand président
B	Remarques du président national
C	Rapport du président national sur le Congrès annuel de la Légion américaine
D	Liste des récipiendaires de médailles et barrettes
E	Dispositions administratives
F	Rapport du secrétaire national
G	Rapport du trésorier national
H	Rapport du Comité des Anciens combattants, Services et Aînés (ACSA)

Procès-verbal  
Réunion du Conseil exécutif national  
le 13 septembre 2014

- I Rapport du Comité Coquelicot et Souvenir (C & S)
- J Rapport du Comité de l'adhésion et de la sensibilisation
- K Rapport du Comité des sports
- L Rapport du Comité Rituel et Récompenses (R & R)
- M Rapport du Comité Constitution et Lois (C & L)
- N Rapport du Comité RCEL
- O Rapport du Comité du congrès national
- P Rapport du Comité Défense et Sécurité
- Q Rapport du Comité du Groupe de consultation des vétérans
- R Rapport du Comité du perfectionnement en leadership
- S Rapport du Comité Cap sur l'avenir
- T Publications CANVET
- U Directive de la Direction nationale en matière de voyage
- V Liste des réunions et invitations

## **OUVERTURE**

La réunion du Conseil exécutif national (CEN) débute à 9h le 13 septembre 2014 dans la salle de la Victoire de la Maison de la Légion.

### **1. REMARQUES DU GRAND PRÉSIDENT**

Les remarques du grand président sont à l'**Annexe A**.

### **2. REMARQUES DU PRÉSIDENT NATIONAL**

Les remarques du président national sont à l'**Annexe B**.

### **3. RAPPORTS DES OFFICIERS SUPÉRIEURS ÉLUS**

Le président national présente le rapport de sa visite au Congrès annuel de la Légion américaine tenu du 22 au 26 août 2014. Le rapport est joint à l'**Annexe C**.

### **4. MÉDAILLES ET BARRETTES**

Le président national présente la liste des récipiendaires de médailles et barrettes. La liste est jointe à l'**Annexe D**.

## **5. DISPOSITIONS ADMINISTRATIVES**

Le secrétaire national souligne les dispositions administratives, jointes à l'**Annexe E**.

## **7. REVUE DES PROCÈS-VERBAUX**

**MOTION** : Il est proposé d'approuver le procès-verbal respectif des réunions du 14 et du 19 juin 2014.

**ADOPTÉE**

**MOTION** : Il est proposé de soumettre la question du vote électronique au Comité Constitution et Lois pour insertion aux *Règles de procédure en vigueur aux réunions de la Légion*.

**ADOPTÉE**

## **8. RAPPORT DU SECRÉTAIRE NATIONAL**

Le rapport du secrétaire national est joint à l'**Annexe F**. Il en profite pour remercier les membres du CEN et directions pour leurs souhaits à l'occasion du décès de son père.

## **9. RAPPORT DU TRÉSORIER NATIONAL**

Le rapport du trésorier national est présenté et joint à l'**Annexe G**. On souligne qu'il est important de réduire le déficit tout en mettant l'accent sur l'accroissement de l'adhésion. Il est aussi nécessaire d'explorer d'autres sources de revenu, ce que nous comptons faire, par exemple de nouveaux commanditaires et l'autorisation de notre marque déposée.

**MOTION** : Il est proposé d'approuver les résultats financiers et prévisions budgétaires de juin 2014 tels que présentés.

**ADOPTÉE**

## **10. RAPPORTS DES COMITÉS**

### **A. COMITÉ DES ANCIENS COMBATTANTS, SERVICES ET AINÉS (ACSA)**

Le rapport est présenté et joint à l'**Annexe H**.

**MOTION** : Tel qu'autorisé par le CEN dans le passé, il est proposé que le CEN approuve la bourse d'études au programme de maîtrise à l'Institut canadien de recherche sur la santé des militaires et des vétérans et ce, pour l'année 2015. En vertu des règlements gouvernant le Fonds du Coquelicot, cette décision doit

Procès-verbal  
Réunion du Conseil exécutif national  
le 13 septembre 2014

être ratifiée annuellement. Cette procédure devra être répétée en 2016, soit la dernière année de ce programme de bourse.

**ADOPTÉE**

**ACTION :** Comité ACSA/Directeur, Finances

**MOTION :**

D'ici à ce qu'une norme nationale soit adoptée concernant les chiens accompagnateurs, il est proposé que le CEN approuve les critères suivants qui devront être utilisés à tous les niveaux de la Légion royale canadienne lors de la sélection d'un prestataire de service :

- Le fournisseur doit être Canadien.
- Le fournisseur peut fournir une preuve d'assurance-responsabilité civile.
- Il existe une procédure d'admission pour déterminer que le vétérinaire se trouve à une bonne phase de son rétablissement ou traitement pour obtenir un animal accompagnateur, i.e. a la recommandation du médecin et possède les ressources financières requises pour prendre soin du chien.

**ADOPTÉE**

**RAPPORT ADOPTÉ**

**B. COMITÉ COQUELICOT ET SOUVENIR (C&S)**

Le rapport est présenté et joint à l'**Annexe I**.

**RAPPORT ADOPTÉ**

**C. COMITÉ DE L'ADHÉSION ET DE LA SENSIBILISATION**

Le rapport est présenté et joint à l'**Annexe J**.

**RAPPORT ADOPTÉ**

**D. COMITÉ DES SPORTS**

Le rapport est présenté et joint à l'**Annexe K**.

**RAPPORT ADOPTÉ**

**E. COMITÉ RITUEL ET RÉCOMPENSES**

Le rapport est présenté et joint à l'**Annexe L**.

**MOTION :** Il est proposé d'adopter, lors du prochain congrès national, le même format pour les différentes

Procès-verbal  
Réunion du Conseil exécutif national  
le 13 septembre 2014

cérémonies commémoratives que celui utilisé lors du congrès d'Edmonton.

**ADOPTÉE**

**MOTION :** Il est proposé que le président du Comité, ou son représentant, participe aux réunions préparatoires et répétitions pré-congrès 2016 à Terre-Neuve, ceci afin de réviser avec le commandant de parade du CLP et le sergent d'armes l'information concernant le cérémonial et le protocole de l'escorte des drapeaux reliés aux différentes cérémonies commémoratives

**RETIRÉE**

**MOTION :** Il est proposé que le président du Comité, ou son représentant, participe aux réunions préparatoires et répétitions qui se tiennent avant l'ouverture de chaque congrès national.

**ADOPTÉE**

**MOTION :** Il est proposé de commander, par le biais de notre département d'Approvisionnement, 2 000 tableaux d'honneur auprès de la compagnie Motion Painting, située à Carleton Place, au coût de 1 260\$. Ces articles seront vendus à nos filiales par le département d'Approvisionnement.

**RETIRÉE**

**MOTION :** Il est proposé que le CEN approuve le mandat révisé du Comité Rituel et Récompenses

**ADOPTÉE**

**MOTION :** Étant donné les divers événements commémoratifs marquant le 100<sup>ième</sup> anniversaire de la Première Guerre mondiale qui se tiendront de 2014 à 2018, il est proposé que le Comité recommande de frapper une épinglette de revers commémorative qui sera portée sur la tenue vestimentaire de la Légion du 1<sup>er</sup> novembre 2015 au 30 novembre 2016. Cette épinglette remplacerait celle affichant « Nous supportons nos troupes » durant cette période alors que la Légion démontrerait son appui à la commémoration de cet événement marquant de l'histoire du Canada. La période suggérée permettrait aussi de porter l'épinglette au cours de deux périodes du Souvenir.

**ADOPTÉE**

**MOTION :** Il est proposé de frapper une médaille commémorative marquant le 90<sup>ième</sup> anniversaire et qui sera portée sur la tenue vestimentaire de la Légion. Il est de plus recommandé que cette médaille puisse être portée dès juin 2015, et qu'elle soit disponible pour la vente

Procès-verbal  
Réunion du Conseil exécutif national  
le 13 septembre 2014

**MOTION :** auprès des filiales par l'entremise de notre département d'Approvisionnement au début de 2015. Il est proposé de substituer le terme « Adhésion à vie » par « Récompense d'adhésion à vie » dans les trois manuels où l'on retrouve ces termes.

**ADOPTÉE**

**RETIRÉE**

**ACTION :** Comité Rituel et Récompenses

**RAPPORT ADOPTÉ**

## **F. COMITÉ CONSTITUTION ET LOIS**

Le rapport est présenté et joint à l'**Annexe M**.

**MOTION :** Il est proposé de modifier le sous-sous article 304.b.iv des *Statuts généraux* comme suit : « inclure le paiement pour les frais de dépôt de plainte au montant de 100 \$ à l'ordre de la filiale ou de la direction auprès de laquelle la plainte est logée. Les frais de dépôt seront remboursés au plaignant, à l'exception d'une situation particulière, à savoir le rejet de la plainte au complet lors de l'audition de la plainte où elle est finalement disposée (après que tout appel, s'il y a lieu, ait été entendu) ».

**ADOPTÉE**

**MOTION :** Il est proposé de modifier l'article 506 des *Statuts généraux* comme suit : « Toute direction devra prendre des dispositions dans ses statuts pour mettre en œuvre et gérer les frais administratifs reliés au dépôt de plaintes et peuvent faire de même en ce qui concerne les appels en vertu de l'Article III de ces statuts. »

**ADOPTÉE**

**MOTION :** Il est proposé que le président du Comité Constitution et Lois trouve une solution pratique afin que tout individu nommé dans un poste puisse être relevé de ses fonctions pour un motif valable.

**ADOPTÉE**

**ACTION TOUS LES ITEMS :** Comité Constitution et Lois

**RAPPORT ADOPTÉ**

## **G. COMITÉ RCEL**

Le rapport est présenté et joint à l'**Annexe N**.



**RAPPORT ADOPTÉ**

**H. COMITÉ DU CONGRÈS NATIONAL**

Le rapport est présenté et joint à l'**Annexe O**.

**RAPPORT ADOPTÉ**

**I. COMITÉ DÉFENSE ET SÉCURITÉ**

Le rapport est présenté et joint à l'**Annexe P**.

**RAPPORT ADOPTÉ**

**J. ASSEMBLÉE DE CONSULTATION DES VÉTÉRANS**

Le rapport est présenté et joint à l'**Annexe Q**.

**RAPPORT ADOPTÉ**

**K. COMITÉ DU PERFECTIONNEMENT EN LEADERSHIP**

Le rapport est présenté et joint à l'**Annexe R**.

**RAPPORT ADOPTÉ**

**L. COMITÉ CAP SUR L'AVENIR**

Le rapport est présenté et joint à l'**Annexe S**.

**RAPPORT ADOPTÉ**

**M. PUBLICATIONS CANVET**

Le rapport est présenté et joint à l'**Annexe T**.

**RAPPORT ADOPTÉ**

**11. DIRECTIVE DE LA DIRECTION NATIONALE EN MATIÈRE DE VOYAGE**

**MOTION** : Il est proposé que le CEN approuve la Directive de la Direction nationale en matière de voyage, révisée en date du 21 août 2014, et qui est jointe à l'**Annexe U**.

**ADOPTÉE**

**12. DEMANDES D'AIDE**

Cet item est à titre d'information seulement car aucune demande d'aide n'a été reçue depuis le dernier rapport au CEN. Un montant de 20 000 \$ est prévu annuellement pour les demandes d'aide provenant d'associations pour aider à

Procès-verbal  
Réunion du Conseil exécutif national  
le 13 septembre 2014

financer leurs activités commémoratives ou du Souvenir. À ce jour, nous avons alloué 5 000 \$ des 20 000 \$ à la rénovation du Musée du R22eR à la Citadelle de Québec. Cette allocation découle de la décision rendue par le CEN lors de leur réunion en février 2013 à l'effet que nous engagerions 5 000 \$ par année pendant trois ans, pour une contribution totale de 15 000 \$.

**13. CORRESPONDANCE**

Il n'y a aucune correspondance à présenter.

**14. RÉUNIONS ET INVITATIONS**

La liste des réunions et invitations est jointe à l'**Annexe V**.

**15. AUTRES SUJETS**

**a.** Manuels. On discute à fond la poursuite de la production et l'impression de manuels. Des filiales sont inquiètes du fait que la Direction nationale ne produise plus et n'envoie plus de matériel imprimé. On remarque que les filiales peuvent télécharger tous les manuels et, si désiré, elles peuvent les imprimer elles-mêmes. Les filiales qui en ont besoin ont la possibilité de se procurer un ordinateur auprès du programme d'ordinateurs gratuits qui est toujours en vigueur. Les manuels affichés sur le site Web ont l'avantage de contenir les plus récentes modifications et par le fait même d'être continuellement à jour.

Le président national souligne qu'à compter de maintenant les manuels ne seront plus imprimés, même si cela n'est pas populaire auprès de tous.

Le dernier envoi papier aux filiales sera en octobre. On y inclura une lettre expliquant ces changements et les raisons pour ce faire.

**b.** Additions et rapports de dernière minute pour le CEN. Toute addition ou modification aux rapports doit être soumise au moins deux (2) jours avant la réunion du CEN, afin d'en faciliter la dissémination.

**c.** Le camarade Richard Blanchette se présente et remercie le président national de l'avoir nommé président du Comité Défense et Sécurité. Il remercie aussi le secrétaire national de l'avoir contacté. Il est membre de la Légion depuis plusieurs années. Il remercie ensuite le camarade Randy Price de son

Procès-verbal  
Réunion du Conseil exécutif national  
le 13 septembre 2014

aide concernant les procédures de la réunion du CEN et d'avoir exercé provisoirement la présidence du Comité. Il se réjouit de pouvoir aider le Comité et la Légion.

**d.** Le camarade Brian Watkins, le représentant de la Légion auprès de la RCEL à Londres, donne un aperçu de l'étude sur l'avenir que mène la RCEL. Il remercie la Légion royale canadienne pour ce qu'elle fait et pour son soutien continu auprès des vétérans des Antilles.

**e.** Le président national remercie Richard Blanchette d'avoir accepté le poste de président du Comité Défense et Sécurité. Il remercie aussi Brian de ses propos et de sa participation, ainsi que les membres du CEN pour une excellente réunion. Il croit que le dialogue et les débats ont été excellents. Il estime toutefois que le CEN se doit d'être un groupe uni et croit que l'adhésion doit être la priorité No. 1 au sein de toute l'organisation. Il souhaite bien du succès aux présidents de comités dans l'exercice de revue de programmes et espère recevoir les résultats d'ici janvier. On mentionne que malheureusement des décisions difficiles devront être discutées lors de la réunion de février 2015 et que ces décisions devront surmonter des obstacles. Enfin, le président estime que nous devons réduire le temps passé à discuter des questions de « boutons et boucles » et plutôt mettre l'emphase sur l'adhésion et les finances car il s'agit là des deux plus importants enjeux auxquels la Légion fait face.

**16. LEVÉE DE LA SÉANCE**

La séance est levée à 15 h, le 13 septembre 2014.

---

Président national des débats



---

Secrétaire national

GRAND PRESIDENT'S REMARKS TO DEC, 13 SEPTEMBER, 2014

THANK YOU COMRADE CHAIR.

COMRADES, I KNOW THAT WE HAVE A FULL AGENDA TODAY SO I WILL KEEP MY REMARKS BRIEF.

IT IS A REAL HONOUR TO REMAIN PART OF THE NATIONAL LEADERSHIP "TEAM" OF THIS GREAT ORGANIZATION AND I AM EXCITED ABOUT THE OPPORTUNITY AND THE RESPONSIBILITY THAT WE SHARE TO MAKE A POSITIVE DIFFERENCE FOR THE LEGION, FOR VETERANS OF ALL AGES AND THEIR FAMILIES AND FOR CANADIANS IN COMMUNITIES ACROSS THE COUNTRY.

IN THAT REGARD THIS DEC HAS A CLEAR MANDATE FROM CONVENTION TO CONTINUE TO DO THE IMPORTANT WORK OF THE LEGION; TO ADVANCE A NUMBER OF THE IMPORTANT INITIATIVES LAUNCHED IN RECENT YEARS AND TO DO SO IN AN OPEN, TRANSPARENT AND FISCALLY PRUDENT MANNER.

THIS MEETING TODAY, AS WELL AS THE INITIAL MEETINGS OF MOST OF THE NEW COMMITTEES WILL BE CRITICAL TO FURTHER DEFINING PRIORITIES AND THE "ART OF THE POSSIBLE", IN BUDGETARY TERMS, TO ENSURE THAT THE ROYAL CANADIAN LEGION DOES REMAIN A STRONG AND VIABLE NATIONAL INSTITUTION ABLE TO CONTINUE TO SERVE CANADA AND CANADIANS EFFECTIVELY FROM COAST TO COAST.

THIS IS NOT SIMPLY ONE MORE MEETING OF DEC. RATHER IT IS A MEETING DURING WHICH WE NEED TO HAVE FORTHRIGHT DISCUSSIONS AND TO MAKE CONCRETE PROGRESS IN FURTHER DEFINING AND BEGINNING TO IMPLEMENT AN AMBITIOUS 'GAMEPLAN' FOR THE FUTURE OF THE ROYAL CANADIAN LEGION AND ITS MEMBERS.

IN THAT REGARD, I APPLAUD THE RECENT OPEN LETTER TO THE MEMBERSHIP FROM COMRADE TOM AND COMRADE DAVE, UNDERSCORING THE NEED FOR CHANGE, AND EMPHASIZING THAT THE LEGION MUST BECOME A MORE OPEN AND WELCOMING ORGANIZATION AT THE BRANCH LEVEL.

IN MY VIEW, THIS CULTURAL CHANGE, AND IT IS CULTURAL CHANGE IN SOME AREAS, IS ESSENTIAL IF OUR DECLINING MEMBERSHIP CHALLENGE IS TO BE SUCCESSFULLY ADDRESSED. SIMPLY STATED, THE MEMBERSHIP BLEEDING MUST STOP AND BE REVERSED IF THE LEGION AS WE KNOW IT, AND AS CANADIANS KNOW IT, IS TO SURVIVE AND TO FLOURISH. (NOTE: APPROXIMATELY 400,000 MEMBERS IS WHAT IS REQUIRED IF THE LEGION'S PROGRAMS AND SUPPORT TO VETERANS AND OTHERS OF TODAY ARE TO CONTINUE, WITH FUNDING SOLELY BASED ON MEMBERSHIP, RECOGNIZING THAT 'OTHER' FUNDING SOURCES ALSO NEED TO BE PURSUED.)

"BRAVO ZULU" AND MANY THANKS, COMRADES TOM AND DAVE FOR HIGHLIGHTING A CRITICAL PRIORITY IN A CLEAR AND FORTHRIGHT MANNER AND FOR SETTING EXACTLY THE RIGHT TONE EARLY IN THE MANDATE OF THIS DEC.

WE NEED SIMILAR FRANK ASSESSMENTS AND TRANSPARENT FOLLOW UP ACTION IN ALL IMPORTANT AREAS OF LEGION BUSINESS AND TODAY'S MEETING PROVIDES AN IDEAL OPPORTUNITY FOR DEC TO ENSURE THAT HAPPENS.

THAT CONCLUDES MY OPENING COMMENTS.

THANKS VERY MUCH, COMRADES.

**Dominion President Introductory Remarks  
to DEC at Legion House  
on 13 September 2014**

Welcome to our first DEC meeting here at Legion House. We have a lot to cover so I will keep my remarks brief but before I begin, I did want to acknowledge three new people with us today. Comrade Harold Harper will be officially installed as the NB provincial president next week. We also have Comrade Brian Watkins who is the new representative for the RCEL. We also have MGen. (Ret'd), now comrade, Richard V. Blanchette with us today as the new chairperson for the Defence and Security Committee.

Allow me a few minutes to give you an update on my six-point action plan I stated in my acceptance speech last June. I also want to let you know that this briefing will be posted on our website and our social media so that this information is transmitted quickly in keeping with my desire to be more transparent about my intentions and expectations.

First and perhaps foremost you will have already noticed that I promised to reduce the number of members on committees and merge other committees as well as revisit the staff at Legion House. This has been done. For example:

- a. Reduced the number of Dominion Staff that participate in events;
- b. Membership and Outreach Committees have been merged together;
- c. Reduced the number of Committee meetings to one per year;
- d. With one exception, only elected officers are eligible to be on Standing Committees;

Now this trend is not new. We have been reducing the number of Committee members and the number of meetings at Legion House. The drawback of this trend, however, is that there is a direct correlation between having less committee members and less meetings and the greater difficulty to pass along information.

Seen from this perspective, I have made it clear that although the number of meetings will be reduced we will have more teleconferences to improve on the timely passage of information.

We have also embarked on an aggressive consolidation of human resources at Legion House to achieve some financial savings. We are not finished but I think we are definitely headed in the right direction.

But that was only one of my six points I mentioned in my acceptance speech, so allow me a few minutes to cover the other five points.

Let me begin by setting the context for our current effort which covers the next six months: It may be divided into three parts: (1) membership; (2) leadership; and (3) outreach.

1. Membership. I believe that the last Veteran is entitled to the same protection and influence in numbers as is the present Veteran. But this protection and influence can only come from a continuously strong Legion and by that I mean strong in numbers.

The current loss in membership has been happening since 1986, so it is no surprise that the lifespan of this crisis management effort will be longer than we would like. Likewise the current ratio of Legion Members to Canadian Veterans has gone from 1 to 4 in 1963 to 1 to 7 in 2010 and is getting worse before it gets better. The point I am making is that resolving this issue may go beyond our current two-year mandate. But that should not be a reason not to do anything either

Our Chairman of the Membership Committee will talk to you about some new ideas including:

- a. Aide Memoire on best practices to deal with the retention of new members at the Branch level because we know that if we keep them busy they become aware of the positive work we do and this increases the retention of our new members;
- b. Retention through programs.
- c. We will pay greater attention to the outstanding work done by the Ladies Auxiliary and give serious consideration to having a national Ladies Auxiliary presence at DEC. The Ladies auxiliary should not be seen as a second class Legion Member.
- d. The development and adoption of a plastic Legion card system divided into four ten year categories (blue from 1 to 10 years; bronze from 11 to 20 years; silver from 21 to 30 years; and gold from 31 to 40 years; platinum lifetime cards afterwards.)
- e. We will look at creating Legion branches at University campuses. Each branch would have between 40 and 60 members composed of students, faculty and alumni. They would discuss issues that Veterans face on campus provides support to one another in dealing with education benefits, the VAC system, and the general stresses of being a Veteran. They would be linked with a local Legion branch;

- f. Free one-year membership cards should be offered to any military members after they graduate from basic military training (non-commissioned members as well as officers). This would not be the first we have done so. In October 1939, Dominion Command authorized the issue of special membership cards to the men enlisting in the Canadian Active service Force. Per capita tax was not payable on these cards.
2. Leadership: The delegates at our Dominion Convention asked us for leadership and I intend to deliver. With this thought in mind let me say a few words about Leadership. This is a leadership and development responsibility and they have a lot on their plate. Just to give you an idea of why I think this issue is so important, let me share with you the results of one recent survey: According the third annual Ketchum Leadership Communication Monitor completed in 2013, leadership communication was surveyed: Responses to leadership communication: Stop purchasing or purchase less of a company's products and services as a result of poor leadership perceptions: 61%; Start purchasing or purchase more of a company's products and services for the first time as a result of positive leadership perceptions: 52%.

Every month we will hold regular teleconferences for the passage of information. (1) Monthly Provincial Secretary Teleconferences; (2) Monthly PRO Teleconferences. This will be in addition to the other scheduled committee teleconferences. This will help with the passage of information and greater consistency in the message and be more financially responsible.

On the subject of fiscal responsibility we are also looking at creating a Legion Foundation which would encourage greater contributions from Corporate Canada as well as by Canadians because this foundation would allow us to produce tax receipts. We hope to have this Legion Foundation and six-member panel of prominent Canadians set up by the Summer of 2015.

While I will leave it to the Chairman of the Leadership and development to explain his vision of the way ahead, there are at least four issues that I think we must explore and consider. In no specific order they are:

- a. I will expect everyone in this room, every elected Officer at every command level to recruit at least one member per year. This is leadership by example and it starts here with us. If our elected officers cannot recruit at least one person per year then this should be taken into account when they are being considered for re-appointment next year or for further advancement in the Legion. In other words, to be an elected officer in good standing you must recruit one person every year.



- b. I will expect that, as a matter of policy, every Legion Branch will hold an installation ceremony at the beginning of every one of their monthly General Meetings followed by an informal reception. I no longer want to hear that a potential member lost interest because we waited too long to install that potential member. We also want to make sure that the potential recruit brings his or her spouse, children, parents, so that they will understand what we do and perhaps join the Legion.
  - c. Provincial presidents will attend their respective provincial membership committees as observers. Membership is the lifeblood of the Legion and it must receive priority consideration on the part of the most senior elected officers. I will do likewise with the national Membership and Outreach Committee.
  - d. It is my intention to have provincial commands parade at the next Dominion Convention in 2016 – which also marks our 90<sup>th</sup> anniversary - in order of their successful membership campaigns (by percentage) as a way of recognizing their efforts.
3. Outreach: The third and final aspect that we need to focus on is Outreach and more specifically our internal communication plan. Our Chairman of the Outreach Committee will talk to you about some new initiatives in that regard including some very interesting new ideas. For example:
- a. While not a silver bullet to address all of the membership issues, new Efforts should be made to reach out to RMC, and CAF, RCMP Recruit Schools and talk to them about the Legion;
  - b. Reach out the CAF members that are posted to a military base in your area. Provide a welcome package through the MFRC in the area (they are advised when military members are posted to a military base);
  - c. We will draft an aide-memoire to encourage our branches to become centres of hospitality and become more ingrained in the community. By that I mean whenever a Legion Branch hosts a function we will encourage the Legion Branch president to send a letter to the organizers of the event informing them about the Legion and include a membership form. These activities include birthday parties, weddings, banquets, etc...

Comrades, since 1986 our membership numbers have decreased yet the number of programs we subsidize in that same time period has increased. It does not take a rocket scientist to see that this is not financially sustainable. So here are some guidelines that I have instructed our various committees to look at for their respective programs during the next six months and be prepared to discuss at our next DEC in February 2015.

- a. Dominion Programs must be national in scope;

- b. Branch and or provincial or national Programs must have an impact on membership. If there is no correlation then the program needs to be reviewed;
- c. Programs have a direct correlation to membership. So if you run a Bingo you will recruit people of a "certain" age, the same thing about "darts", and "line dancing" etcetera. The point I am making is that we need to be cognisant that the age group that participate in our programs equals the age group we will be recruiting our members. If we are targeting a specific age group then we need to develop programs for this specific age group. In this case, programs designed for a younger public and potential member.
- d. Membership will follow programs. By extension an active branch with the right programs will usually mean the membership issue will solve itself.

Comrades, we need to do better, we MUST do better and I hope that we all agree on this issue and that we can move forward with the aim of becoming financially sustainable beyond 2017! Again, this will only happen through a comradeship, through team effort, through consensus and consistency of message.

**American Legion Convention  
Charlotte, North Carolina  
Aug 22 – 26**

I landed in Charlotte North Carolina on Friday Aug 22nd in 95 degree weather and high humidity. I was met at the airport by the American Legion Convention Committee and to note, on my flight from Boston to Charlotte was Past National Commander, Tony Jordon who comes from Augusta Maine. Along with Tony, I was chauffeured to the Westin Hotel in downtown Charlotte which by the way, is next to the convention center. I was met at the Westin by Past National Commander Dan Ludwig and his wife Mary who will be my host for the convention. Dan gave me a full tour of all the convention facilities including the main convention hall which was most impressive. Dan and I registered and I got my convention package and was explained the convention procedure. I was taken for dinner and to the hospitality room, before I retired to my room after a long day.

Saturday was a day full of committee meetings along with the Son's of the Legion and the Legion Auxiliary meetings. Had a chance to visit some points of interest and meet many Veterans of wars that Americans were engaged in over the years.

On Sunday at 7:00 am, I attended the ANIVICUS breakfast hosted by the Army, Navy and Air Force Veterans in Canada and the US, with 400 in attendance. There was 56 new members installed into this organization. The installation was performed by the National President of ANAVETS, George Beaulieu of Lennoxville Quebec. At 11:00 am I was escorted to the front seat of the Patriotic Memorial Service with 2500 in attendance. The Grove Singers, a Christian gospel group and The American Military Spouses Choir performed and was outstanding. At 4:00 pm, the convention parade started and lasted 3 hrs with all states represented, as I viewed from the reviewing stand..

On Monday, there was again many sessions for the delegates to attend but on Tuesday was the official opening of the convention. With President Obama of the United States addressing the convention at 11:30 am, it caused quite a stir. Part of the opening ceremonies was MC'd by Actor and TV host Montel Williams a Veteran himself, who is an outstanding speaker. Also speaking was Oliver North, former Deputy Director of the National Security Council, was implicated in the Iran – Contra affair and forced to resign. As I stated, President Obama addressed the delegation, with well over 7000 in attendance. Not always in agreement with his views, he was very impressive and outstanding speaker. As a distinguished guest, I had front row

seating and had a chance to meet him and bring greetings to him from the RCL in Canada. He told me he had a brother-in law in Canada. I addressed the convention shortly after the President and my remarks were well received by the delegates. In the evening I attended a black tie banquet, hosted by the National Commander Daniel Dellinger, with over 2200 in attendance.

On Wednesday, I left for home, as much of the convention was over, with the exception of electing a new National Commander. They elected Mike Helm from the Department of Nebraska. Interesting note about the National Commander is, they spend over 330 days on the road out of the year.

All in all, it was a tremendous experience to witness a convention of that size and to see how they operate, which is very different from the Royal Canadian Legion. Having said that, the end result is the same, working hard for our Veterans. I cannot say enough about my hosts, Dan and Mary who are not only fabulous people, but great friends of the RCL. There 2015 convention will be in Baltimore, Maryland.

**MEDALS AND BARS**

<u>Name</u>	<u>Medal</u>	<u>Bar</u>	<u>Due</u>
Ed Pigeau		Vice president Leadership	June 2014 June 2014
Andre Paquette		VSS	June 2014
Peter Piper		Vice president	June 2014
Jack Frost		Leadership	June 2014
Allan Parks		Leadership	June 2014
Mary Ann Misfeldt		Leadership	June 2014
Wilf Edmond		Leadership	June 2014
Pat Varga		Leadership	June 2014
Paul Poirier		Leadership	June 2014
Steve Wessel		Leadership	June 2014
Gary Peters	Past Committee	Leadership Dominion	June 2014 June 2014
Peter Miller	Past Committee	Leadership Dominion	June 2014 June 2014
Bill Misner	Past Committee	Leadership Dominion	June 2014 June 2014

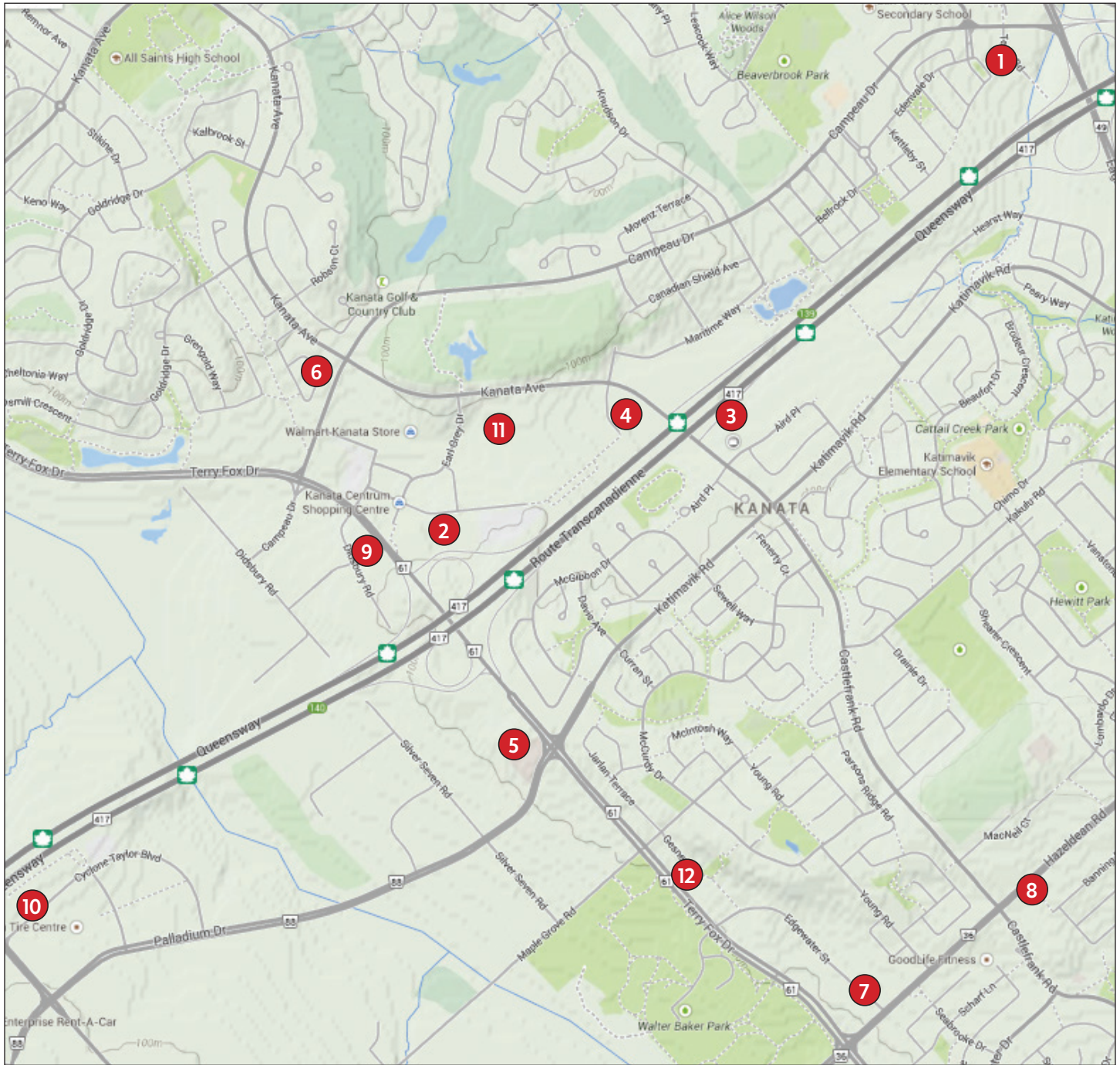
**DOMINION EXECUTIVE COUNCIL**  
**13 SEPTEMBER 2014**

**ITEM 6: ADMINISTRATIVE ARRANGEMENTS**

- a. Schedule – 13 September 2014
  - i. 0900 hours - DEC convenes
  - ii. 1200 hours - Lunch
  - iii. 1315 hours - DEC convenes in main boardroom
  - iv. At the call of the Chair – DEC adjourns
- b. Local Map - A map of the local area has been produced for your convenience and is attached.
- c. Hotel Reservations - Your reservations are inclusive of the evenings of 12 and 13 September 2014. If you intend to check out earlier, please advise the hotel as soon as possible. Please take note that DEC members are responsible to pay their hotel bill at check out and then reclaim on their expense claim forms.
- d. Reports/Books – DEC members are reminded that paper copies of the reports and books will no longer be produced by Dominion Command.
- e. Smoking - Members are reminded that Ottawa City By-Laws do not permit smoking in any office building including bars and restaurants. However, the Director of Administration will provide one of the smokers with a door pass to enable smokers to use the **rear entrance of the building** to permit smoking outside during the break periods. Smoking is not permitted on the front steps.

Attachment

The Royal Canadian Legion—Dominion Command (Legion House)  
86 Aird Place, Ottawa, ON K2L 0A1  
613-591-3335



1. LaPointe Seafood Restaurant
2. Centrum Area
  - numerous restaurants
  - shopping facilities
  - movie theatre
3. Legion House
4. Holiday Inn Select Hotel
5. Country Inn Suites Hotel
6. Liquor Control Board of Ontario (LCBO)
7. Wendy's, Tim Horton's
8. Pizza Hut, Burger King
9. Dairy Queen, Italian Restaurant
10. Canadian Tire Place—Hockey arena
11. Walmart
12. Darcy McGee's, East Side Mario's, A & W, Swiss Chalet

**DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**ITEM 8: DOMINION SECRETARY'S REPORT**

**a. Supply Items**

i. Sales as of 14 August 2014 are as follows:

	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
JANUARY	125,879	118,655	117,834	106,184
FEBRUARY	115,475	112,216	106,099	91,638
MARCH	187,682	148,064	121,181	114,337
APRIL	154,196	170,597	163,070	138,102
MAY	164,349	187,340	164,987	149,107
JUNE	104,102	*150,366	118,446	**159,048
JULY	77,058	84,347	91,977	96,852
<b>Year to Date</b>	<b>928,741</b>	<b>971,585</b>	<b>883,594</b>	<b>855,268</b>
				<b>(-3%)</b>
AUGUST	107,465	114,049	92,902	
SEPTEMBER	161,392	149,040	124,820	
OCTOBER	219,366	279,199	223,136	
NOVEMBER	235,492	230,503	267,707	
DECEMBER	94,391	109,114	135,860	
<b>TOTAL</b>	<b>1,746,847</b>	<b>1,853,490</b>	<b>1,728,019</b>	
	<b>(-13%)</b>	<b>(+6%)</b>	<b>(-7%)</b>	

\* Includes June 2012 Convention Sales of \$34,659.

\*\* Includes June 2014 Convention Sales of \$44,351

ii. Operation Santa Claus. 1150 Gift bags branded as "A Taste of Home Courtesy of the Royal Canadian Legion" are being made up. One will be provided to each deployed soldier and RCMP member. Each red carded gift bag includes two packages of Tim Hortons coffee, two packages of popcorn, six maple candies, two Legion pens, and one of each a deck of cards, western beef jerky, Legion lanyard, east coast dulse, and plexi-glass mirror.

iii. Poppy, wreath and promotional material production is complete for the 2014 Campaign. Fulfillment is well underway and is being kept up to date by the new manufacturer, The Trico Group (TTG). We are very pleased



with the improved quality of the Poppies and Wreaths. TTG has begun to provide daily electronic shipment confirmations with tracking details. This will allow us to provide faster responses to shipment inquiries.

iv. Two Legion trademark inquiries of note recently were brought to the attention of Dominion Command. One has the "Rock Machine" using the Legion name on their vests. The second had an Ontario based microbrewery selling a beer called "Legion of Heroes Lager". Neither use was authorized. We are requiring both entities to stop using the registered trademark of our name.

v. Supply sales have been very weak, only bolstered by strong convention sales, and a recent increase in wholesales. 17 CANEX stores across the country and two Ottawa Museums have added many of the more recently branded and commemorative products. They will be retailing these products for the same prices we offer directly to the public. These strong results warrant consideration of expanding this area. Weak direct to member sales no longer warrant the production of the member catalogue. Production of the branch catalogue is on schedule and will be distributed in early October.

vi. September MBNA credit card statements will include a buck-slip insert promoting Poppy Web store shopping and Legion memberships. Over 1 million of these will be produced and mailed to the Canadian public. MBNA is doing this at no charge to the Legion other than the cost to print the buck-slips.

vii. With the fall introduction of the 2014-2015 Branch catalogues many prices and shipping charges will be increased. Higher shipping costs, related fuel surcharges, and higher vendor costs necessitate the increases.

- b. **Staffing.** The chart below provides a summary of staffing at Legion House and Canvet Publications. Note that with the recent retirement of Steven Heiter in Supply, this position will not be filled. In addition, a new hire in membership was terminated and if necessary casual/temporary help will be used in the future. Other minor adjustments to organizational staffing are being considered.

	2013	2014	Notes
Permanent (DC)	42	40	
Long Term Contract (DC)	1	2	a
Short Term Contract (DC)	1	0	
Casual/Temporary (DC)	2	1	b
<b>TOTALS (Dominion Command)</b>	<b>46</b>	<b>43</b>	
Permanent (Canvet)	9	11	
Long Term Contract (Canvet)	0	0	
Short Term Contract (Canvet)	1	0	
Casual/Temporary (Canvet)	1	0	
<b>TOTALS (Canvet)</b>	<b>11</b>	<b>11</b>	
<b>TOTALS DC AND CANVET</b>	<b>57</b>	<b>54</b>	

**Notes:**

- a. One service officer is part time 3-4 days per week and one person taking orders via phone in supply.
- b. Person assisting in membership

**DOMINION EXECUTIVE COUNCIL ITEM 9**  
**13 SEPTEMBER 2014**

**SUBJECT: DOMINION TREASURER'S REPORT**

The financial difficulties as presented at the past Dominion Convention in Edmonton Alberta continue, but to a degree have worsened requiring our collective, immediate efforts, to respond to the challenges. Although progress has been made in reducing expenses and a full review is in progress of all programs, the decline in our membership numbers are more than budgeted to this point in the year. Accordingly, the forecast for membership losses has been INCREASED from 12,000 to 16,500. The consequence is that the organization is precariously close to being completely unsustainable at current levels of activity. Comrades, we MUST make significant reductions to our programs going forward.

Through the efforts of reviewing our financial holdings, the Investment committee has chosen to move our investments, with your support, to consolidate all business activity at The Bank of Montreal. In addition, the committee has chosen to move from investment benchmarks of an ultra-conservative strategy, to that which will secure a better rate of return by virtue of changing the composition of the holdings to a more equity based portfolio. Granted, there are inherent risk increases to do so, but our current rates of return pale in comparison to the opportunity of increasing our investment income significantly. All in all, the upside outweighs the downside with the change.

As a side note to the consolidation, The Bank of Montreal has stepped forward with a significant sponsorship of the National Track and Field program with a yearly sponsorship of \$38,000.00. The details of this partnership are still being finalized. Comrades, we are continuing to pursue other sponsors as well and your collective efforts to market this significant program are needed. By focusing on sponsorships of our various programs, we can alleviate some of the organizations financial distress. Comrades, we all have contacts. Reach out to them asking for their assistance.

On the expense side, only one committee meeting involving travel will take place this year. Overall travel expenses are being cut by focusing on low cost air fares, and minimizing travel. Reductions in Advertising and Promotional budgets have also been made.

Although the projected operating deficit for the year is \$1,034,720, the projected amount of the deficit for the year 2014 will be approximately \$130,000 less than was anticipated from the budget approval last February. Of course, as further cost cutting measures and further revenue generating initiatives take place, the amount of the deficit will change as well.

## **I. OPERATING RESULTS AND FORECAST**

### a) Revenue

Membership numbers continue to fall, and are now forecast to finish the year down 20,000 members (budgeted at 12,000). Supply sales are expected to come in 100,000 less than budget. The MBNA card royalties are expected to reach the reduced budget expectations of \$65,000. Investment revenue is expected to achieve budget.

### b) Expense

In the Departments/Sections expenses there are no unusual items.

In the Supply Department budget, sales related costs will fall along with the sales projections. The Assistant Director of Supply retired in July and will not be replaced. Advertising and promotion expenses have been reduced by 25% resulting in \$20,000 in savings.

In the Service Bureau, costs are projected \$16,500 less than budgeted due to reduced travel and staff turnover.

The Finance Department is expected to come \$2,500 more than was budgeted. The increased fee was due to an increase in the accounting regulations that requires increased financial statement disclosure.

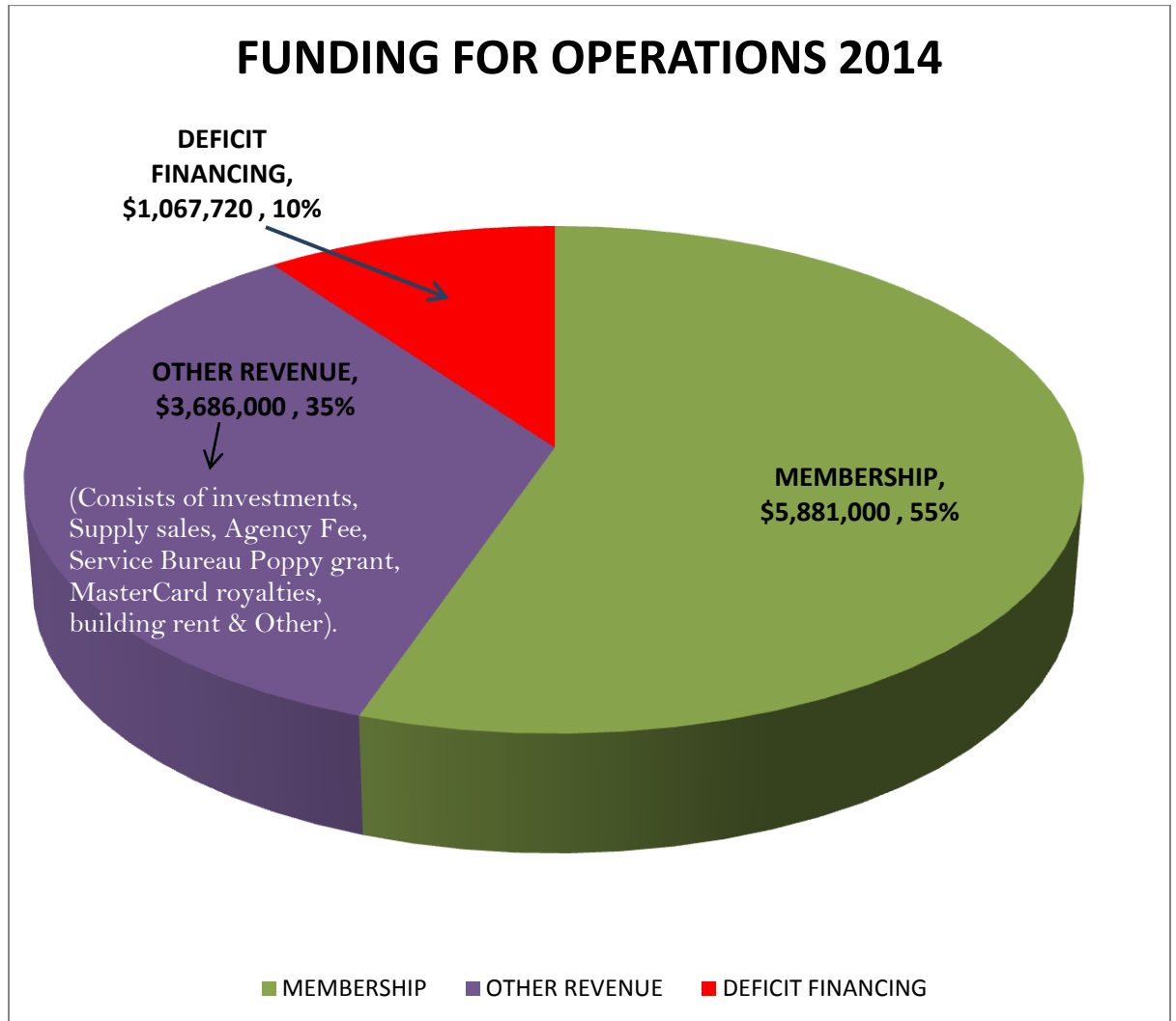
The Administration Department launched a summer project to digitize paper files. Staff turnover will push the staff recruitment line over budget. These items are expected to cost an additional \$10,800. However, the long term benefits of digitization will yield tremendous cost savings and deliver services in a far more efficient and timely manner.

The Marketing, Advertising and Promotion (MAP) forecast has been reduced by \$31,000. Savings in PSA's and non-renewal mailers are expected.

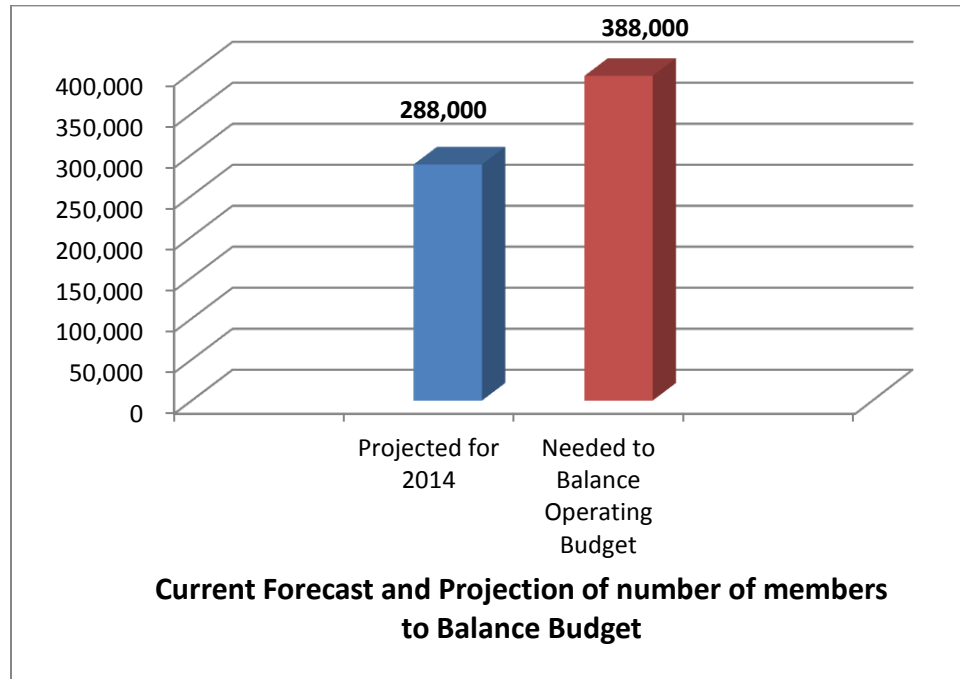
In the Committees operations, travel and per diem costs have been reduced. In the Defence and Security committee the sports sponsorships are finished for a savings of \$5,000. The total projected reduction is \$80,000.

## II. Illustration of Operating Results and Forecast for 2014

As illustrated below, our operating revenues are short \$1.067 million dollars or 10% this year. Breaking down our current sources of funding, membership revenue is expected to provide 55% and other revenue sources are expected to provide 35% of our requirements. The shortfall of 10% will be taken from reserves.



To balance the budget for 2014, through the membership stream would require an additional 100,000 members.



### III. FINANCIAL STATEMENTS

The financial statements for the six month period ended June 30 and the forecasted year end numbers are attached for your information.

**RECOMMENDATION:** It is recommended that the June 2014 financial results and forecast statements be approved as presented.

Attachment: Financial Statements

THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
GENERAL FUNDS

STATEMENT OF REVENUE AND EXPENSE

	June 30 2013 <u>ACTUAL</u>	2013 <u>ACTUAL</u>	June 30 2014 <u>ACTUAL</u>	2014 <u>FORECAST</u>	2014 <u>BUDGET</u>
<b>REVENUE</b>					
Per Capita Tax	5,969,851	6,309,064	5,418,166	5,953,000	6,050,000
Canvet					
- Agency Fee & Support	200,000	400,000	200,000	400,000	400,000
Investment Income	208,156	459,261	245,662	435,000	435,000
Service Bureau Revenue	276,500	553,000	318,000	675,000	636,000
Supply Department	791,003	1,728,020	757,636	1,700,000	1,800,000
Legion House					
- Tenants	36,219	72,438	36,219	72,000	72,000
- Internal	158,000	316,000	158,000	316,000	316,000
Miscellaneous					
- Master Card	36,678	64,967	33,264	62,000	62,000
- Other	28,048	64,778	29,692	65,000	65,000
Estate Bequest	-	240,212	80	-	-
<b>TOTAL REVENUE</b>	<u>7,704,455</u>	<u>10,207,739</u>	<u>7,196,719</u>	<u>9,678,000</u>	<u>9,836,000</u>
<b>EXPENSE</b>					
Legion Magazine Subscriptions	2,905,278	3,164,096	2,611,749	2,969,000	3,015,000
Administration	449,694	879,113	476,273	927,800	917,000
- IT Section	156,426	279,901	150,638	305,200	305,200
Marketing & Membership	462,711	963,367	406,612	932,600	932,600
Marketing, Advertising, Promotion	234,338	432,046	166,100	458,000	489,000
Finance	195,717	385,699	207,742	401,100	398,600
Service Bureau	340,796	675,636	354,825	777,800	794,300
Supply	763,223	1,677,511	765,105	1,626,500	1,744,725
Committees	598,496	1,270,499	470,000	1,286,520	1,371,490
Miscellaneous	86,273	155,755	63,153	163,200	163,500
Depreciation	59,134	119,762	47,108	110,000	120,000
Employer Pension Contribution	194,066	415,138	198,466	415,000	415,000
Legion House	187,870	332,967	196,799	340,000	334,000
<b>TOTAL EXPENSE</b>	<u>6,634,023</u>	<u>10,751,491</u>	<u>6,114,570</u>	<u>10,712,720</u>	<u>11,000,415</u>
<b>NET INCOME (LOSS) FROM OPERATIONS</b>	<b>1,070,432</b>	<b>(543,752)</b>	<b>1,082,149</b>	<b>(1,034,720)</b>	<b>(1,164,415)</b>
Per Capita Tax Reserve utilized	-	543,752	-	1,034,720	1,164,415
<b>NET INCOME (LOSS)</b>	<b><u>1,070,432</u></b>	<b><u>0</u></b>	<b><u>1,082,149</u></b>	<b><u>-</u></b>	<b><u>-</u></b>

STATEMENT A

THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
 GENERAL FUNDS

ADMINISTRATION

	June 30 2013 <u>ACTUAL</u>	2013 <u>ACTUAL</u>	June 30 2014 <u>ACTUAL</u>	2014 <u>FORECAST</u>	2014 <u>BUDGET</u>
<b>EXPENSE</b>					
Salaries	323,101	661,749	336,252	678,000	677,000
Retirement Allowance	6,462	10,882	6,725	11,900	11,900
Other Benefits	36,330	60,398	37,918	64,000	63,000
Temporary & Contract Staff	<u>4,572</u>	<u>8,846</u>	<u>5,635</u>	<u>13,300</u>	<u>8,100</u>
<b>TOTAL PERSONNEL</b>	<u>370,464</u>	<u>741,874</u>	<u>386,530</u>	<u>767,200</u>	<u>760,000</u>
Office Supplies	23,395	35,069	28,706	53,000	53,000
Telephone	7,289	14,425	8,305	15,000	13,000
Postage, Express	6,923	13,078	5,101	12,000	12,000
Printing, Stationery	7,158	7,804	6,702	10,000	10,000
Staff Travel	368	754	229	1,000	1,000
Insurance	9,868	19,735	10,000	20,000	20,000
Rent (CR to Building)	54,000	108,000	54,000	108,000	108,000
Staff Recruitment	3,288	7,718	7,622	7,600	6,000
Computer Network Support	1,500	3,000	1,500	3,000	3,000
Miscellaneous	2,111	4,848	8,706	9,000	7,000
Training	<u>5,831</u>	<u>7,809</u>	<u>1,373</u>	<u>7,000</u>	<u>9,000</u>
<b>TOTAL EXPENSE</b>	<u>492,194</u>	<u>964,113</u>	<u>518,773</u>	<u>1,012,800</u>	<u>1,002,000</u>
Less: charged to:					
Membership Section	15,000	30,000	15,000	30,000	30,000
Service Bureau	15,000	30,000	15,000	30,000	30,000
Poppy Fund	<u>12,500</u>	<u>25,000</u>	<u>12,500</u>	<u>25,000</u>	<u>25,000</u>
	<u>42,500</u>	<u>85,000</u>	<u>42,500</u>	<u>85,000</u>	<u>85,000</u>
<b>NET EXPENSE</b>	<u>449,694</u>	<u>879,113</u>	<u>476,273</u>	<u>927,800</u>	<u>917,000</u>



**STATEMENT B**

**THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
GENERAL FUNDS**

**INFORMATION TECHNOLOGY SECTION (Administration Department)**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b>EXPENSE</b>					
Salaries	84,499	171,568	85,766	173,000	173,000
Retirement Allowance	1,690	2,825	1,715	3,100	3,100
Other Benefits	<u>8,979</u>	<u>14,956</u>	<u>9,326</u>	<u>18,000</u>	<u>15,600</u>
<b>TOTAL PERSONNEL</b>	<u>95,168</u>	<u>189,349</u>	<u>96,807</u>	<u>194,100</u>	<u>191,700</u>
Office Supplies	-	182	-	100	100
Telephone	1,772	3,429	1,780	3,500	3,500
Postage, Express	3	22	3	100	100
Printing, Stationery	102	141	12	300	300
Staff Travel	-	-	-	-	100
Rent (CR to Building)	5,000	10,000	5,000	10,000	10,000
Miscellaneous	44	44	35	100	400
<u>Network &amp; PC</u>					
- Maintenance Contracts/Leases	45,874	60,822	42,338	67,000	69,000
- Programming & Support	2,866	7,506	664	20,000	20,000
- Supplies & Other	6,409	12,250	3,675	8,000	8,000
- Website & Internet connectivity & support	<u>11,188</u>	<u>20,157</u>	<u>12,323</u>	<u>26,000</u>	<u>26,000</u>
<b>TOTAL EXPENSE</b>	<u>168,426</u>	<u>303,901</u>	<u>162,638</u>	<u>329,200</u>	<u>329,200</u>
Less: charged to:					
Administration	1,500	3,000	1,500	3,000	3,000
Finance	1,500	3,000	1,500	3,000	3,000
Membership & Marketing	3,000	6,000	3,000	6,000	6,000
Service Bureau	1,500	3,000	1,500	3,000	3,000
Supply	3,000	6,000	3,000	6,000	6,000
Canvet	<u>1,500</u>	<u>3,000</u>	<u>1,500</u>	<u>3,000</u>	<u>3,000</u>
	<u>12,000</u>	<u>24,000</u>	<u>12,000</u>	<u>24,000</u>	<u>24,000</u>
<b>NET EXPENSE</b>	<u>156,426</u>	<u>279,901</u>	<u>150,638</u>	<u>305,200</u>	<u>305,200</u>

STATEMENT C

THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
GENERAL FUNDS

MARKETING AND MEMBERSHIP

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b>REVENUE</b>					
Agency Fee	<u>200,000</u>	<u>400,000</u>	<u>200,000</u>	<u>400,000</u>	<u>400,000</u>
<b>TOTAL REVENUE</b>	<u>200,000</u>	<u>400,000</u>	<u>200,000</u>	<u>400,000</u>	<u>400,000</u>
<b>EXPENSE</b>					
Salaries	284,130	591,420	269,864	611,000	621,000
Retirement Allowance	6,709	9,351	5,397	10,600	10,600
Other Benefits	36,443	59,099	32,954	59,000	60,000
Temporary & Contract Staff	<u>10,800</u>	<u>20,627</u>	<u>13,170</u>	<u>30,000</u>	<u>20,000</u>
<b>TOTAL PERSONNEL</b>	<u>338,082</u>	<u>680,496</u>	<u>321,385</u>	<u>710,600</u>	<u>711,600</u>
Office Supplies	3,031	3,746	438	9,000	9,000
Telephone	4,208	8,813	4,837	9,000	8,000
Postage, Express	19,828	39,468	18,665	40,000	40,000
Printing, Stationery	1,994	3,781	1,349	4,000	4,000
On Line Membership	13,609	31,876	-	-	-
Staff Travel	703	387	-	1,000	1,000
Rent (CR to Building)	32,000	64,000	32,000	64,000	64,000
Miscellaneous	1,061	3,064	313	7,000	7,000
Computer Network Support	3,000	6,000	3,000	6,000	6,000
Administrative Support	15,000	30,000	15,000	30,000	30,000
Membership cards, forms and paper	3,397	17,371	5,689	28,000	28,000
Membership Pack out	-	19,447	613	20,000	20,000
Provincial Conventions	9,248	13,332	-	-	-
Legion Website & Internet	3,575	3,743	3,249	4,000	4,000
Website Upgrade	<u>13,975</u>	<u>37,842</u>	<u>73</u>	<u>-</u>	<u>-</u>
<b>TOTAL EXPENSE</b>	<u>462,711</u>	<u>963,367</u>	<u>406,612</u>	<u>932,600</u>	<u>932,600</u>
<b>NET EXPENSE</b>	<u>262,711</u>	<u>563,367</u>	<u>206,612</u>	<u>532,600</u>	<u>532,600</u>

**STATEMENT D**

**THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
GENERAL FUNDS**

**MARKETING, ADVERTISING AND PROMOTION**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<u>Media - Print</u>					
Canvet Ads	15,221	30,442	15,221	29,700	29,700
Esprit de Corps	-	4,520	-	-	-
RCMP Quarterly	1,582	3,164	3,164	3,500	3,500
Canadian Geographic	-	18,645	-	26,000	26,000
Ubiquitous	-	480	1,441	5,000	5,000
Advertising	-	-	-	5,000	5,000
Legion Policy Positions	9,148	18,296	7,738	18,000	18,000
Advertising Other	119	4,131	2,010	10,000	19,800
<u>Media - Audio</u>					
Memorial Cup	1,180	1,180	5,650	5,700	8,000
Blue Jays	23,120	42,697	-	-	-
PSA's	-	-	-	5,000	5,000
Audio - Other	-	109	12	-	-
<u>Media - Video</u>					
PSA's	-	-	-	6,000	6,000
Video - Other	-	-	7,712	15,000	25,000
<u>Media - Internet</u>					
Media Internet - Other	-	55,980	149	57,500	57,500
<u>Media - Public Relations &amp; Events</u>					
Media Coverage & P.R. (T &F)	12,589	12,136	2,486	25,000	25,000
Media Coverage & P.R. - Other	16,465	22,662	34,030	34,000	20,000
<u>Programs and Campaigns</u>					
Membership Gift Pack	-	4,051	-	-	-
Free Membership for CF retirees	3,084	4,592	1,512	10,000	10,000
Non Renewal Mailers	57,176	57,176	32,709	60,000	80,000
Incentive Program for Renewals / Recruitments (1 X 1)	23,396	23,393	17,152	25,000	25,000
Early Bird Campaign	-	-	-	6,000	6,000
New Recruitment Campaign	46,958	63,374	23,787	24,000	20,000
Marketing - Program	336	9,345	5,085	20,000	20,000
Design Program	14,489	28,487	3,298	20,000	20,000

**STATEMENT D**

**THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
GENERAL FUNDS**

**MARKETING, ADVERTISING AND PROMOTION**

Other	4,945	15,485	931	10,000	10,000
<u>Other Printed Material</u>					
News Letter	466	1,715	-	-	-
Flyers and Postcards	-	-	-	10,000	10,000
Bookmarks	-	-	-	-	3,500
We Care Poster	-	-	-	5,000	5,000
Renewal Poster	-	-	-	-	-
Early Bird Poster	-	-	-	1,100	4,500
The RCL & C.F. Brochure	-	-	-	6,000	6,000
RCL Needs You Brochure	-	-	-	6,000	6,000
Posters/Brochures	1,258	1,258	-	3,000	5,000
RCL Welcomes You Brochure	-	-	-	4,500	4,500
Other	<u>2,808</u>	<u>8,728</u>	<u>2,014</u>	<u>2,000</u>	<u>-</u>
	<u>234,338</u>	<u>432,046</u>	<u>166,100</u>	<u>458,000</u>	<u>489,000</u>

**SUMMARY**

Media - Print	26,070	79,679	29,574	97,200	107,000
Media - Audio	24,300	43,986	5,662	10,700	13,000
Media - Video	-	-	7,712	21,000	31,000
Media - Internet	-	55,980	149	57,500	57,500
Media - Public Relations & Events	29,053	34,798	36,516	59,000	45,000
Programs and Campaigns	150,384	205,902	84,473	175,000	191,000
Other Printed Material	<u>4,532</u>	<u>11,701</u>	<u>2,014</u>	<u>37,600</u>	<u>44,500</u>
Total	<u>234,338</u>	<u>432,046</u>	<u>166,100</u>	<u>458,000</u>	<u>489,000</u>

**STATEMENT E**

**THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
 GENERAL FUNDS**

**FINANCE DEPARTMENT**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b>EXPENSE</b>					
Salaries	180,907	368,435	190,738	375,000	375,000
Retirement Allowance	3,618	6,063	3,815	6,600	6,600
Other Benefits	<u>21,300</u>	<u>39,008</u>	<u>23,252</u>	<u>43,000</u>	<u>42,000</u>
<b>TOTAL PERSONNEL</b>	<u>205,825</u>	<u>413,505</u>	<u>217,805</u>	<u>424,600</u>	<u>423,600</u>
Office Supplies	887	1,353	810	2,000	2,000
Telephone	1,530	3,184	2,092	4,000	2,500
Postage, Express	3,022	5,572	2,122	7,000	8,000
Printing, Stationery	765	1,145	266	3,000	3,000
Staff Travel	90	226	56	500	500
Audit Fees	30,166	55,166	31,564	55,000	52,000
Rent (CR to Building)	14,500	29,000	14,500	29,000	29,000
Computer Network Support	1,500	3,000	1,500	3,000	3,000
Miscellaneous	<u>1,248</u>	<u>1,598</u>	<u>1,245</u>	<u>2,000</u>	<u>3,000</u>
<b>TOTAL EXPENSE</b>	<u>259,532</u>	<u>513,749</u>	<u>271,960</u>	<u>530,100</u>	<u>526,600</u>
Less: charged to:					
Supply	26,315	53,050	26,718	54,000	53,000
Canvet	<u>37,500</u>	<u>75,000</u>	<u>37,500</u>	<u>75,000</u>	<u>75,000</u>
	<u>63,815</u>	<u>128,050</u>	<u>64,218</u>	<u>129,000</u>	<u>128,000</u>
<b>NET EXPENSE</b>	<u>195,717</u>	<u>385,699</u>	<u>207,742</u>	<u>401,100</u>	<u>398,600</u>

**STATEMENT F**

**THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
 GENERAL FUNDS**

**SERVICE BUREAU**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b>REVENUE</b>					
Poppy Fund Grant	<u>276,500</u>	<u>553,000</u>	<u>318,000</u>	<u>675,000</u>	<u>636,000</u>
<b>EXPENSE</b>					
Salaries	248,783	503,032	266,756	551,000	564,000
Retirement Allowance	4,976	8,113	5,335	9,800	9,800
Other Benefits	<u>27,136</u>	<u>46,515</u>	<u>32,368</u>	<u>57,000</u>	<u>54,500</u>
<b>TOTAL PERSONNEL</b>	<b>280,894</b>	<b>557,661</b>	<b>304,459</b>	<b>617,800</b>	<b>628,300</b>
Office Supplies Expense	3,605	7,277	1,718	7,000	7,000
Telephone	2,945	6,733	3,491	7,000	7,000
Postage	4,591	9,194	2,964	10,000	10,000
Staff Travel	5,686	7,075	2,459	9,000	9,000
VAC - Liaison	568	568	-	3,000	3,000
Rent ( Cr to Building)	22,500	45,000	22,500	45,000	45,000
Service Officers Conference	-	-	-	39,000	39,000
Advocacy and Representation	2,732	8,022	-	4,000	10,000
Administrative Support	15,000	30,000	15,000	30,000	30,000
Computer Network Support	1,500	3,000	1,500	3,000	3,000
Miscellaneous	<u>776</u>	<u>1,106</u>	<u>735</u>	<u>3,000</u>	<u>3,000</u>
<b>TOTAL EXPENSE</b>	<b><u>340,796</u></b>	<b><u>675,636</u></b>	<b><u>354,825</u></b>	<b><u>777,800</u></b>	<b><u>794,300</u></b>

**STATEMENT G**

**THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
GENERAL FUNDS**

**SUPPLY DEPARTMENT**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b>REVENUE</b>					
Sales of Supplies	791,003	1,728,020	757,636	1,700,000	1,800,000
Less Cost of Goods	<u>337,942</u>	<u>778,752</u>	<u>342,053</u>	<u>765,000</u>	<u>792,000</u>
<b>GROSS MARGIN</b>	453,062	949,267	415,583	935,000	1,008,000
<b>EXPENSE</b>					
Salaries	255,193	518,589	258,205	492,000	521,000
Retirement Allowance	5,104	8,549	5,164	9,200	9,200
Other Benefits	34,565	64,144	36,162	67,000	69,000
Temporary & Contract Staff	<u>9,164</u>	<u>21,339</u>	<u>11,043</u>	<u>35,000</u>	<u>42,000</u>
<b>TOTAL PERSONNEL</b>	304,026	612,622	310,573	603,200	641,200
Telephone	4,595	8,489	4,009	9,000	9,000
Postage, Express	21,914	62,463	21,462	65,000	65,000
Printing, Stationery	2,597	4,472	1,462	6,000	6,000
Staff Travel	2,914	4,855	1,821	6,000	6,000
Insurance	800	1,600	848	1,500	1,500
Rent (CR to Building)	30,000	60,000	30,000	60,000	60,000
Storage	379	379	-	-	-
Poppy Store	-	3,780	-	-	-
Web Store - T1 connection line	6,300	12,600	6,300	12,600	12,600
Advertising/Catalogue Distribution	25,864	70,470	22,148	60,000	80,000
Wrapping Material	6,080	18,654	12,579	27,000	27,000
Finance/Administration Support	26,315	53,050	26,718	54,000	53,000
Office Supplies	200	416	651	2,000	3,000
Bad Debts	800	1,700	750	1,700	2,000
Computer Network Support	3,000	6,000	3,000	6,000	6,000
Miscellaneous	<u>738</u>	<u>1,372</u>	<u>1,231</u>	<u>3,000</u>	<u>3,000</u>
<b>EXPENSE TOTAL</b>	436,521	922,923	443,552	917,000	975,300
Less: Poppy Fund Chargeback	<u>(20,500)</u>	<u>(41,000)</u>	<u>(20,500)</u>	<u>(80,000)</u>	<u>(41,000)</u>
<b>NET EXPENSE</b>	<u>416,021</u>	<u>881,923</u>	<u>423,052</u>	<u>837,000</u>	<u>934,300</u>
<b>GAIN OR (LOSS)</b>	37,041	67,344	(7,468.6)	98,000	73,700
<b>PROVINCIAL COMMAND SHARE@ 25%</b>	<u>(9,260)</u>	<u>(16,836)</u>	<u>-</u>	<u>(24,500)</u>	<u>(18,425)</u>
	<u>27,781</u>	<u>50,508</u>	<u>(7,469)</u>	<u>73,500</u>	<u>55,275</u>

**STATEMENT H**

**THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
 GENERAL FUNDS**

**MISCELLANEOUS EXPENSE**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b>MISCELLANEOUS EXPENSE</b>					
RCEL					
- Conference	7,500	15,000	7,500	15,000	15,000
- SCOWP	<u>1,010</u>	<u>1,681</u>	<u>352</u>	<u>2,000</u>	<u>2,000</u>
<b>RCEL TOTAL</b>	8,510	16,681	7,852	17,000	17,000
Request for Support	5,000	10,000	-	20,000	20,000
Annual General Meeting	-	4,010	-	-	-
Dominion Bursaries	16,000	16,000	16,000	16,000	16,000
Historica (EWC)	66	66	33	200	500
Legal & Other	23,311	44,693	6,581	45,000	45,000
MBP Ads	15,978	31,956	16,140	33,000	33,000
Comradeship Awards	2,181	-	-	-	-
Translation (note )	<u>15,227</u>	<u>32,349</u>	<u>16,548</u>	<u>32,000</u>	<u>32,000</u>
<b>TOTAL EXPENSE</b>	<u>86,273</u>	<u>155,755</u>	<u>63,153</u>	<u>163,200</u>	<u>163,500</u>

**Note: Translation**

This amount reflects the cost of translation services only. It does not include the extra printing and paper costs for the minutes of meetings, manuals, publications or Convention documents. These costs are distributed throughout the departmental expenses under "office supplies and printing and stationary". Some costs are recovered for the resale items.



**STATEMENT I**

**THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
GENERAL FUNDS**

**LEGION HOUSE**

	<b>June 30 2013 ACTUAL</b>	<b>2013 ACTUAL</b>	<b>June 30 2014 ACTUAL</b>	<b>2014 FORECAST</b>	<b>2014 BUDGET</b>
<b>REVENUE</b>					
<u>Rent</u>					
Tenants	36,219	72,438	36,219	72,000	72,000
<u>Charge to Depts.</u>					
Administration	54,000	108,000	54,000	108,000	108,000
Marketing & Membership	32,000	64,000	32,000	64,000	64,000
Service Bureau	22,500	45,000	22,500	45,000	45,000
Supply Dept	30,000	60,000	30,000	60,000	60,000
Finance	14,500	29,000	14,500	29,000	29,000
IT Section	<u>5,000</u>	<u>10,000</u>	<u>5,000</u>	<u>10,000</u>	<u>10,000</u>
<b>TOTAL REVENUE</b>	<u>194,219</u>	<u>388,438</u>	<u>194,219</u>	<u>388,000</u>	<u>388,000</u>
<b>EXPENSE</b>					
Salaries	11,487	23,347	12,960	25,500	23,600
Retirement Allowance	230	384	259	500	500
Other Benefits	<u>2,051</u>	<u>4,172</u>	<u>2,329</u>	<u>4,000</u>	<u>3,900</u>
<b>TOTAL PERSONNEL</b>	13,767	27,904	15,549	30,000	28,000
Elevator Maintenance	2,914	6,117	2,818	7,000	7,000
A/C, Electrical, Plumbing	17,229	25,230	15,361	35,000	35,000
Interior & Exterior	34,449	82,017	36,159	65,000	65,000
Cleaning Contract & Supplies	25,866	51,879	23,713	51,000	51,000
Fuel	5,664	8,848	7,139	13,000	11,000
Light & Power	21,127	46,083	27,541	51,000	49,000
Water and Sewage	615	1,379	769	2,000	2,000
Taxes	48,969	48,969	50,345	51,000	51,000
Insurance	2,271	4,541	2,407	5,000	5,000
Reserve Fund	<u>15,000</u>	<u>30,000</u>	<u>15,000</u>	<u>30,000</u>	<u>30,000</u>
<b>TOTAL EXPENSES</b>	<u>187,870</u>	<u>332,967</u>	<u>196,799</u>	<u>340,000</u>	<u>334,000</u>
<b>GAIN OR LOSS</b>	<u>6,349</u>	<u>55,470</u>	<u>(2,580)</u>	<u>48,000</u>	<u>54,000</u>

**THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
 GENERAL FUNDS**

**COMMITTEES & ELECTED OFFICERS EXPENSE**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b>COMMITTEES</b>					
1 Veterans, Service and Seniors	19,652	37,608	23,506	39,530	39,500
2 Poppy & Remembrance	45,485	99,196	17,455	72,100	76,000
3 Membership	11,873	21,164	7,485	23,400	32,250
4 Outreach	47,623	74,929	18,294	42,200	51,500
5 RCEL	20,056	21,016	33,109	34,600	36,600
6 Sports	123,316	390,193	136,935	468,100	501,000
7 Ritual & Awards	2,179	7,934	2,122	6,900	6,900
8 Constitution & Laws	1,152	1,358	805	8,650	8,650
9 Defence & Security	22,934	55,486	28,721	109,800	123,800
10 Veterans Consultation	5,019	10,631	5,758	10,400	10,400
11 Focus on the Future	13,009	20,537	-	-	13,400
12 Leadership Development	<u>120</u>	<u>218</u>	<u>-</u>	<u>900</u>	<u>1,900</u>
<b>COMMITTEE TOTAL</b>	<b>312,421</b>	<b>740,271</b>	<b>274,188</b>	<b>816,580</b>	<b>901,900</b>
13 Elected Officers	110,356	181,846	50,579	118,200	118,200
14 DEC/Senior Elected Officers	48,786	83,435	49,994	96,400	96,700
15 Dominion Convention	<u>126,934</u>	<u>264,948</u>	<u>95,239</u>	<u>255,340</u>	<u>254,690</u>
<b>SUB-TOTAL</b>	<b><u>286,076</u></b>	<b><u>530,228</u></b>	<b><u>195,811</u></b>	<b><u>469,940</u></b>	<b><u>469,590</u></b>
<b>TOTAL EXPENSE</b>	<b><u>598,496</u></b>	<b><u>1,270,499</u></b>	<b><u>470,000</u></b>	<b><u>1,286,520</u></b>	<b><u>1,371,490</u></b>

**THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND**

**VETERANS, SERVICE AND SENIORS**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b><u>COMMITTEE</u></b>					
Travel	5,848	14,507	4,092	5,000	10,000
Per Diem	3,427	7,879	3,225	5,000	8,000
Cdn. Assoc. on Gerontology	250	250	-	-	-
CIMVHR Forum	-	-	15	10,000	10,000
Printing, Stationery	399	1,428	355	1,000	1,000
Telephone & Fax	294	386	99	600	600
Postage	40	223	31	400	400
Business Transformation Initiatives	-	2,901	2,582	3,000	3,000
Homeless Veterans Summit	-	-	7,899	7,900	5,000
Seniors Support Program Guide	-	-	5,130	5,130	-
Miscellaneous	996	1,637	78	1,500	1,500
<b><u>Publications</u></b>					
- Write off old stock	-	-	-	-	-
- Distribution of new stock	<u>8,398</u>	<u>8,398</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL</b>	<u>19,652</u>	<u>37,608</u>	<u>23,506</u>	<u>39,530</u>	<u>39,500</u>

THE ROYAL CANADIAN LEGION, DOMINION COMMAND  
POPPY & REMEMBRANCE COMMITTEE

	<u>June 30</u> <u>2013</u> <u>ACTUAL</u>	<u>2013</u> <u>ACTUAL</u>	<u>June 30</u> <u>2014</u> <u>ACTUAL</u>	<u>2014</u> <u>FORECAST</u>	<u>2014</u> <u>BUDGET</u>
<b><u>COMMITTEE</u></b>					
Travel	4,415	4,471	4,743	5,500	7,500
Per Diem	3,141	3,141	3,533	4,000	5,000
Postage & Office	1,430	4,619	862	3,500	3,500
Telephone and Fax	-	100	-	200	1,000
Teachers Guide Update	-	50	-	-	1,000
<b><u>Publications</u></b>					
- Write off old stock	-	-	-	1,000	1,000
- Distribution of new stock	-	4,552	-	5,000	5,000
Miscellaneous	627	704	156	1,000	1,000
<b>TOTAL</b>	<u>9,613</u>	<u>17,637</u>	<u>9,294</u>	<u>20,200</u>	<u>25,000</u>
<b><u>EUROPE ZONE</u></b>					
Grant	10,000	10,000	-	-	-
Europe - Wreaths	781	781	1,365	-	1,000
	<u>10,781</u>	<u>10,781</u>	<u>1,365</u>	<u>-</u>	<u>1,000</u>
<b><u>NATIONAL CEREMONIES</u></b>					
Travel	-	6,139	-	6,000	6,000
Per Diem	-	10,977	-	6,000	6,000
Printing, Stationery	-	3,968	-	5,500	5,500
Telephone, Postage	18	425	-	1,000	1,000
<b><u>Colour Party Activities</u></b>					
- Summer & Fall	80	131	353	500	500
Meeting, Planning	-	335	-	200	200
Remembrance Reception	-	5,780	-	4,500	4,500
St. John's Ambulance	-	300	-	300	300
Silver Cross Mother	-	5,582	68	5,000	5,000
Cadet of the Year	101	10,055	-	10,000	10,000
Miscellaneous	458	4,210	270	2,500	2,500
<b>TOTAL</b>	<u>658</u>	<u>47,903</u>	<u>691</u>	<u>41,500</u>	<u>41,500</u>
<b><u>PILGRIMAGE</u></b>					
Poppy Grant	-	(25,000)	(12,500)	(25,000)	(25,000)
Expenses	24,434	47,875	18,605	35,400	33,500
<b>TOTAL</b>	<u>24,434</u>	<u>22,875</u>	<u>6,105</u>	<u>10,400</u>	<u>8,500</u>
<b>TOTAL</b>	<u>45,485</u>	<u>99,196</u>	<u>17,455</u>	<u>72,100</u>	<u>76,000</u>
<b><u>ASSOCIATED EXPENSES (Poppy Fund)</u></b>					
National Literary/Poppy Contest					
Travel	-	3,107	-	-	5,000
Per Diem	-	5,659	-	-	5,000
Bursaries/Gifts	-	6,615	-	-	10,875
<b>TOTAL</b>	<u>-</u>	<u>15,382</u>	<u>-</u>	<u>-</u>	<u>20,875</u>

THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND

MEMBERSHIP COMMITTEE

	June 30 2013 <u>ACTUAL</u>	2013 <u>ACTUAL</u>	June 30 2014 <u>ACTUAL</u>	2014 <u>FORECAST</u>	2014 <u>BUDGET</u>
<b><u>COMMITTEE</u></b>					
Travel	6,211	7,28	2,272	2,500	7,000
Per Diem	3,856	3,93	2,784	3,000	7,000
Printing and Office	144	14	27	300	500
Postage	14	14	-	200	250
<u>Publications</u>					
- Write off old stock	-	-	-	-	-
- Distribution of new stock	-	-	54	100	-
Telephone & Fax	1	13	89	300	500
Miscellaneous	<u>223</u>	<u>388</u>	<u>251</u>	<u>5,000</u>	<u>5,000</u>
	<u>10,448</u>	<u>11,778</u>	<u>5,476</u>	<u>11,400</u>	<u>20,250</u>
<b><u>PRINTING &amp; STATIONERY</u></b>					
Membership Forms	1,425	6,51	2,008	8,500	8,500
Early Bird Certificate	-	-	-	500	500
Early Bird Stickers	=	<u>2,872</u>	=	<u>3,000</u>	<u>3,000</u>
	<u>1,425</u>	<u>9,386</u>	<u>2,008</u>	<u>12,000</u>	<u>12,000</u>
<b>TOTAL</b>	<u>11,873</u>	<u>21,164</u>	<u>7,485</u>	<u>23,400</u>	<u>32,250</u>

**THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND**

4

**OUTREACH**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b><u>COMMITTEE</u></b>					
Travel	5,716	5,902	4,612	5,000	9,000
Per Diem	3,754	3,754	4,070	4,500	6,000
Printing, Stationery	54	169	150	500	1,000
Telephone & Fax	277	566	299	600	500
Postage	280	402	86	200	-
Miscellaneous	<u>221</u>	<u>336</u>	<u>19</u>	<u>300</u>	<u>-</u>
<b>SUB-TOTAL</b>	<u>10,302</u>	<u>11,128</u>	<u>9,236</u>	<u>11,100</u>	<u>16,500</u>
<b><u>PR SECTION</u></b>					
<b><u>External</u></b>					
Media Monitoring	15,465	33,176	1,087	1,100	-
Media Distribution	13,399	14,977	4,525	20,000	25,000
<b><u>Training/Liaison</u></b>					
- Travel	6,043	8,985	1,241	5,000	5,000
- Per Diem	<u>2,413</u>	<u>6,663</u>	<u>2,205</u>	<u>5,000</u>	<u>5,000</u>
<b>SUB-TOTAL</b>	<u>37,321</u>	<u>63,801</u>	<u>9,058</u>	<u>31,100</u>	<u>35,000</u>
<b>GRAND TOTAL</b>	<u>47,623</u>	<u>74,929</u>	<u>18,294</u>	<u>42,200</u>	<u>51,500</u>

**THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND**

5

**RCEL COMMITTEE**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
Meetings:					
Per Diem	<u>96</u>	<u>870</u>	<u>-</u>	<u>900</u>	<u>900</u>
Caribbean Legion Liaison:					
Travel	10,037	10,037	16,895	17,000	23,000
Per Diem	9,533	9,533	15,878	16,000	12,000
Postage, Printing	217	304	82	300	300
Telephone & Fax	-	28	-	50	50
Miscellaneous	<u>173</u>	<u>244</u>	<u>254</u>	<u>350</u>	<u>350</u>
<b>TOTAL</b>	<u>20,056</u>	<u>21,016</u>	<u>33,109</u>	<u>34,600</u>	<u>36,600</u>

6 A

**THE ROYAL CANADIAN LEGION  
DOMINION COMMAND**

**SPORTS COMMITTEE**

	<b>June 30 2013 ACTUAL</b>	<b>2013 ACTUAL</b>	<b>June 30 2014 ACTUAL</b>	<b>2014 FORECAST</b>	<b>2014 BUDGET</b>
<b>COMMITTEE</b>					
Travel	777	3,863	834	5,000	5,000
Per Diem	365	3,701	643	5,000	5,000
T & F LAC		-			
- Charlottetown - 2012	-	-	-	-	-
- Langley- 2013/2014	8,651	8,651	6,934	7,000	10,000
Printing, Stationery	22	164	1,153	4,000	4,000
Telephone & Fax	97	110	11	500	800
Postage	172	237	218	300	300
<u>Publications</u>					
- Write off old stock	-	-	-	-	-
- Distribution of new stock	-	6,927	-	-	-
Miscellaneous	18	572	717	2,500	2,500
<b>TOTAL COMMITTEE</b>	<b>10,101</b>	<b>24,224</b>	<b>10,509</b>	<b>24,300</b>	<b>27,600</b>

	<b>Bloomfield Station PE</b>	<b>Bloomfield Station PE</b>	<b>Dauphin MB</b>	<b>Dauphin MB</b>	<b>Dauphin MB</b>
<b>CURLING</b>					
Travel					
- Participants	18,213	18,213	12,434	12,500	25,000
- Committee	2,270	2,270	2,525	2,600	4,000
Awards & Prizes	2,240	2,240	1,396	1,500	2,300
Entertainment	300	300	300	300	300
Ground Transportation	1,500	1,500	1,500	1,500	1,500
Advance to Host Branch	2,000	2,000	2,000	2,000	2,000
<b>TOTAL REGULAR CURLING</b>	<b>26,523</b>	<b>26,523</b>	<b>20,154</b>	<b>20,400</b>	<b>35,100</b>

	<b>Chester NS</b>	<b>Chester NS</b>	<b>Orleans ON</b>	<b>Orleans ON</b>	<b>Orleans ON</b>
<b>DARTS</b>					
Sponsorships (recovery)	-	-	(25,000)	(25,000)	(25,000)
Travel - Participants	19,678	17,515	23,885	24,000	30,000
Travel - Committee	2,558	2,558	2,166	2,200	2,600
Awards & Prizes - participants	3,331	2,654	1,488	1,600	2,300
Awards & Prizes - Branches	-	-	5,000	5,000	-
Awards & Prizes - Branch Raffle	-	-	10,000	10,000	-
Entertainment	200	200	43	-	200
Advance to Host Branch	800	800	800	-	800
Ground Transportation	1,500	1,500	1,500	-	1,500
<b>TOTAL DARTS</b>	<b>28,067</b>	<b>25,227</b>	<b>19,883</b>	<b>17,800</b>	<b>12,400</b>



**SPORTS COMMITTEE - PAGE 2**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b><u>CRIBBAGE</u></b>	Liverpool NS	Liverpool NS	North Bay ON	North Bay ON	North Bay ON
Travel					
- Participants	25,260	22,702	33,963	34,000	35,000
- Committee	1,586	1,586	1,227	1,300	3,000
Awards & Prizes	2,162	2,839	1,463	1,500	2,300
Advance to Host Branch	800	800	800	800	800
Entertainment	200	200	200	200	200
Ground Transportation	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
<b>TOTAL CRIBBAGE</b>	<u>31,508</u>	<u>29,627</u>	<u>39,153</u>	<u>39,300</u>	<u>42,800</u>
	<i>Fredericton</i> NB	<i>Fredericton</i> NB			<i>Tecumseh</i> ON
<b><u>EIGHT BALL</u></b>					
Travel					
- Participants	21,052	21,052	25,823	26,000	30,000
- Committee	1,877	1,877	1,118	1,200	3,000
Awards & Prizes	2,635	2,635	2,130	2,300	2,300
Advance to Host Branch	800	800	800	800	800
Entertainment	200	200	200	200	200
Ground Transportation	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
<b>TOTAL EIGHT BALL</b>	<u>28,064</u>	<u>28,064</u>	<u>31,570</u>	<u>32,000</u>	<u>37,800</u>
<b>TOTAL MEMBERS SPORTS</b>	<u>114,162</u>	<u>109,441</u>	<u>110,760</u>	<u>109,500</u>	<u>128,100</u>
<b>TOTAL T &amp; F</b>	(947)	256,528	15,666	334,300	345,300
<b>TOTAL SPORTS &amp; COMMITTEE</b>	<u>123,316</u>	<u>390,193</u>	<u>136,935</u>	<u>468,100</u>	<u>501,000</u>

6 B

**THE ROYAL CANADIAN LEGION  
DOMINION COMMAND**

**NATIONAL TRACK AND FIELD CHAMPIONSHIP**

	<b>June 30 2013 <u>ACTUAL</u> Langley BC</b>	<b>2013 <u>ACTUAL</u> Langley BC</b>	<b>June 30 2014 <u>ACTUAL</u> Langley BC</b>	<b>2014 <u>FORECAST</u> Langley BC</b>	<b>2014 <u>BUDGET</u> Langley BC</b>
Transportation	150	213,072	27,679	230,000	230,000
Accommodations, Meals	-	171,601	-	180,000	180,000
Committee - Travel	5,851	13,255	5,682	10,000	10,000
Committee - Per Diem	-	11,603	-	17,600	17,600
Local Committee	-	580	-	1,000	1,000
Kits / Supplies / Medals	2,573	4,586	0	11,500	11,500
Buses	8,091	8,091	-	10,000	10,000
Honoraria	2,136	3,000	2,136	4,000	4,000
Reception	-	2,809	-	2,200	2,200
Medical	-	38	-	1,000	1,000
Athletic Facilities	-	-	-	-	4,000
Equipment / Mtg Rooms	44	44	-	2,000	2,000
Clinicians	-	-	-	-	2,000
Officials	-	-	-	-	4,000
Freight & Express	12	1,040	-	2,000	3,000
Miscellaneous	<u>195</u>	<u>476</u>	<u>169</u>	<u>1,000</u>	<u>1,000</u>
<b>TOTAL EXPENSE</b>	<b>19,053</b>	<b>430,195</b>	<b>35,666</b>	<b>472,300</b>	<b>483,300</b>
Less Prov Cmd Portion	<u>-</u>	<u>(127,564)</u>	<u>-</u>	<u>(106,000)</u>	<u>(106,000)</u>
<b>SUB TOTAL</b>	<b>19,053</b>	<b>302,632</b>	<b>35,666</b>	<b>366,300</b>	<b>377,300</b>
<b>RECOVERIES</b>					
Registration - Non Legion Athletes	-	(19,103)	-	(12,000)	(12,000)
Sponsorships	(20,000)	(27,000)	(20,000)	(20,000)	(20,000)
Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Recoveries</b>	<u>(20,000)</u>	<u>(46,103)</u>	<u>(20,000)</u>	<u>(32,000)</u>	<u>(32,000)</u>
<b>NET EXPENSE</b>	<b>(947)</b>	<b>256,528</b>	<b>15,666</b>	<b>334,300</b>	<b>345,300</b>

**THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND**

**RITUAL & AWARDS COMMITTEE**

	June 30 2013	2013	June 30 2014	2014	2014
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>FORECAST</u>	<u>BUDGET</u>
Travel	629	1,213	788	1,900	1,900
Per Diem	1,457	2,723	1,169	3,800	3,800
Printing, Stationery	-	-	-	500	500
Telephone & Fax	29	65	-	200	200
Postage	60	102	115	500	500
<u>Publications</u>					
- Write off old stock	-	-	-	-	-
- Distribution of new stock	<u>4</u>	<u>3,831</u>	<u>50</u>	<u>-</u>	<u>-</u>
<b>TOTAL</b>	<u>2,179</u>	<u>7,934</u>	<u>2,122</u>	<u>6,900</u>	<u>6,900</u>

**THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND**

**CONSTITUTION & LAWS COMMITTEE**

	<b>June 30 2013 ACTUAL</b>	<b>2013 ACTUAL</b>	<b>June 30 2014 ACTUAL</b>	<b>2014 FORECAST</b>	<b>2014 BUDGET</b>
Travel	76	76	154	200	200
Per Diem	165	165	194	600	600
Printing, Stationery	289	404	182	500	500
Telephone & Fax	48	69	3	100	100
Postage	350	420	158	350	350
Miscellaneous	224	224	114	100	100
<u>Publications</u>					
- Write off old stock	-	-	-	1,800	1,800
- Distribution of new stock	-	-	-	<u>5,000</u>	<u>5,000</u>
<b>TOTAL</b>	<u>1,152</u>	<u>1,358</u>	<u>805</u>	<u>8,650</u>	<u>8,650</u>

**THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND  
 DEFENCE & SECURITY COMMITTEE**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
Travel	2,438	4,694	1,448	5,500	5,500
Per Diem	1,939	3,810	2,409	5,500	5,500
Printing, Postage,	56	751	58	150	150
Telephone & Fax	-	-	-	100	100
Miscellaneous	-	-	90	400	400
Annual Vimy Award & AGM	1,620	5,620	1,700	6,000	6,000
Conference of Defence					
Association Fee& CIC Fee	2,116	2,116	2,075	2,150	2,150
Legion Connect	46	46	-	40,000	40,000
Comradeship Awards		2,224	273	6,000	6,000
<u>CF Sponsorships</u>					
* Sports Championship & Award Ceremony					
* - Sponsorships	-	-	4,000	4,000	17,000
* - Travel and Per Diem	-	-	-	-	1,000
- Operation Santa Claus	-	13,505	123	16,000	16,000
- Operation Canada Day	14,719	14,719	8,544	16,000	16,000
- Nijmegen	-	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
<b>TOTAL EXPENSE</b>	<u>22,934</u>	<u>55,486</u>	<u>28,721</u>	<u>109,800</u>	<u>123,800</u>

**THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND**

**VETERANS CONSULTATION**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
Travel	2,525	5,599	2,968	5,100	5,100
Per Diem	2,495	4,616	2,790	5,100	5,100
Printing & Office	-	-	-	50	50
Telephone	-	41	-	50	50
Postage	-	-	-	50	50
Miscellaneous	-	374	-	50	50
<b>TOTAL</b>	<u>5,019</u>	<u>10,631</u>	<u>5,758</u>	<u>10,400</u>	<u>10,400</u>

**THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND**

**FOCUS ON FUTURE COMMITTEE**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
Travel	7,404	10,713	-	-	6,500
Per Diem	5,605	9,721	-	-	6,500
Printing	-	39	-	-	50
Postage	-	21	-	-	50
Telephone & Fax	-	43	-	-	50
Survey & Communications	-	-	-	-	-
Miscellaneous	-	-	-	-	<u>250</u>
<b>TOTAL</b>	<u>13,009</u>	<u>20,537</u>	<u>-</u>	<u>-</u>	<u>13,400</u>

THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND

LEADERSHIP DEVELOPMENT COMMITTEE

	June 30 2013 <u>ACTUAL</u>	2013 <u>ACTUAL</u>	June 30 2014 <u>ACTUAL</u>	2014 <u>FORECAST</u>	2014 <u>BUDGET</u>
Travel	-	-	-	-	500
Per Diem	-	-	-	-	500
Printing & Office	-	76	-	100	100
Postage	-	-	-	100	100
Telephone & Fax	120	142	-	200	200
Miscellaneous	=	=	=	<u>500</u>	<u>500</u>
<b>TOTAL</b>	<u>120</u>	<u>218</u>	<u>-</u>	<u>900</u>	<u>1,900</u>



**THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND**

**ELECTED OFFICERS & DOMINION PRESIDENT**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b>ELECTED OFFICERS:</b>					
Travel	1,731	11,912	7,201	16,000	16,000
Per Diem	1,037	5,731	4,102	10,000	10,000
Telephone & Fax	-	13	-	200	200
Miscellaneous	<u>885</u>	<u>1,074</u>	<u>58</u>	<u>2,000</u>	<u>2,000</u>
<b>SUB-TOTAL</b>	<u>3,652</u>	<u>18,730</u>	<u>11,362</u>	<u>28,200</u>	<u>28,200</u>
<b>DOMINION PRESIDENT:</b>					
Travel	56,929	68,610	22,599	51,000	51,000
Per Diem	18,073	36,593	12,701	27,000	27,000
Hospitality	1,580	7,264	760	5,000	5,000
Telephone & Fax	1,022	1,720	471	2,500	2,500
Miscellaneous	<u>1,908</u>	<u>5,969</u>	<u>2,685</u>	<u>4,500</u>	<u>4,500</u>
<b>SUB-TOTAL</b>	<u>79,512</u>	<u>120,156</u>	<u>39,217</u>	<u>90,000</u>	<u>90,000</u>
<b>PROVINCIAL CONVENTIONS:</b>					
Travel	15,542	25,561	-	-	-
Per Diem	11,047	16,536	-	-	-
Hospitality	<u>603</u>	<u>863</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>SUB-TOTAL</b>	<u>27,192</u>	<u>42,960</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL</b>	<u>110,356</u>	<u>181,846</u>	<u>50,579</u>	<u>118,200</u>	<u>118,200</u>

**THE ROYAL CANADIAN LEGION  
 DOMINION COMMAND**

**DOMINION EXECUTIVE COUNCIL**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
<b>D.E.C. MEETINGS:</b>					
Travel	23,082	36,358	19,456	39,000	41,000
Per Diem	22,022	33,997	25,320	37,000	40,000
Reception/Dinner	2,696	2,696	2,537	2,600	3,900
Printing	173	565	767	2,500	2,500
Telephone, Fax & Postage	44	82	110	300	300
Miscellaneous	<u>745</u>	<u>1,626</u>	<u>1,801</u>	<u>2,000</u>	<u>2,000</u>
<b>SUB-TOTAL D.E.C. MEETINGS</b>	48,762	75,325	49,990	83,400	89,700
<b>SENIOR ELECTED OFFICERS MEETINGS:</b>					
Travel	-	6,155	-	5,400	5,400
Per Diem	-	7,927	-	7,100	7,100
Telephone, Fax & Postage	24	28	4	100	100
Printing	-	-	-	100	100
Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>300</u>	<u>300</u>
	24	14,110	4	13,000	13,000
<b>LESS:</b>					
Canvet Board and Shareholders Meetings	<u>-</u>	<u>(6,000)</u>	<u>-</u>	<u>0</u>	<u>(6,000)</u>
<b>TOTAL</b>	<u>48,786</u>	<u>83,435</u>	<u>49,994</u>	<u>96,400</u>	<u>96,700</u>

THE ROYAL CANADIAN LEGION  
DOMINION COMMAND

CONVENTION

		<u>June 30</u> <u>2013</u> <u>ACTUAL</u>	<u>2013</u> <u>ACTUAL</u>	<u>June 30</u> <u>2014</u> <u>ACTUAL</u>	<u>2014</u> <u>FORECAST</u>	<u>2014</u> <u>BUDGET</u>
DEC	Travel	-	-	4,352	25,500	25,500
	Per Diem	-	-	4,680	62,000	62,000
Staff	Travel	-	-	17,598	20,000	20,000
	Per Diem	-	-	13,447	62,000	62,000
Past President	Travel	-	-	1,787	7,500	7,500
	Per Diem	-	-	-	15,000	15,000
DC Zone Commanders	Travel	-	-	-	2,400	2,400
	Per Diem	-	-	-	3,500	3,500
VIP - (Floris)		-	-	-	-	-
Other		-	-	-	-	-
	Travel	-	-	1,454	5,000	5,000
	Per Diem	-	-	-	6,000	6,000
	Entertainment	-	-	5,169	2,400	2,400
Credentials		-	-	6,008	5,500	5,500
Printing & Design						
	Convention Reports	-	-	15,764	20,000	20,000
	Other	-	-	9,344	4,000	4,000
Translation & Interpretation		-	-	-	8,000	8,000
Postage		-	-	13,807	30,000	30,000
Freight		-	-	14,388	5,000	5,000
Social Activities						
	President Reception	-	-	-	20,000	20,000
	Other	-	-	-	3,000	3,000
Convention Centre		-	-	17,210	110,000	110,000
Convention Operation		-	-	8,577	130,000	130,000
Transportation		-	-	-	-	-
Ceremonies		-	-	559	1,000	1,000
Local Arrangements Committee		-	-	-	4,000	4,000
Supply		-	-	2	1,000	1,000
		-	-	134,146	552,800	552,800
Revenue		-	-	<u>57,328</u>	<u>70,000</u>	<u>70,000</u>
<b>SUB-TOTAL</b>		-	-	76,819	482,800	482,800
Provision		<u>125,000</u>	<u>250,000</u>	-	<u>(250,000)</u>	<u>(250,000)</u>
<b>TOTAL</b>		125,000	250,000	76,819	232,800	232,800
<b><u>COMMITTEE (FROM 15A)</u></b>		<u>1,934</u>	<u>14,948</u>	<u>18,420</u>	<u>22,540</u>	<u>21,890</u>
<b>TOTAL CONVENTION AND COMMITTEE</b>		<u>126,934</u>	<u>264,948</u>	<u>95,239</u>	<u>255,340</u>	<u>254,690</u>

15A

**THE ROYAL CANADIAN  
 LEGION DOMINION  
 COMMAND**

**CONVENTION  
 COMMITTEE**

	<b>June 30 2013 <u>ACTUAL</u></b>	<b>2013 <u>ACTUAL</u></b>	<b>June 30 2014 <u>ACTUAL</u></b>	<b>2014 <u>FORECAST</u></b>	<b>2014 <u>BUDGET</u></b>
Travel	1,401	8,945	9,058	11,000	10,000
Per Diem	270	5,118	7,267	9,000	9,000
Printing, Stationery	2	401	1,002	1,100	750
Telephone & Fax	1	74	1	40	40
Postage	52	76	163	200	300
Miscellaneous	<u>209</u>	<u>335</u>	<u>929</u>	<u>1,200</u>	<u>1,800</u>
<b>TOTAL</b>	<u>1,934</u>	<u>14,948</u>	<u>18,420</u>	<u>22,540</u>	<u>21,890</u>

**REPORT OF THE DOMINION COMMAND  
VETERANS, SERVICES AND SENIORS COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**65-1**

<b>T. Eagles</b>	-	<b>Chair</b>
<b>D. Flannigan</b>	-	<b>Vice- Chair</b>
<b>C. Strong</b>	-	<b>Member</b>
<b>B. Julian</b>	-	<b>Member</b>
<b>R. Trowsdale</b>	-	<b>Member</b>
<b>M. Tremblay</b>	-	<b>Member</b>
<b>G. O'Dair</b>	-	<b>Ex- Officio Seniors</b>
<b>L. Murray</b>	-	<b>Ex- Officio Member</b>
<b>R. McInnis</b>	-	<b>Secretary</b>
<b>C. Gasser</b>	-	<b>A/Secretary</b>

**GENERAL**

The VSS Committee last met on 24 February 2014 and has held one teleconference on 8 May 2014.

**LEGION ADVOCACY**

Since February the VSS Committee continues to be very active. Advocacy efforts have focussed on ensuring that all Veterans and their families are treated with fairness, dignity and respect such that they are afforded the same benefits and services irrespective of when and where they served. The Dominion President / VSS Chair and Committee continued to address key issues affecting Veterans and their families:

- a. 05 March 2014 – The Dominion President presented to the Standing Committee on Veterans Affairs (ACVA) along with the Dominion Secretary. The presentation and subsequent question period lasted for the full two hour session;
- b. 07 March 2014 – VSS Chair sent a letter to the Perley and Rideau Seniors Village advising that The Legion is not able to fund bricks and mortar initiatives under the By-laws or the Poppy Fund;
- c. 14 March 2014 – Dominion President issued a News Release urging the federal government to authorize our Veterans from the Murmansk Run (WW II) to wear the Arctic Star Medal which has already been produced and authorized by the British Government;
- d. 25 March 2014 – VSS Committee endorsed the following supportive quote

for the Canadian Medical Association's launch of Choosing Wisely – *“Choosing Wisely Canada involves healthy conversation on both sides of the examining table to empower patients to make smart, effective and informed choices.”*

- e. 15-16 April 2014 – The Dominion President hosted the inaugural Homeless Veterans Forum at Legion House;
- f. 07 May 2014 – The Dominion President hosted the Soldier On Afghanistan Veterans Relay at Legion House. He presented each Veteran with an Afghanistan ball cap, the Lest We Forget Watch and the Inuksuk Brooch;
- g. 09 May 2014 – The Dominion President attended the National Day of Honour on Parliament Hill;
- h. 10 May 2014 – Comrade Larry chaired the Veterans Consultation Assembly with 20 Veterans organizations in attendance. The meeting focused on the New Veterans Charter review with the Assembly agreeing on priorities requiring immediate action;
- i. 28-29 May 2014 – As part of the Canadian Association of Defence and Security Industries (CADSI) ongoing support to serving and retired military personnel, the Association provided a free complimentary exhibit booth at CANSEC 2014 to The Royal Canadian Legion. CADSI, for the first time, invited recently retired military personnel to their tradeshow as guests of The Legion;
- j. 06 June 2014 – Presented and hosted a Legion kiosk at the RCMP Veterans AGM;
- k. 16 June 2014 – The Minister of Veterans Affairs announced that VAC would extend the Outreach and Visitation Initiative Contract with The Legion and doubled the funding for 2014 - 2015. The President issued a News Release supporting the extension and funding, which will allow our OVI volunteers to increase their visits from 4,000 to 8,000 of those who are receiving financial assistance from the Department for LTC;
- l. 20 June 2014 – The Dominion President issued a News Release advising that The Legion amended its definition of Veteran to include RCMP regular members and other Peace Officers who served in Special Duty areas;
- m. 07 July 2014 – Introductory meeting with the Chief of the Defence Staff, General Tom Lawson;
- n. 08 July 2014 – Introductory meeting with the Minister of Veterans Affairs, the Honourable Julian Fantino;

- o. 09 July 2014 – The Dominion President issued a News Release acknowledging the recent announcement from the Department of Veterans Affairs to cut red tape and to streamline its application forms. He also directed the Service Bureau to review the proposed changes and provide comments where further improvements can be made;
- p. 21 July 2014 – The Dominion President sent a letter to Provincial Presidents and Provincial Secretaries requesting assistance in identifying Outreach and Visitation Initiative volunteers in area of need;
- q. 29 July 2014 – The VSS Secretary forwarded the Outreach and Visitation Initiative Update to all OVI Volunteers, Provincial Command Secretaries, and Provincial Command Service Officers, Provincial Command VSS Chairs and Dominion Command VSS Chair and members.

### **HOMELESS VETERANS FORUM**

The inaugural Homeless Veterans Forum was held 15-16 April 2014 at Legion House. Comrade Larry was the Facilitator for the two day forum. The forum was successful and a small working group will be formed to move forward with identified priority items. It was a talented group of personnel in attendance at the forum and valuable insight was provided from the participants' firsthand experience and researched knowledge into homelessness. The opportunity to network and share this information was invaluable. The Minister of Veterans Affairs Canada (VAC), the Honourable Julian Fantino attended the first morning and the VAC Ombudsman, Mr. Guy Parent, was present throughout the forum. Every Provincial Command was represented except for Alberta/North West Territories, Newfoundland/Labrador and Prince Edward Island.

This Homeless Veterans forum indicated that there are many outstanding issues that need coordination and further exploration. Several research doctors have agreed to participate in a research working group which will be chaired by Dr. Jimmy Bourque from the University of Moncton and include Dr. David Pedlar from VAC, Dr. Alice Aiken and Dr. Cheryl Forchuk.

The main priority identified was housing and seven action items were presented; capacity (housing and skilled workers), coordination of research, sharing of best practices, prevention, outreach, coordinating of strategies, and improved partnerships with a more coordinated team approach. A working group will be formed to develop the way ahead to combat the problem of homeless Veterans.

### **VETERANS EMERGENCY TRANSITION SERVICES (VETS) CANADA**

The Legion announced a partnership with VETS Canada after the Forum. We will partner on homelessness issues facing Veterans.

## **OUTREACH TO RESERVISTS**

The VSS Committee launched the Outreach to Reserve Campaign on 1 August 2013. The VSS Committee sent letters to all 263 Reserve Units across the country advising of the Service Bureau resources, contact information and if they would like a briefing on the services available. To date, there have been nine presentations to Reserve units with approximately 354 participants in attendance. The outreach has been successful in reaching all Reserve units and Army Brigade Commanders were briefed at the Army Reserve Strategic Council.

## **OUTREACH AND VISITATION INITIATIVE**

VAC extended the Visitation and Outreach Initiative (OVI) contract from Veterans Affairs Canada (VAC) for another year and doubled the funding for the second year. This new initiative replaced the Long Term Care Surveyor Program. VAC currently supports more 7,650 Veterans in approximately 1,566 facilities and does not have the available resources to conduct visits with a large number of Veterans in long term care without a contractual agreement in place. This contract will allow the Government to use the Royal Canadian Legion volunteer network to visit on an annual basis, approximately 4,000 of the 7,650 Veterans who are receiving financial assistance from VAC for long term care.

This new initiative will facilitate face to face visits with Veterans, providing them with an opportunity to have a conversation and social visit with a volunteer and to raise concerns or identify needs that might be addressed by VAC or the Legion. Currently 88 volunteers confirmed their re-certification and 19 volunteers are awaiting certification. To date, volunteers have completed 2,881 visits as of August 2014. Dominion Command is recruiting a small number of volunteers in those identified priority areas where there are no volunteers.

## **SENIORS INITIATIVE UPDATE**

Given the issues facing seniors including accessibility and availability of long-term care, lack of home care assistance, increasing incidence rate of dementia and growing senior population, a Seniors Initiative was developed. The Seniors Initiative is in two parts:

- a. The Home Away Initiative – the concept is to provide a change of scenery for Seniors living at home and respite for the caregivers of Seniors on either a steady or occasional basis. The previously published “Program for Seniors” book (1991) has many good ideas to develop this type of concept in our Branches. The workbook has been updated and will provide guidance to Branches who wish to start their own Seniors program or enhance existing programs. It is a resource manual. The workbook was presented at Convention in June as part of the VSS Workshop. A Copy of the workbook was mailed to each branch in July and the workbook has been uploaded to our website in English and French.



- b. The Legion will continue to advocate to the federal Government that senior's home care should be part of a national strategy to include standardization, consistent service delivery and certification. A letter was sent a letter to the Prime Minister encouraging the government to identify seniors' health care as a targeted priority to ensure this does not become a crisis. A follow-up letter was also sent to the Provincial Presidents with a template to send a similar letter to each Provincial Premier.

### **CANADIAN INSTITUTE OF MILITARY VETERAN HEALTH RESEARCH (CIMVHR)**

Founded in 2008, CIMVHR is a pan-Canadian network of 33 Canadian universities focused on facilitating new partnerships, collaboration, funding and access to data and study populations to establish a sustainable and independent Canadian military and Veteran health research program. The Institute exists to harness the national research capacity to ensure the men and women who serve and have served our country have access to the most current healthcare knowledge possible. This initiative is essential to address the present and future health needs of all Veterans of all ages and their families.

As a national Veteran organization, the Legion has a fundamental responsibility to ensure the research requirements are prioritized and defined to meet the lifelong needs of all Veterans and their families.

CIMVHR has a three-tiered governance structure which includes:

- An Advisory Council with representatives from the Legion, Canadian Forces Health Services (CFHS) and Veterans Affairs Canada (VAC) which advises the Board of Directors on the needs and priorities for research related to the health of military personnel, Veterans and their families;
- An independent Board of Directors representative of key stakeholders; and
- A Technical Advisory Committee comprised of representatives from the Legion, DND, VAC, CFHS and the Canadian Institutes for Health Research (CIHR) which provides coordination and collaboration with government partners at the operational level of CIMVHR.

CIMVHR is establishing itself as an unprecedented and independent leader in Veterans health research in Canada. With the support of 33 universities, DND, VAC and our Allied partners, it is becoming the centre of expertise for the coordination and knowledge network of Veterans health research. Specifically:

1. CIMVHR is bringing together the communities of interest to network, share data and tools, synthesize complex information and produce focused research related to military, Veterans and their families health. The centre is becoming the

knowledge expert on what is happening in Canada and our Allied partners regarding Veteran health research.

2. The annual CIMVHR forum is now a signature event in the research community. Never before has there been an opportunity for this level of research collaboration and development of productive relationships. This is resulting in better research and defined communities of expertise. The hosting location in Toronto and increased participation in November 2014's event will signal not only the success but also the importance of this collaborative effort.
3. The establishment and implementation of a Canadian independent peer-review structure for military health research has proven valuable.
4. Lastly, the role as a fast-track funding conduit/mechanism between government and universities permits accessing expertise from across the country in a timely manner to produce the best research.

**The VSS Committee reviewed the CIMVHR proposal for continued Legion support specifically the following recommendations:**

1. The VSS Committee supported that the Legion continue to support CIMVHR through our participation on both the Advisory Council and on the Technical Advisory Committee. This participation is crucial to ensuring that non-governmental stakeholders have influence in ensuring arms-length research continues.
2. While the Legion cannot fund the operations of CIMVHR, the Legion can provide endorsement of CIMVHR to government in its next funding submission to government.
3. Currently, the Legion contributes \$5K (Silver level) sponsorship annually to the CIMVHR Forum. **Given the success and value of the Forum the VSS Committee endorsed the continuation of our sponsorship of the CIMVHR Forum for the next three years through the Outreach Committee to DEC.** The funding would be contingent upon confirmation by 1 January each year that the CIMVHR Forum will continue to occur in its current format. If this changes, a new proposal will be presented to the VSS Committee. **DEC approved the sponsorship in August 2013.**
4. DEC approved to fund the cost of a Master's Degree bursary specializing in Military and Veteran Health Research for the years 2014, 2015 and 2016. Support of this initiative demonstrates the Legion's history of supporting Veterans research while also building interest and momentum for the next generation of researchers. The cost of a bursary is \$15K per year for a period of two years (total per Master's student - \$30K). Applications for this Legion Bursary would be accepted by CIMVHR and chosen by the Legion. DEC approved **the sponsorship of a Master's student in Military and Veteran Health Research**

for three cycles beginning 2014 with the first bursary, 2015 with the second bursary and 2016 for the third bursary, for a total cost of \$90,000 from the Dominion Command Poppy Trust fund through the Poppy and Remembrance Committee to DEC. With this investment, the Legion would be instrumental in ensuring continued study in the area of Military and Veterans Health Research in Canada. This funding would be contingent upon confirmation by 1 April of the designated year that a Master's student has been identified, meets the necessary academic criteria and is continuing to study in the area of Military and Veterans Health Research. The VSS Committee will review the program in 2016 and recommend through Poppy and Remembrance to DEC if it should continue.

5. Finally, this year's recipient has been selected and the name of the master's student will be formally announced at the CIMVHR Forum in Toronto in November 2014.

**RECOMMENDATION:** Although DEC approved the bursary for 2015 and 2016, in accordance with Poppy Fund regulations, the approval must be ratified for each year. It is recommended that DEC ratify the second bursary for 2015.

## **HEALING WATERS**

**Project Healing Waters** is a national not-for profit organization run by volunteers with a passion for fly fishing. Through fly fishing lessons and clinics, this project provides a unique outlet for healing and social rehabilitation to injured Veterans suffering from an operational stress injury. This program has had a tremendous impact on helping Veterans deal with significant psychological injuries. The Committee encourages Commands to support this important initiative.



## **SERVICE BUREAU PROFESSIONAL DEVELOPMENT TRAINING**

Command Service Officers will be attending a training/professional development session in Charlottetown 21-23 October 2014. They will benefit from consultation with VAC officials responsible for service delivery with whom they deal with on a regular basis while receiving updates on latest policies and business processes. They will also have a session on Compassion Fatigue Training.

## **CAF MILITARY FAMILIES' PROPOSAL**

A letter and a draft Letter of Agreement (LOA) was sent to the Director Military Family Services proposing a national level partnership between Dominion Command of the Royal Canadian Legion and Military Family Services (MFS) to encourage open communication, a coordinated outreach approach, collaborative marketing, messaging,

and monitoring of the needs of military families, Veterans and the communities in which they reside. Military Family Services are reviewing the LOA and a meeting will be scheduled soon to finalize the agreement.

### **LEGION ENDORSEMENT OF WOUNDED WARRIORS WEEKEND**

At the pre-Convention DEC meeting dated 14 June 2014, the Wounded Warriors Weekend was endorsed. The Wounded Warriors Weekend was held in Slave Lake, AB. A letter of endorsement was sent by the Dominion President.

### **SERVICE DOG PROPOSAL**

At the last DEC, endorsement was provided to the Courageous Companions organization and to permit Branches to provide up to \$100 per year to Courageous Companions from their Poppy Trust Fund to support the service dog program for injured Veterans. The endorsement and funding would be contingent upon a Memorandum of Understanding between the Royal Canadian Legion and Courageous Companions and an implementation plan approved by DEC for the coordination of donations and funds.

At the last VSS Committee meeting held 8 May 2014, the Dominion President confirmed that there have been complaints regarding Courageous Companions and further research into service dog providers was required before we move forward on the service dog policy. The implementation plan and the MOU were held in abeyance pending further review.

The Dominion President met with Minister Fantino and confirmed that VAC would conduct a two year pilot project on service dogs.

At Dominion Convention, a resolution was passed authorizing the use of poppy trust funds for Veterans suffering from PTSD. The resolution states that subject to the prior approval of the Provincial Command Office, a District or Branch, may, for the purposes of supporting costs associated with service dogs, expend a portion of the money in the Poppy Trust Account, not exceeding twenty-five (25%) of the total available in the account, on the thirtieth (30<sup>th</sup>) day of September in the year preceding the expenditure.

With the passing of this resolution, there is no requirement for an implementation plan nor a MOU as there is no specific service dog provider identified in the resolution.

However, until there is a Canadian national standard for service dog providers developed, the VSS Committee will review the resolution with the intention of providing guidance to Provincial Commands to ensure the safety of our Veterans and the service dogs.

### **PROVINCIAL VSS REPORTS – RESPONSE AND HIGHLIGHTS**

The consolidated Provincial VSS Committee Report is attached as an Annex to this Report.

**CONCLUSION**

This is my report and I move its adoption.

Annex – Consolidated Provincial VSS Committee Report

		<b>Provincial VSS Committee Submission</b>	<b>Is Feedback required from Dominion Command Yes/no</b>
1.	<b>Command</b>	Alberta-NWT #2	
2.	<b>Date</b>	August 19, 2004	
3.	<b>Provincial VSS Committee Chair and contact information</b>	V P Barry Lazoruk, 2020-15 <sup>th</sup> Str. NW Calgary, AB T2M 3N8 19barry50@gmail.com	
4	<b>Long Term Care – include such items on access issues, social visitation, new projects</b>	We have long term care facilities but all are full with waiting lists. Access is usually miles away from client’s family making visitations less often. The province has done some homework on trying to rectify the problem but as usual it takes time to work through gov’t Loop holes.	
5.	<b>Veteran and Senior Housing – include items on existing projects, new projects, Veteran accessibility, or any concerns. Also provide any updates or changes to the on-line registry</b>	We have a number of Veterans housing projects in the province, however never enough, waiting list in all housing units. In respect of online registry mostly negative as application is way too long and frustrating.	

6.	<b>Homeless Veterans – include comments on provincial initiatives or any issues</b>	<p>Our service bureau and local Poppy office have engaged in providing support to those affected. The province approved a 10 year \$3 billion strategy to try to end homelessness within Alberta. 2013 report identified some 6000 individuals were directly assisted (no distinction as to military service)</p> <p>Calgary has an apartment building set up to house homeless Vets. The building has become a drug and alcohol haven according to the police. Veterans that need transition housing do not fit within this model especially those working through mental health issues. One Veteran that lived in the facility has advised he has moved back to the streets because it is safer.</p> <p>We have had more success helping veterans secure permanent housing in mainstream apartments. To date we have assisted 10 Veterans and their families in Alberta into permanent housing.</p>	
7.	<b>Canadian Forces/Integrated Personnel Support Centre(IPSC)/Second Career Assistance Network (SCAN) engagement</b>	<p>We are involved through our Service Bureau with IPSC's throughout the province. We attend SCAN's throughout Alberta. We have Our Edmonton Command Service Officer stationed one day a week at the JPSU at the Garrison. We work with the IPSC personnel and VAC personnel discussing cases and are the point of contact when neither seem to have the ability to deal with some crisis situations.</p>	
8.	<b>Branch Service Officer Training – include information on Branch or Regional Service Officer Seminars</b>	<p>Alberta-NWT Command does workshops throughout Alberta every 2 years</p>	

9.	<b>Provincial Health Care Policy Issues related to Veterans Care</b>	There are no specific policies related to Veterans care within the province. Our Colonel Belcher and Kipness Centre are dedicated to Veterans but Alberta has a broad approach to Senior Care	
10.	<b>Seniors Care or Programs – include information programs or issues</b>	The Alberta gov't has produced a information guide for Seniors programs and Services	
11.	<b>Other Issues</b>	Need to address Veterans Affairs on Disability issues. Specifically qualifying issues.	



		<b>Provincial VSS Committee Submission</b>	<b>Is Feedback required from Dominion Command Yes/no</b>
1.	<b>Command</b>	Saskatchewan	
2.	<b>Date</b>	06 August 2014	
3.	<b>Provincial VSS Committee Chair and contact information</b>	Keith Andrews Box 315 Beechy, SK. S0L 0C0 306-859-2238	
4	<b>Long Term Care – include such items on access issues, social visitation, new projects</b>	We have regular meetings with the Wascana Rehabilitation Veterans Wing Staff via the VAC Liaison meetings. Here we get to know the latest information and updates on the Veteran bed status, how long the waiting list is and how many people are on the list. We also find out if the Veterans wing is in need of any items both medical and social so that we at Command and our Branches can support them with these needs. We have regular visitation committees at both the Wascana Centre and Sherbrooke Centre who have the two biggest Veteran facilities in Saskatchewan. Our Provincial Service Officer visits these facilities on a regular and frequent basis.	

5.	<p><b>Veteran and Senior Housing – include items on existing projects, new projects, Veteran accessibility, or any concerns. Also provide any updates or changes to the on-line registry</b></p>	<p>We do not have specific Veteran Housing projects but when we have Veterans with housing related problems the Provincial Service Officer, Paul Sutton works with VAC and other government agencies to see how we can help and solve any problems.</p>	
6.	<p><b>Homeless Veterans – include comments on provincial initiatives or any issues</b></p>	<p>Saskatchewan Command continues its pilot project to address the issue of homeless veterans in the Province of Saskatchewan. We have approached over 150 community organizations seeking their help in identifying homeless, or at risk veterans. Once identified, we work with the veteran to provide emergency assistance, and, in conjunction with VAC, investigate any benefits to which the veteran might be entitled.</p>	
7.	<p><b>Canadian Forces/Integrated Personnel Support Centre(IPSC)/Second Career Assistance Network (SCAN) Engagement</b></p>	<p>The Provincial Service Officer works in close contact with the IPSC in 15 Wing Moose Jaw and many of the pension application referrals for our younger Veterans come from this great relationship. The Provincial Service officer is also invited to attend and give a presentation at the SCAN seminars held at 15 Wing.</p>	

8.	<b>Branch Service Officer Training – include information on Branch or Regional Service Officer Seminars</b>	Saskatchewan Command has conducted Branch Service Officer training for all of our 177 branches in the past year.	
9.	<b>Provincial Health Care Policy Issues related to Veterans Care</b>	We are not aware of any specific Provincial Health Care Policies related to Veterans. If a Veteran is hospitalized, however, we try to ensure that he or she identifies themselves as a Veteran so that an evaluation by VAC can be done.	
10.	<b>Seniors Care or Programs – include information programs or issues</b>	We have some very good Senior Care facilities and Day Centres that offer a wide array of programs to seniors and Veterans alike. Many of our care homes and day centres have excellent social programs and many of our volunteers get involved in providing free seniors events.	
11.	<b>Other Issues</b>	We are constantly striving to ensure the best care is available to our Veterans and seniors. The long term surveyor program is a great help in identifying problem areas and areas lacking in services. We are very happy to see this program return.	

		<b>Provincial VSS Committee Submission</b>	<b>Is Feedback required from Dominion Command Yes/no</b>
1.	<b>Command</b>	Manitoba and NW Ontario Command	
2.	<b>Date</b>	August 2014	
3.	<b>Provincial VSS Committee Chair and contact information</b>	Rick Bennett - Chairman	
4	<b>Long Term Care – include such items on access issues, social visitation, new projects</b>	One of our seven surveyors passed away however we have been able to replace her and Gary Foster has the information of two individuals waiting for training to take her place.	
5.	<b>Veteran and Senior Housing – include items on existing projects, new projects, Veteran accessibility, or any concerns. Also provide any updates or changes to the on-line registry</b>	Nothing to report	

6.	<b>Homeless Veterans – include comments on provincial initiatives or any issues</b>	We had a WWII Veteran arrive in Winnipeg on the bus. He had a fall out with his family in Vancouver and arrived with nothing but the clothes on his back. With <u>minimal</u> assistance from VAC, we quickly furnished an apartment in our Legion Housing and got him settled. He was doing quite well. Visiting the local Legion, making friends. Regrettably he fell and broke his hip and is currently being hospitalized.	
7.	<b>Canadian Forces/Integrated Personnel Support Centre(IPSC)/Second Career Assistance Network (SCAN) Engagement</b>	We continue to participate with the SCAN's in Winnipeg and Shilo	
8.	<b>Branch Service Officer Training – include information on Branch or Regional Service Officer Seminars</b>	The rollout continues with a seminar scheduled in early September in Dryden Ontario for our District 7 branches.	
9.	<b>Provincial Health Care Policy Issues related to Veterans Care</b>	Nothing to report	

10.	<b>Seniors Care or Programs – include information programs or issues</b>	Nothing to report	
11.	<b>Other Issues</b>	VAC Winnipeg office no longer has a mail room. They must send their mail interoffice to Kirkland Lake where it is posted back to the client. It was stated that this process can take up to 3 weeks for client to receive mail. This has resulted in a huge increase in 'walk-in' traffic.	

		<b>Provincial VSS Committee Submission</b>	<b>Is Feedback required from Dominion Command Yes/no</b>
1.	<b>Command</b>	Ontario	
2.	<b>Date</b>	30 July 2014	
3.	<b>Provincial VSS Committee Chair and contact information</b>	Greg Oakes 155 Geddes St Elora ON N0B 1S0  519-822-1211	
4	<b>Long Term Care – include such items on access issues, social visitation, new projects</b>	Lack of beds Perley Rideau, Ottawa	
5.	<b>Veteran and Senior Housing – include items on existing projects, new projects, Veteran accessibility, or any concerns. Also provide any updates or changes to the on-line registry</b>	N/a	

6.	<b>Homeless Veterans – include comments on provincial initiatives or any issues</b>	Ont Command has rolled the program out to the branches	
7.	<b>Canadian Forces/Integrated Personnel Support Centre(IPSC)/Second Career Assistance Network (SCAN) Engagement</b>	Ontario Command Service Officers present at Base/Wing SCAN seminars on an annual basis. Our Command Service Officers visit the local IPSC in their area of responsibility to interview clients on a monthly basis.	
8.	<b>Branch Service Officer Training – include information on Branch or Regional Service Officer Seminars</b>	All PSO have seminars annually or bi-annually at each District	
9.	<b>Provincial Health Care Policy Issues related to Veterans Care</b>	The Fed/Prov relationship is difficult. Feds pay for the beds but the prov decides where to spend the money. Beds are being closed.	
10.	<b>Seniors Care or Programs – include information programs or issues</b>	Committee has good relationship with province and attends seniors liason meetings provincially and municipally. Ontario has introduced legislation to create the patient ombudsman position for LTC to report to health minister. We are criticizing it as ombudsman should report to legislature. Ontario has also introduced pension legislation. We will monitor and critique. Pension for seniors is a national issue as improvements to CPP would make provincial pensions redundant.	



11.	<b>Other Issues</b>	VAC Minister making round table visits to small communities without informing Ont Command so we can publicize them for our members in the community to attend. Local community members are finding out after the fact as the photo ops are not well publicized.	
-----	---------------------	---	--

1.	<b>Command</b>	NS/NUNAVUT COMMAND	<b>Is Feedback required from Dominion Command Yes/no</b>
2.	<b>Date</b>	Aug 28, 2014	
3.	<b>Provincial VSS Committee Chair and contact information</b>	Bob Evans NS/Nunavit Command The Royal Canadian Legion 61 Gloria McCluskey Avenue Dartmouth, NS B3B 2Z3 Telephone : 902-429-4090                      Email: info@ns.legion.ca	
4	<b>Long Term Care – include such items on access issues, social visitation, new projects</b>	None	
5.	<b>Veteran and Senior Housing – include items on existing projects, new projects, Veteran accessibility, or any concerns. Also provide any updates or changes to the on-line registry</b>	None	

6.	<b>Homeless Veterans – include comments on provincial initiatives or any issues</b>	None										
7.	<b>Canadian Forces/Integrated Personnel Support Centre(IPSC)/Second Career Assistance Network (SCAN) Engagement</b>	None										
8.	<b>Branch Service Officer Training – include information on Branch or Regional Service Officer Seminars</b>	<p>Completed for training for all Branch Service Officers as follows:</p> <table border="0"> <tr> <td data-bbox="716 776 842 800">March 22</td> <td data-bbox="905 776 1188 833">Kentville (BR 6) 0900-1500</td> <td data-bbox="1381 776 1581 800">Districts C and F</td> </tr> <tr> <td data-bbox="716 865 800 889">April 5</td> <td data-bbox="905 865 1304 922">Port Hawkesbury (BR 43) 0900-1500</td> <td data-bbox="1381 865 1581 889">Districts A and B</td> </tr> <tr> <td data-bbox="716 954 800 979">May 3</td> <td data-bbox="905 954 1220 1011">Yarmouth (BR 61) 0900-1500</td> <td data-bbox="1381 954 1581 979">Districts D and E</td> </tr> </table>	March 22	Kentville (BR 6) 0900-1500	Districts C and F	April 5	Port Hawkesbury (BR 43) 0900-1500	Districts A and B	May 3	Yarmouth (BR 61) 0900-1500	Districts D and E	
March 22	Kentville (BR 6) 0900-1500	Districts C and F										
April 5	Port Hawkesbury (BR 43) 0900-1500	Districts A and B										
May 3	Yarmouth (BR 61) 0900-1500	Districts D and E										
9.	<b>Provincial Health Care Policy Issues related to Veterans Care</b>	None										

10.	<b>Seniors Care or Programs – include information programs or issues</b>	Regular attendance at Group of IX meetings - senior groups sponsored by NS government.	
11.	<b>Other Issues</b>	None	

		<b>Provincial VSS Committee Submission</b>	<b>Is Feedback required from Dominion Command Yes/no</b>
1.	<b>Command</b>	Prince Edward Island	
2.	<b>Date</b>	August 13, 2014	
3.	<b>Provincial VSS Committee Chair and contact information</b>	Keir Johnson, 1754 Hamilton Road, R.R. No. 5, Kensington PE C0B 1M0 902-836-4498	
4	<b>Long Term Care – include such items on access issues, social visitation, new projects</b>	Comrade Dianne Kennedy, Immediate Past Provincial President has signed up for outreach visitation on Prince Edward Island	no
5.	<b>Veteran and Senior Housing – include items on existing projects, new projects, Veteran accessibility, or any concerns. Also provide any updates or changes to the on-line registry</b>	Nil	No

6.	<b>Homeless Veterans – include comments on provincial initiatives or any issues</b>	Several phone calls and a formal letter to Salvation Army for assistance in identifying homeless veterans, through their homeless shelter. Had a meeting on Aug. 27.	no
7.	<b>Canadian Forces/Integrated Personnel Support Centre(IPSC)/Second Career Assistance Network (SCAN) Engagement</b>	Non-applicable. No Canadian Forces bases on Prince Edward Island.	no
8.	<b>Branch Service Officer Training – include information on Branch or Regional Service Officer Seminars</b>	In the works	No
9.	<b>Provincial Health Care Policy Issues related to Veterans Care</b>	nil	No
10	<b>Seniors Care or Programs – include information programs or issues</b>	PEI Command has a representative on the Seniors Secretariat for PEI.	No

11.	<b>Other Issues</b>	New Provincial Service Officer – Debra-Lynn Rockman hired in August of this year. She will be attending the seminar in October and receive training in Ottawa in November.	No
-----	---------------------	--	----

1.	<b>Command</b>	Newfoundland and Labrador	N/A
2.	<b>Date</b>	August 2014	N/A
3.	<b>Committee Chair and contact information</b>	Frank Sullivan 291 Stone Island Rd Calvert, NL A0A 1N0 H - 709-432-3222 C - 709-363-7385 <a href="mailto:1stvp@legionnl.ca">1stvp@legionnl.ca</a>	N/A
4	<b>Long Term Care – include such items on access issues, social visitation, new projects</b>	Please refer to serials 12 to 14 for reports on the long term care facilities managed by the Provincial Health Authority and DVA. A Legion Action Committee is operating at two of these facilities.  All Branches have a visitation program to Veteran / Senior facilities.  Access to long term care facilities is good with no Major Problems at Present.	YES - This is the third report that I am aware of where a reply had been requested on this Issue with no REPLY!
5.	<b>Veteran and Senior Housing – include items on existing projects, new projects, Veteran accessibility, or any concerns. Also provide any updates or changes to the on-line registry</b>	Branches within the province continue to be involved in Veteran and Senior Housing Initiatives, it is an ongoing problem throughout the Province.	No
6.	<b>Homeless Veterans – include comments on</b>	To the best of My knowledge this Issue had not been a problem in Newfoundland and Labrador.	Yes – if Requested



	<b>provincial initiatives or any issues</b>	We have had one case since my last report about a homeless Veteran which was resolved by our previous Provincial Service Officer who has since resigned. We have hired a new Service Officer Mr. Paul Hillier who started work on August 4 <sup>th</sup> .	
7.	<b>Canadian Forces/Integrated Personnel Support Centre(IPSC)/Second Career Assistance Network (SCAN) Engagement</b>	Mr. Hillier has been in contact with Capt Tom Flynn from the IPSC and is arranging a visit to his office along with a visit to the VAC Office.	No
8.	<b>Service Officer Training – include information on Branch or Regional Service Officer Seminars</b>	Mr. Hillier will be attending the SOPD in Charlottetown in October. The Service Officers Training will take place in November.	No
9.	<b>Provincial Health Care Policy Issues related to Veterans Care</b>	NTR	No

10.	<b>Seniors Care or Programs – include information programs or issues</b>	The problem with these Programs continues to be the lack of knowledge about them at local branches and the access to information about individuals who are availing of them.	N/A
11.	<b>Other Issues</b>	Provincial Command continues to support Veterans and their Spouses with all items such as house repairs and other requests for support.	Yes Advertise this
12	<b>Caribou Memorial Veterans Pavilion – St John’s</b>	<p>The Legion Action Committee continues to be active and productive.</p> <p>The Jim Shields Memorial Garden was officially opened on July 25, 2014 with a beautiful service and dedication of the Obelisk in Honour of all Veterans past and present.</p> <p>The Action Committee continues to work with the Health Care Foundation who is partnered with the 2CAV Beaumont-Hamel Motorcycle Unit to have the 4<sup>th</sup> Ride to Support Out Troops in aid of the addition of a Bronze Caribou at the front of the Pavilion as an introduction to the garden. The VAC Community War Memorial Department has already committed 50% of the funding for this portion to a maximum of \$50,000.</p> <p>Area Legion Branches as well as the St. John’s East Kinsmen Club continue to provide a home cooked meal on a monthly basis.</p> <p>Staff and Management at the Pavilion, with the support of the</p>	No

		<p>Action Committee are dedicated to REMEMBERANCE, with the addition of an annual service for Korean War Veterans Day in July and the Merchant Navy Veterans day in September. These are in addition to the Commemorations Services on July 1<sup>st</sup> and November 11<sup>th</sup>. There is great interest to add annual services in Honour of Vimy Ridge and the Battle of the Atlantic in April and May respectively.</p> <p>Census remains low with occupancy at 77-85%. The average age is 90.7, ranging from 81 to 97 years. There isn't anyone requesting admission at this time. 83% of the Veterans are WWII, with the remaining 17% being from the Korean War. 52% of the Veterans at the Pavilion have some kind of cognitive impairment.</p> <p>Satisfaction is generally high at the Pavilion – minimal challenges experienced with food and occasional laundry related challenges, such as lost or damaged clothing.</p> <p>An Outreach and Visitation Initiative was recently started by Veterans Affairs Canada, more to follow in my next report.</p>	
13	<p><b>Exploits Memorial Veterans Pavilion – Botwood</b></p>	<p>The Legion Action Committee continues to meet every second month. All 12 beds are occupied, with 11 Veterans residing in the Centre. The Legion Action Committee helped support the Centre's annual Lobster boil in June, with the Legion members assisting during the day with the boil up and distribution of Lobster and Mussels to their Comrades. As well, the Action Committee lead the Memorial and Canada Day celebrations on July 1<sup>st</sup>. Comrade Beaton Yates lead the ceremony and was supported by members of Branch #5 during the outdoor ceremony. Approximately 80 people attended with Comrade Lloyd Thompson, a resident of the Pavilion raising the Flags.</p> <p>In July, the Action Committee helped support the annual</p>	No

		<p>Strawberry Festival at the Centre with the purchase of fresh local Strawberries for the Residents, assisting as well with the BBQ and activities during the day. Action Committee member also supported and visited with a Comrade and his family were experiencing Palliative Care.</p> <p>Overall the Committee is very active and the members provide a valuable service to the Residents and families living in the Pavilion.</p> <p>On the 8<sup>th</sup> of August Comrade Lloyd Thompson a WWII Veteran of the Newfoundland Overseas Forestry Unit passed away at age 95. Comrade Thompson was one of the Chartered members of the Botwood Pavilion Action Committee and was the Lead member in Securing Government Grants and Support for all Additions to the Pavilion</p>	
14	<b>Corner Brook Veterans Pavilion</b>	<p>There is no Action Committee at this Pavilion, due to the decline in Legion membership and volunteers to sit on the committee. The Legion does conduct weekly visits to the pavilion which is part of a long term care centre with 16 beds assigned to Veterans.</p> <p>There has been a change in Management at the Pavilion with Mrs. Lori Scott taking over since the last report.</p> <p>They are experiencing no access issues currently. They presently have one vacancy and no waiting list for admission. No new projects are in the works with everything running smoothly.</p>	No

**ADDENDUM TO THE  
REPORT OF THE DOMINION COMMAND  
VETERANS AND SERVICE COMMITTEE TO  
DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

File 65-1

**USE OF POPPY TRUST FUNDS FOR VETERANS SUFFERING FROM PTSD**

Funding for animal therapy program assistance is available under the current guidelines of the Poppy Fund.

As there is no Canadian national standard for service dog providers at this time, the VSS Committee would like to ensure that due diligence is being done on behalf of the Provincial Commands when providing Poppy Funds to registered service dog providers.

We have been advised that a coordinated approach to standards development has been underway since last May between DND and VAC. The Canadian General Standards Board (CGSB) is also involved and developing a proposal to design national standards for service dogs.

However, until a national standard is developed; it would be in the best interest of the RCL to ensure the service dog providers that are receiving our funds to provide service dogs for our Veterans are:

- Canadian
- Able to show proof of liability insurance
- Conducting an intake process that determines that the Veteran is in the right phase of his or her recovery or treatment to receive a service dog i.e. has a doctor's prescription or recommendation and is financially able to care for the dog

This will help to ensure the safety of our Veterans and our communities. Once a Canadian national standard has been set, this resolution will be revisited for amendment to ensure that only service dog providers meeting the national standard will be permitted to receive Poppy Funds.

**RECOMMENDATION:** Until a Canadian National Standard is developed for service dogs, it is recommended that the Dominion Executive Council approve the above parameters to be used by all levels of the Royal Canadian Legion when selecting service dog providers.

**REPORT OF THE DOMINION COMMAND  
 POPPY AND REMEMBRANCE COMMITTEE  
 TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**File: 35-1**

- |                        |   |                        |
|------------------------|---|------------------------|
| <b>Ed Pigeau</b>       | - | <b>Chairman</b>        |
| <b>Angus Stanfield</b> | - | <b>Vice-Chairman</b>   |
| <b>Mel Willis</b>      | - | <b>Member</b>          |
| <b>John Yeo</b>        | - | <b>Member</b>          |
| <b>Brian Weaver</b>    | - | <b>Member</b>          |
| <b>Ross Petten</b>     | - | <b>Member</b>          |
| <b>Wayne Donner</b>    | - | <b>Member</b>          |
| <b>Bill Maxwell</b>    | - | <b>Secretary</b>       |
| <b>Kelly Therien</b>   | - | <b>Asst. Secretary</b> |

**GENERAL**

The last meeting of the Poppy and Remembrance Committee was on 24 February 2014 with a face to face meeting being scheduled for 19 February 2015. New Committee Members appointed after Convention 2014 were provided with an orientation package.

**SALES REPORT  
 POPPY AND REMEMBRANCE MATERIAL  
DOMINION COMMAND**

August 25, 2014

i. Dominion Command sales of Poppy and Remembrance material from 2011 through 2014 were:

	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
JANUARY	-6,713.79	-3,388.71	25,739.00	126.10
FEBRUARY	16,178.00	2,484.54	47.90	447.90
MARCH	91,449.55	979.10	6,656.07	6,572.90
APRIL	1,123.40	77,327.92	23,358.05	5,037.77
MAY	92,310.63	22,944.40	30,107.08	36,464.94
JUNE	153,728.05	146,193.67	141,680.90	203,904.72
JULY	217,367.62	285,317.22	194,131.36	55,623.55
AUGUST	693,018.40	300,849.39	42,435.49	
SEPTEMBER	897,767.11	1,058,192.33	1,008,620.45	
OCTOBER	683,072.49	1,047,836.37	909,189.42	
NOVEMBER	677,594.32	405,314.56	717,655.10	
DECEMBER	1,718.86	-1,610.08	172,250.90	
<b>TOTAL</b>	<b>3,518,614.64</b>	<b>3,342,440.71</b>	<b>3,271,871.72</b>	

**(+13%)**

**(-5%)**

**(-2%)**

ii. Once again there was no price increase on Poppies & Wreaths. Prices were increased on Poppy trays and some promotional materials to reflect cost increases that have been incurred.

### **POPPY TRADEMARK**

Since the last report to DEC, 7 requests were reviewed by the Committee and 5 were approved.

### **POPPY CAMPAIGN-FIRST POPPY PRESENTATION**

The presentation of the First Poppy to the Governor General for 2014 will be held on October 21<sup>st</sup>. Similar ceremonial launches will follow in each of the Provincial Commands to the Lieutenant-Governors prior to the official start of the campaign on the last Friday in October (October 31<sup>st</sup>).

### **ROYAL CANADIAN LEGION'S PILGRIMAGE OF REMEMBRANCE**

Planning for the 2015 Pilgrimage is underway. A request to Commands for the names of their Pilgrims has been forwarded to Provincial Secretaries. The date of the Pilgrimage will be from 11 to 25 July, subject to confirmation of final details.

### **FISCAL RESTRAINT AND OPERATIONAL REVIEW**

A review of the mandate and responsibilities of the Poppy & Remembrance Committee is presently being conducted as directed by the Dominion President. The budget for the Committee is also being reviewed to ensure sound financial management and identifying savings where possible.

In the absence of questions or discussion, I move acceptance of this report.

Ed Pigeau,  
Chairman, Poppy & Remembrance Committee

**REPORT OF THE DOMINION COMMAND  
MEMBERSHIP AND OUTREACH COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**File: 23-1**

<b>Tom Irvine</b>	<b>-</b>	<b>Co-Chairman</b>
<b>Dave Flannigan</b>	<b>-</b>	<b>Co-Chairman</b>
<b>Norm Shelton</b>	<b>-</b>	<b>Member</b>
<b>Ken Box</b>	<b>-</b>	<b>Member</b>
<b>Frank Sullivan</b>	<b>-</b>	<b>Member</b>
<b>Harold Harper</b>	<b>-</b>	<b>Member</b>
<b>Gilles Painchaud</b>	<b>-</b>	<b>Member</b>
<b>Gordon Moore</b>	<b>-</b>	<b>Member</b>
<b>Scott Ferris</b>	<b>-</b>	<b>Secretary</b>
<b>Bruce Poulin</b>	<b>-</b>	<b>Assistant Secretary</b>
<b>Leah O'Neill</b>	<b>--</b>	<b>Observer</b>
<b>Amanda Black</b>	<b>--</b>	<b>Observer</b>

**GENERAL**

With the initiative of the Co-Chairs, this newly merged committee came out of Dominion Convention with action and has been working on or completed the following items:

**TERMS OF REFERENCE**

In light of the direction received from the Dominion President the Membership and the Outreach committees were merged. As a result, the new committee has had to draft new Terms Of Reference (TOR). The later will be discussed by the Committee and recommendations for their adoption will be sent to DEC for approval;

**LEGION WEBSITE**

Approval and uploading to the Dominion Command website of the completely revised Public Relations manual. This marks a turning point for the Legion in that all manuals will now only be made available through the Committee Resources section of the website providing greater access for all members, enhanced ability to provide updates and significant cost savings to the organization. Legion branches that have chosen not to participate in to the Legion's free computer initiative and wish to have a hard copy version of the PR Manual will be required to contact their local Zone, District Commanders or Provincial Command to have a hard copy printed by them.



## **MEMBERSHIP NEWSLETTER**

A final printed version of the Membership Matters newsletter was sent out with all membership cards for 2015. This newsletter will now be continued in electronic format and emailed to members as well as being posted to the Dominion website;

## **CO-CHAIR LETTER**

The Co-Chairs drafted, and the Committee reviewed and approved, a letter to all Legion members calling on them to make membership the highest priority and ensure all branches are doing everything possible to make branches more welcoming. The letter went out with the membership cards pack out and has been posted to the Legion website. This is a clear indication from the committee on the direction it will be taking over the next two years;

## **NON-RENEWAL LETTER**

Just after convention a national non-renewal letter campaign was delivered to 62,258 individuals whose memberships had expired in either 2012 or 2013. The renewal response rate from the initial renewal mailing date of June 23rd to July 31<sup>st</sup> is 6,565 members which represents a renewal rate of 10.54%;

## **EARLY BIRD**

The Early Bird campaign has started at most branches. The Committee will be reviewing the effectiveness of this campaign. Concepts for new materials for use by branches will also be presented to the committee for the campaign in 2015;

## **NATIONAL ADVERTISING PLAN**

The committee will be reviewing a national advertising plan that will launch in October 2014 and lead up to Remembrance Day and into the Christmas period. This review will happen shortly after the DEC meeting of September 13;

## **ONLINE MEMBERSHIPS**

As part of the Dominion Presidents six-point plan and the resolutions that were passed at Dominion Convention, this committee will also be completely reviewing the process currently used to transact and fulfill membership in the organization. This will comprise a review of software systems, membership cards, application forms, fulfilment activities at Dominion Command and those activities conducted at branches. The goal is to find any potential efficiencies and cost savings that will ultimately benefit our members such as allowing for Legion-wide online applications and renewals as a starting point;

In the same vein we are currently engaged with discussions with Industry Canada for the distribution of surplus computers to our Legion Branches in need.

## **MONTHLY PRO TELECONFERENCES**

The Committee has also established a monthly schedule for PRO teleconference calls as well as monthly calls with Provincial Membership Chairs. To that end, an email was sent to all commands seeking confirmation as to who would be participating in the monthly teleconferences from each command for both the PRO and Membership teleconferences. These lists were completed on 8 August and 14 August respectively 2014. The first scheduled PRO teleconferences occurred on 9 September 2014;

## **PUBLIC SPEAKING GUIDELINES**

On behalf of the co-chairs, a new public speaking policy for SEOs was adopted in early August 2014 whereby all SEOs invited to speak will refer to a generic speech drafted by Dominion Command and approved by the Dominion President. The intention is to develop some consistency in messaging and reiterate the Dominion President's six-point action plan which remains the focus of the Legion for the next two years.

## **BUDGET REVIEW**

Through the month of September and October the Committee will also be reviewing and planning for the 2015 budget;

We move acceptance of this report.

David P. Flannigan  
Co-Chair Membership & Outreach

Tom Irvine  
Co-Chair Membership & Outreach

# Summary Points – Membership & Outreach Committee Meeting Sept 8/14

---

- Recognition of serving personnel ID cards (CAF & RCMP) at all Legions to facilitate welcoming these individuals into our branches.
- Explore opportunities for increased presence at CAF Training School St. Jean-sur-Richelieu for Legion presentations to graduates and also to explore presentations at RCMP Depot, RMC and other appropriate locations where we can reach this target audience.
- Committee will look at developing information, tools and resources to help branches with recruiting campaigns around Canada and during the Remembrance Week period. Note – the Committee is very sensitive to recruiting members on Nov 11. Any activities for membership would take place leading up to the 11<sup>th</sup>.
- Committee members have each been tasked to speak directly with two Provincial Command membership chairs to keep a regular dialogue open on membership progress, challenges and successes. Initially, Committee members will seek to learn why retention at branches is still a challenge.
- Committee wants to have a blown in card in Legion magazine to promote gift memberships in the Nov/Dec edition.
- Committee also discussed a number of initiatives that could have positive impacts on membership awareness and growth
  - Enhanced connections to Service Bureau clients by asking them to consider Legion membership
  - Trophy for largest increase in membership growth
  - Enhanced recognition of Ladies Auxiliary
  - Exploring new options for membership cards
  - Offering military grads one year free membership
  - Letter of congrats to members with 50,60, 70 years service in the Legion
  - Letter of congrats to bursary/scholarship recipients
  - Discussion on potential to offer seniors discounts for Legion membership

**REPORT OF THE DOMINION COMMAND  
SPORTS COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

42-2

<b>A. Paquette</b>	-	<b>Chairman</b>
<b>S. Wessel</b>	-	<b>Vice-Chairman</b>
<b>M. Wells</b>	-	<b>Member</b>
<b>L. Washburn</b>	-	<b>Member</b>
<b>D. Kidd</b>	-	<b>Member</b>
<b>J. Ladouceur</b>	-	<b>Member</b>
<b>C. Paul</b>	-	<b>Member</b>
<b>D. Martin</b>	-	<b>Secretary</b>
<b>A. Keeling</b>	-	<b>Asst Secretary</b>

**GENERAL**

This report covers the period from 14 June to 13 September 2014. The Committee last met via teleconference on 23 April 2014 with minutes distributed to DEC on 12 May 2014 via e-mail.

**2014 NATIONAL TRACK AND FIELD CHAMPIONSHIPS**

The 2014 Legion National Youth Track and Field Championships took place 13 - 19 August at the McLeod Athletic Park located in Langley Township, BC. The total attendance was 327 Legion sponsored athletes, 35 chaperones and 25 coaches representing all 10 commands. In addition there were 374 open category athletes.

The program continued to consist of, for Legion athletes, a clinic conducted by Athletics Canada, practice sessions, social activities and the actual meet. For 2014 a remembrance theme of the 70<sup>th</sup> anniversary of the D Day landings with a focus on Juno Beach and the 3<sup>rd</sup> Division was prominent throughout.

The Dominion President, comrade Tom Eagles attended the opening ceremonies and was the official guest speaker. Immediately following the ceremony Dominion Command hosted a reception at the athletic Field House located at the McLeod Athletic Park. Further receptions were held at Branch #6 Cloverdale (chaperones) and at Branch # 265 Aldergrove (coaches) on Saturday and Sunday respectively. The closing banquet was hosted at Trinity Western University (TWU) in the main dining hall with former national athlete and coach and current TWU Head Athletics Coach Laurier Primeau as the guest of honour.

The meet was held on 15 - 17 August under perfect weather conditions. The facility at McLeod Athletic Park was in excellent condition and enhanced the overall competition. The meet itself was carried out over a full three day period under the excellent organization of the meet director Brent Dolfo and Athletics Canada. The top Legion

female athlete receiving the LeRoy Washburn trophy was Xahria Santiago from ON and the top male athlete receiving the Jack Stenhouse trophy was Callum MacNab from AB. Both trophies were presented on behalf of MBNA Canada.

### **2015 NATIONAL YOUTH TRACK AND FIELD CHAMPIONSHIPS**

Ste Therese, QC will host the 2015 Legion Nationals on 6 – 11 August 2015. The initial site visit will occur 23-26 Oct 14.

### **2019-20 - NATIONAL YOUTH TRACK AND FIELD CHAMPIONSHIPS**

Sydney, NS was offered and accepted the hosting rights for 2019 and 2020.

### **2014 MEMBER SPORT CHAMPIONSHIPS**

As reported in the June 2014 DEC report Dominion Member Sport Championships were held in the Central Region. All host LACs did an excellent job of organizing and conducting the events and are to be congratulated on a job well done. The results for Eight Ball were as follows:

**Eight Ball:** Friday 23 May - Monday 26 May 2014

**Hosted by:** Branch #261 Tecumseh, ON

**Winners:**     **Single:** John White - Branch 46/266 Swansea/Maple Leaf, Ontario Command

**Doubles:** Jerry Carroll and Danny Carroll - Branch 10 New Castle, New Brunswick Command

**Team:** - Dylan Tomas, Brad Douglas, Pete Holden, Craig Walters - Branch 7 Brittania, BC/ Yukon Command

### **2015 MEMBER SPORT CHAMPIONSHIPS**

The 2015 championships are scheduled to be held in the Western Region. The following dates have been approved by the Dominion Command Sports Committee:

**Curling:**       14-19 March 2015  
                  Hosted by: – Branch #122 Birch Hills, SK

**Cribbage:**    24 - 27 April 2015  
                  Hosted by Branch #281 Spruce Grove, AB

**Darts:**        1 - 4 May 2015  
                  Hosted by: Branch # 6 Surrey, BC

**Eight Ball:**   29 May-1 June 2015  
                  Hosted by: Branch #1 Calgary, AB

Instruction packages will be dispatched to the applicable host branches in the fall of 2014.

### **2016 MEMBER SPORT CHAMPIONSHIPS**

Applications to host the 2016 Dominion Member Sports Championships were due from the Eastern Region to Dominion Command by August 31st, 2014. Submissions will be reviewed and considered by the Dominion Command Sports Committee at its Sep 2014 meeting.

### **CONCLUSION**

The Sports Committee's next meeting is scheduled for 14 Sep 2014.

I move acceptance of this report as presented.

**REPORT OF THE DOMINION COMMAND  
RITUAL AND AWARDS COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

<b>R. Goebel</b>	-	<b>Chairman</b>
<b>K. Sorrenti</b>	-	<b>Vice-Chairman</b>
<b>B. Kiley</b>	-	<b>Member</b>
<b>M. Latimer</b>	-	<b>Member</b>
<b>C. Gendron</b>	-	<b>Secretary</b>
<b>R. Mandy</b>	-	<b>Assistant Secretary</b>

**COMMITTEE ACTIVITY**

The last report of the Ritual and Awards Committee to DEC was on 23 February 2014. The Committee has met seven times since then at Legion House. As noted above, changes to our Committee have taken place since our last report through the replacements of a new member from Quebec Command and a Committee Secretary and Assistant Secretary. With the Committee meeting on a monthly basis, all applications for major awards are reviewed in a timely manner and all matters pertaining to Ritual, Awards and Protocol are attended to as received and reviewed. There is no backlog of applications.

**REVISED MANUAL**

Following a labour intensive review over the past two years, the former Honours and Awards, Ritual and Insignia, National Honours and Protocol manuals have been integrated into a newly revised Ritual, Awards and Protocol manual. This revised manual was made available to Commands and Branches in early May. It is available through our Supply Department and is also available on our Dominion Website. Any future required changes to the manual will be made on our website with notice of any changes being distributed electronically to Provincial Commands rather than an all Branch mailing.

**CONVENTION PROTOCOL**

Following the 2012 Convention in Halifax, the Committee was tasked with drafting a revision to the wreath laying ceremony and opening ceremonies at the 2014 45<sup>th</sup> Dominion Convention in Edmonton in an attempt to avoid duplication. This included the elimination of the memorial portion of the wreath laying ceremony from the opening ceremonies and not including the Royal Anthem during the opening ceremonies, only at the closing ceremonies. This change was implemented at our 45<sup>th</sup> Dominion Convention and appeared to work well.

The Committee Chairman also met with the LAC Parade Commander and Convention Sgt.-At-Arms prior to the opening of Convention to review appropriate information

regarding ceremonial and Colour Party Protocol for the various Convention ceremonial events.

**RECOMMENDATION:** It is recommended that the same format for the various Convention ceremonial events that were utilized for the 2014 Dominion Convention in Edmonton be followed for our 2016 Dominion Convention being held in St. John's, Newfoundland.

**RECOMMENDATION:** It is recommended that the Committee Chairman or his designate attend 2016 Pre-Convention briefings and rehearsals in Newfoundland to review with the LAC Parade Commander and Sgt.-At-Arms appropriate information regarding ceremonial and Colour Party Protocol for the various Convention ceremonial events.

### **HONOUR ROLL INITIATIVE**

A new initiative was introduced by the Ritual and Awards Committee at our 2014 Dominion Convention that received full support. This initiative involved the production of an Honour Roll similar to the ones currently located in Legion Branches, government buildings, schools and libraries across Canada that honour those who served in WW1, WW11 and Korea from their communities. The new Honour Roll is intended to include the names of Canadian Armed Forces, R.C.M.P., civilian police and firefighters, as well as other civilians who served in an operational theatre in one of the recognized Peacekeeping/Military missions since 1953 in which Canada participated. Unfortunately, with what transpired at our Convention in Edmonton in regards to budgetary restraints, no funds are currently available to proceed with this initiative at this time.

### **RESOLUTIONS**

There were a total of 5 non-concurred Committee resolutions that had been reviewed prior to our Convention in Edmonton. One resolution was brought back to the floor at the Convention and was non-concurred.

### **TERMS OF REFERENCE**

The Committee made an annual review of their Terms of Reference with one minor change being made to them.



**RECOMMENDATION:** It is recommended that DEC approve the revised Terms of Reference for the Ritual and Awards Committee.

### **COMMITTEE WEBSITE LINK**

The Committee continues to review the information posted on the Ritual and Awards Legion website section making changes to update current information or to add new updated information. This also includes updates to our Ritual, Awards and Protocol manual. The Committee also continues to work on the introduction of Honours and Awards, Ritual and Protocol seminars that would be available on our website section as a power point presentation that would be made available to Commands and Branches for their use.

### **LEGION DRESS LAPEL PIN**

At the Pre-Convention DEC meeting held in Edmonton in June of this year, approval was given authorizing the wearing of the "We Support Our Troops" lapel pin on Legion dress indefinitely.

This motion was made and approved with the intent that we as a Legion will always support our troops.

**RECOMMENDATION:** With various WW1 100<sup>th</sup> Anniversary commemorative events taking place between 2014 and 2018, the Committee recommends that a Commemorative lapel pin be struck to be worn on Legion dress between November 1, 2015 and November 30, 2016. Such a lapel pin would replace the current "We Support Our Troops" lapel pin for this one year period when we as a Legion show our support in commemorating this historical event in Canadian history. The time frame would also allow this pin to be worn over two Remembrance periods

### **COMMEMORATIVE MEDAL**

In 2016 the Legion will commemorate the 90<sup>th</sup> Anniversary as a Veterans and community service organization. Due to the aging of our Veterans and membership, unfortunately many of our dedicated and committed members may not be with us for our 100<sup>th</sup> Anniversary. With this in mind, our Committee is in the initial planning stages of introducing a 90<sup>th</sup> RCL Anniversary Commemorative Medal. The design of such a medal would also tie in with the 100<sup>th</sup> Anniversary of Beaumont-Hamel and the 100<sup>th</sup>

Anniversary celebrations surrounding WW1 from which this great organization gained its roots.

**RECOMMENDATION:**

It is recommended that a 90<sup>th</sup> Anniversary Commemorative Medal be struck for wear on Legion dress. It is further recommended that such a medal would be made available for wear on Legion dress in June of 2015 and available for sale at Branches through our Supply Department in early 2015. The medal would be made available for sale to all members of the Legion.

**LIFE MEMBERSHIP**

The question always surfaces as to whether a Life Membership is a Legion membership category or an Awards category. A Life Membership is awarded to a member of The Legion for outstanding Legion service after ten years of continuous membership. So a member does not apply to become a Life member, they are awarded this prestigious award through our Honours and Awards system. The involvement of our Membership Department is in regards to the per capita tax that is paid to Dominion Command on the approval for granting such an award. In our Ritual, Insignia and Protocol Manual we head up Sections 224 through 231 as Life Membership. In our Membership Manual, Life Membership is listed as a membership category. In our General By-Laws we also list Life Members under Categories of Membership.

**RECOMMENDATION:**

It is recommended that in all three manuals where Life Membership is reflected, it be changed to read "Life Membership Award".

**HONOURS AND AWARDS APPLICATIONS – 1 JANUARY – 31 JULY 2014**

<b>AWARD</b>	<b>APPROVED</b>	<b>RETURNED</b>	<b>TOTAL</b>
<b>MSM</b>	22	33	55
<b>MSA</b>	3	3	6
<b>Palm Leaf to MSM</b>	12	4	16
<b>Palm Leaf to MSA</b>	2	-	2
<b>Life Membership</b>	1	1	2
<b>Total Reviewed</b>	40	41	81

## **CONCLUSION**

I would ask that a voting member of DEC move the adoption of this report.

**REPORT OF THE DOMINION COMMAND  
CONSTITUTION AND LAWS COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**File: 17-2**

**J. Rycroft - Chairman**  
**D. Eaton - Vice-Chairman**  
**J. Frost - Member**  
**G. O'Dair - Member**  
**S. Clark - Secretary**  
**D. Martin - Assistant Secretary**

**GENERAL**

The Committee met last by teleconference on 9 September 2014. Members continue to review and respond to Constitution and Laws questions by email and telephone as necessary.

**THE GENERAL BY-LAWS MANUAL**

The General By-Laws manual will be updated and a new version available on-line by 1 October 2014.

**PROPOSED BY-LAW AMENDMENT – COMPLAINT FILING FEE – GBL 304.b.iv.**

Convention delegates requested clarity concerning the \$100.00 complaint filing fee. The following recommendation is brought forward for DEC consideration and approval:

**RECOMMENDATION:** It is recommended that sub-subsection 304.b.iv be amended to read “*enclose payment of a complaint filing fee in the amount of \$100 payable to the Branch or Command with which the complaint is filed. The complainant will have the \$100 returned in all but one circumstance. That circumstance is where there is a final disposition at a hearing (after all appeals, if any, are heard) and at that hearing the entire complaint is completely dismissed. Then and only then will the \$100 filing fee be forfeited.*”

## **PROPOSED BY-LAW AMENDMENT – COMPLAINT FILING FEE – GBL 506**

It is proposed to amend this By-Law to clarify the intent to institute a mandatory filing fee for complaints but not to make a fee mandatory for appeals. Provincial Commands are welcome to do so and need to be given that discretion but the decision will be theirs. Therefore, the following recommendation is brought forward for DEC consideration and approval:

### **RECOMMENDATION:**

It is recommended that section 506 be amended to read: “*A Command shall make provision in its By-Laws for implementation and management of administration fees for lodging complaints and may do so for appeals under Article III of these By-Laws.*”

I would ask a member of DEC to move approval of this report.

**REPORT OF THE DOMINION COMMAND  
RCEL COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**RCL: 26-2-4**

<b>T. Eagles</b>	- <b>Chairman</b>
<b>G. Moore</b>	- <b>Vice Chairman</b>
<b>D. Flannigan</b>	- <b>Member</b>
<b>B. White</b>	- <b>Secretary</b>
<b>G. Foster</b>	- <b>Assistant Secretary</b>

**COMMITTEE MEETINGS**

There have been no Committee meetings since the last report to DEC.

**BERMUDA**

Bermuda has been granted provisional status in the RCEL. Full status is expected to be ratified at the RCEL conference in 2016. We continue to assess the benevolence needs of Bermuda and await completed application forms. In addition, Bermuda will submit a full benevolence and poppy support application for consideration this fall.

**LIAISON VISITS**

As Committee Chairman, I have directed that liaison visits to the Caribbean will only be conducted every second year in the off Dominion Convention years. As in previous years, maximum use of regional visits will be continued to reduce flight costs.

That is my report and I move it for adoption.

**REPORT OF THE DOMINION COMMAND  
DOMINION CONVENTION COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**File: 19-1**

<b>T. Eagles</b>	-	<b>Chairman</b>
<b>D. Flannigan</b>	-	<b>Member</b>
<b>J. Frost</b>	-	<b>Member</b>
<b>B. White</b>	-	<b>Secretary</b>
<b>S. Clark</b>	-	<b>Assistant Secretary</b>
<b>B. Maxwell</b>	-	<b>Assistant Secretary</b>

**GENERAL**

Overall, the 45<sup>th</sup> Dominion Convention held at the Shaw Conference Centre was a successful event. Administrative follow-up has been completed.

**46<sup>th</sup> DOMINION CONVENTION, ST. JOHN'S, NL, 11-15 JUNE 2016**

Planning is well underway for this convention. The first meeting with the St. John's Local Arrangements Committee and its Chairman, Comrade Berkley Lawrence, will be held Saturday, 18 October 2014.

**CONVENTION FACILITIES**

Three facilities will be used: the Mile One Centre will host the Opening and Closing Ceremonies and Business Sessions; the St. John's Convention Centre (SJCC) will serve as the location for Registration and the Exhibit Area while caucus meetings will be held at the Delta St. John's. The expansion of the SJCC is scheduled to be completed in early 2016 which may offer additional options.

**ACCOMMODATIONS**

The Command Hotel is the Delta St. John's. Other hotels contracted include the Extended Stay, Marriott Courtyard, Murray Premises, Quality Hotel, and Sheraton. Nightly room rates vary from \$150-279.

**GUEST OF HONOUR**

While it had been intended to invite the Legion's godson, Prince Floris, to be the Guest of Honour, the amount for his travel, accommodations and hosting would be cost-prohibitive (\$22,169 in 2008). With 2016 being the 100<sup>th</sup> anniversary of Beaumont-Hamel, the committee is pursuing the Royal Newfoundland Regiment as the Guests of Honour.

## **BUDGET REVIEW**

A review of the Dominion Convention Committee and Convention Operations budgets was conducted in August with a goal to reducing costs. Sources of potential savings representing a 10% budget reduction have been identified for committee consideration; recommendations will follow.

## **FUTURE CONVENTION ACTIVITIES**

The following is a list of activities regarding future conventions:

- a. 2018 Convention, Winnipeg, MB, 16-20 June 2018: No new developments.
- b. 2020 Convention, Saskatoon, SK, 11-15 June 2020: No new developments.
- c. Administrative work for the site selection of the 2022 and 2024 Conventions has commenced, with an eastern and central Canadian location preferred for those two Conventions.

I move the acceptance of my report.



**REPORT OF THE DOMINION COMMAND  
DEFENCE AND SECURITY COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**File: 82-27**

**R. Price – Acting Chairman  
D.H. Brown – Member  
W. Martin - Member  
L. Murray – Member (Ex-Officio)  
D. Martin - Secretary**

**GENERAL**

This report covers the period from 14 June to 13 Sep 2014. The Committee last met on 21 Feb 2014 with minutes distributed to DEC (reference committee minutes dated 3 March 2014).

**COMMITTEE BUSINESS**

The committee continues to monitor defence and security issues as they arise.

**2014 NIJMEGEN MARCH**

Comrades Wesseling from BC/YUKON and Demers from QUE represented the Legion at the 2014 Nijmegen March. Both participants successfully completed the gruelling 4 day march. Their reports have not yet been finalized and will be available for the next DEC meeting in Feb 15.

**COMMITTEE COORDINATION**

The committee continues to maintain a presence at the Veteran's Consultation and VSS meetings to ensure coordinated understandings and efforts.

**UPCOMING MEETINGS**

Meetings for the Committee are scheduled as follows:

- a. CDA Vimy Award Ceremony - 7 November 2014; and
- b. CDA Council Meeting – 8 November 2014.

In the absence of questions or discussions, I would ask a member of DEC to move acceptance of this report.

**REPORT OF THE DOMINION COMMAND  
VETERANS CONSULTATION ASSEMBLY  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**File: 10-2**

<b>L. Murray</b>	-	<b>Chairman</b>
<b>T. Eagles</b>	-	<b>Member</b>
<b>D. Flannigan</b>	-	<b>Member</b>
<b>R. Price</b>	-	<b>Members</b>
<b>B. White</b>	-	<b>Secretary</b>
<b>R. McInnis</b>	-	<b>Asst Secretary</b>

**GENERAL**

There has been no further action since the last report to DEC prior to convention in June 2014. The next meeting of the Assembly will take place on 8 November 2015 just prior to the Remembrance period.

I would ask a Member of DEC to move my report for adoption.

**REPORT OF THE DOMINION COMMAND  
LEADERSHIP DEVELOPMENT COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**File: 40-2**

<b>E. Pigeau</b>	-	<b>Chairman</b>
<b>J. Frost</b>	-	<b>Vice Chairman</b>
<b>M.A. Misfeldt</b>	-	<b>Member</b>
<b>G. Moore</b>	-	<b>Member</b>
<b>P. Varga</b>	-	<b>Member</b>
<b>S. Clark</b>	-	<b>Secretary</b>

**GENERAL**

The first teleconference of this newly constituted committee is planned for this fall.

**MODULES ON LEGION WEBSITE**

Committee focus has transitioned to developing the module content into the appropriate presentation format for placement on the Legion website. Two presentation-ready modules will be circulated to the committee for review prior to this DEC meeting.

I move the acceptance of my report.

**REPORT OF THE DOMINION COMMAND  
FOCUS OF THE FUTURE COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**File: 10-1-1**

**T. Eagles - Chairman**  
**L. Murray - Facilitator**  
**B. White - Secretary**  
**S. Ferris - Assistant Secretary**

Comrades,

There will be no Ad Hoc Focus on the Future Committee this year. As a result of the Dominion Convention a complete program review is being conducted. Once that review has been completed, it is my intention to convene a meeting on Friday, 20 February 2015. All members of DEC will be at the meeting.

The purpose of this meeting is to provide all DEC members with the results of the review and the measures being taken to address the deficit through the deficit reduction action plan and the annual budget.

**REPORT OF THE DOMINION COMMAND  
CANVET PUBLICATIONS LTD.  
TO THE DOMINION EXECUTIVE COUNCIL  
13 SEPTEMBER 2014**

**D. Flannigan - Board Chairman**  
**T. Eagles - Board Vice-Chairman**  
**B. White - Secretary**  
**M. Barham - Director**  
**T. Irvine - Director**  
**J. Frost - Director**  
**G. Moore - Director**  
**A. Paquette - Director**  
**E. Pigeau - Director**

**BUDGET**

Canvet is flourishing and the momentum is building. The magazine is at year two in an eight year financial cycle that will balance early profits with later deficits. Advertising and the government subsidy, two key revenue streams, are at record levels with the only downside being the decline in subscribers. The hard work is paying off. The combination of prudent budgeting and successful marketing will give Legion Magazine a solid footing in the highly competitive publishing industry. To be clear, Canvet's current surplus is what will allow the magazine to publish without an increase in the subscription price until 2020--exactly as per our commitment to convention in 2012. This commitment is predicated on the magazine's eligibility for the Canada Periodical Fund (CPF).

**CANADA PERIODICAL FUND**

This is a critical year for the CPF. Once every five years the program is evaluated by an independent committee within the Department of Canadian Heritage (DCH) and 2014 is year five. Canvet has been asked to contribute ideas and we will be making every effort to stay involved with the department and its decisions going forward. Mid-August Canvet was approved for funding for \$686,228. Last year our grant was \$703,150, so we have seen an overall decrease of \$16,922 or 2.4% from the previous year. This is directly related to the decline in circulation. Over the last eight years this funding has almost doubled. These last two years have seen the highest amount of money that Legion Magazine has ever received from the subsidy.

Over the last ten years this subsidy has saved Legion Magazine over six million dollars. It is important that the board understand that Legion Magazine will be scrutinized. In order to be eligible, DCH must remain confident that Legion Magazine is an

independent publication with an independent voice. They have listed as ineligible any association periodicals "that primarily report on the activities or promotes the interests of the organization."

### **MEMBER BENEFITS PACKAGE**

There are now 13 partners in The Royal Canadian Legion (RCL) Member Benefits Package (MBP). The most recent is Starkey Labs-Canada Co. and they are offering members and their families discounts from 10 to 25 per cent on hearing aids at retail outlets across Canada as well as a 1 per cent royalty back to RCL programs. The remaining partners include Shaw Direct, Corby Spirit and Wine Limited, We Care Home Health Services, Premier Care in Bathing, Arbor Memorial, ancestry.ca, Dell Canada Inc., Medipac Travel Insurance, Home Hardware, Carlson Wagonlit Travel, Philips Lifeline Canada and MBNA Canada Bank.

Together the partners donate approximately \$125,000 annually into Legion programs along with exclusive member benefits. In addition, some like Carlson Wagonlit Travel and Medipac Travel insurance help with both the Youth Pilgrimage and conventions, Dell has a discounted computer package for branches, Shaw offers two free high definition satellite receivers along with free installation up to \$300 to branches, while partners like Lifeline and We Care offer educational sessions on health for interested branches and commands.

### **AWARDS**

Canvet has won or placed in thirteen national and international awards. The most recent achievements came in June. Legion Magazine won two Gold awards and one Honourable Mention at the prestigious National Magazine Awards competition. The same week Canvet was awarded silver for the Victoria Cross special interest publication for Audience Development from the Circulation Management Association of Canada. The quality of this publication is now public knowledge.

### **STAFFING**

Editor Dan Black will be retiring this year after over twenty-five years with the magazine. We will be running a competition for this senior management position later this fall.

### **OPERATION SANTA CLAUS**

For over fifteen years Canvet has shipped magazines to Canadian Forces personnel on peacekeeping assignments and in isolated posts around the globe. This September 3,000 were once more contributed.

### **CONCLUSION**

I move the adoption of my report.

**DOMINION EXECUTIVE COUNCIL**  
**13 SEPTEMBER 2014**

**ITEM 11: DOMINION COMMAND TRAVEL POLICY**

As directed by the 2014 Dominion Convention the travel policy for Dominion Command and Legion House has been reviewed and revised according to the wishes of the delegates. The revised policy is attached for your review and consideration.

Note that the Travel Policy is approved by DEC and implemented on your behalf.

**RECOMMENDATION:** It is recommended that DEC approve the Dominion Command Travel Policy as revised on 21 August 2014

Attachment: Revised Dominion Command Travel Policy, 21 August 2014

## **CHAPTER 35**

### **TRAVEL REGULATIONS - DOMINION COMMAND**

---

#### **35.1 GENERAL**

These travel regulations apply to members of the Dominion Executive Council, Dominion Command committees, Dominion Command staff and to any other person who is authorized to travel on Dominion Command business.

Authorized travel costs include transportation, accommodations and per diem as detailed in this chapter.

#### **35.2 AIR TRANSPORTATION - GENERAL**

a. Carrier: DEC members are encouraged to arrange their travel through the carrier which offers the best rate. However, for comparison purposes, the baseline for the best available and lowest fare option will be Air Canada's Economy Class (Tango) rate.

b. Class of Travel: DEC members, committee members and staff shall travel using best available, Economy Class (Tango) rates as able.

When authorized to travel on Legion business, the Dominion President and Grand President may fly Executive Class depending on the nature of the trip. The Dominion President may authorize others to use Executive Class as the situation warrants but Economy Class travel will be selected as the first option.

c. Travel Arrangements: Travel arrangements are the responsibility of the member and flight reservations must be paid by the member. Bills forwarded to Dominion Command by a travel agency on behalf of a member will not be accepted.

d. Travel Advance: If a member requires an advance of funds to pay for the flight reservations, this can be arranged by contacting the Director of Finance.

#### **35.3 AIR TRANSPORTATION - STAFF**

All staff travel must be approved by the Dominion Secretary.

All staff travelling on Legion business shall use best available, Economy Class (Tango) rates. All staff travel arrangements are to be made through the Central Registry Travel Clerk. Direct reservations may be made in the event of urgent travel.



The Travel Clerk will obtain an Economy Class (Tango) fare or, in cases where the Economy Class (Tango) fare is not available, a member is entitled to claim a higher Economy Class (Flex or Latitude) fare. At their choice, staff members may be accompanied on business travel by a family member; however, all such costs must be borne by the staff member.

#### **35.4 TRANSPORTATION - OTHER**

Travel by rail, bus rental car or private motor vehicle (PMV) may be used. Car rental may be authorized where it is the most economical or efficient mode of travel and is in the best interests of the Legion. Car rental may be used in lieu of, or in conjunction with, the other authorized modes of travel.

- a. Private Motor Vehicle (PMV): In certain circumstances, it may be more practical to use a PMV if air travel is not readily available or practical; full mileage rate and per diem may be authorized.

In cases where an individual elects to travel by PMV for their own convenience, the amount claimed may not exceed that which would have been paid for Economy Class (Tango) fare air travel and related per diem as computed on the date of the meeting notification.

Dominion Command staff may be authorized use of PMV or car rental in those cases where, in the opinion of the Dominion Secretary, it is in the best interests of the Legion.

Whenever PMV is used, prior approval is required through the Committee Secretary to the Dominion Secretary.

#### **35.5 TRAVEL INSURANCE**

All Committee members and staff are covered under the Dominion Command travel insurance policy while on approved Dominion Command business travel. Any additional travel insurance purchased will be at the discretion of the traveler and will not be reimbursed.

#### **35.6 PER DIEM**

Per diem is the daily allowance provided to cover living and incidental expenses.

Per diem is paid for each full 24-hour period of absence from the time of departure from a claimant's residence until the claimant returns to that residence, subject to the following conditions:

- arrival at the place of meeting shall not be more than one day prior to the date on which the meeting takes place;

after the first 24 hours the full authorized daily rate will be paid for any period in excess of 12 hours, with half rate payable for periods of 6 to 12 hours. If, however, 6 to 12 hours involves paying for an additional night's accommodation, the full per diem shall be paid;

while on Legion business, a claimant may extend their trip for personal reasons, such as vacation, but per diem will only be paid for the period of Legion duty; and

b. Per Diem Allowance for travel less than 24 hours is:

- i. Staff: Staff traveling out of town on a normal working day will be reimbursed actual expenses supported by receipts;
- ii. Others: The full authorized daily rate will be paid for any period in excess of 12 hours, with half-rate payable up to 12 hours.

In those instances where a claimant from outside Ottawa is required to attend successive meetings, per diem may be authorized for the interim period, provided the cost of per diem does not exceed the cost of transportation of the second return trip.

### **35.7 LOCAL AREA TRAVEL**

Elected Officers and Committee Members: Ottawa area members on Legion business in the Ottawa area are authorized to receive the half day per diem, transportation and incidental costs. Hotels will not normally be authorized for persons living within 50 kms of the meeting location.

Staff: Staff required to attend meetings or work on weekends or holidays will be compensated in accordance with the Employment Regulations and Benefits:

### **35.8 INCIDENTAL COSTS**

Incidental costs which may be claimed include:

necessary long distance telephone calls while on Legion business;

PMV mileage, taxi, bus or limousine fares between the claimant's residence and the point of departure and similar fares between the claimant's point of arrival and his accommodation at the place of meeting, as well as taxi fare to and from the place of meeting and the place of accommodation; and

Parking.

### **35.9 HOTEL ACCOMMODATION**

For meetings held at Dominion Command and hotel accommodation is required, rooms are reserved "GUARANTEED LATE ARRIVAL" meaning that the room(s) will be available if the guest arrives after 1800 hours.

If the guest is a "NO SHOW" on the date of the reservation, the room must still be paid for. Members who will not arrive on the date of reservation must advise Dominion Command through the Executive Assistant to the Dominion Secretary, or the applicable hotel, of the change in status in order that cancellation or an amendment can be made to the hotel reservation to prevent the financial penalty.(See attached Annex A).

### **35.10 TRANSPORTATION RATES**

actual cost of air, rail, bus fares or car rental and gas;

PMV mileage rate is 55.5 cents per kilometer. Mileage usage will be calculated/confirmed using Google maps;

When travel costs and other expenses are paid by a third party (e.g., VAC.), the claimant shall receive:

50% of the entitled per diem less the accommodation portion for outside Canada travel; and;

Full entitled per diem less the accommodation portion for in- Canada travel.

#### **PER DIEM RATES**

Rate – in-Canada: the daily per diem rate to cover meals is \$90.00.

Rate – Outside Canada: any claimant traveling outside Canada on Legion business, including the Dominion President, shall be paid per diem of \$200 or shall be reimbursed actual and reasonable expenses supported by receipts, whichever is the fairest.

Accommodation Costs: Commercial accommodation expenses must be supported by receipts. Non – commercial accommodation expenses will be reimbursed at a rate of \$50.00 per night.

### **35.12 CLAIMS**

Travel expense claims are to be submitted to Dominion Command promptly after a trip has been completed. Claims must be signed by the claimant before payment will be made. The claim should clearly show the claimant's name, address (including postal code), purpose of trip, location traveled to, particulars of transportation costs, airline/rail

ticket number and amount, and whether the transportation was pre-paid by Dominion Command. Where actual and reasonable costs are being claimed, the relevant receipts must be attached to the claim. If the trip was extended for personal travel, the dates of the actual times of Legion business must be stated.

Per diem will be calculated by the Finance staff, based on the information provided by the claimant in the box at the top right-hand corner of the claim - figures must be accurate.

Finance staff will list on the cheque stub a breakdown of the total amount under the headings Per Diem, Transportation, and Miscellaneous Expenses. Cheques will be mailed by the Finance Department.

### **35.16 CREDIT CARDS**

All Senior Elected Officers will be provided with a corporate credit card by Dominion Command.

### **35.17 ATTACHMENTS**

Annex A: Travel and Accommodation Arrangements

Updated: 21 August 2014

## **PILGRIMAGE OF REMEMBRANCE DOMINION COMMAND PARTICIPATION**

### **36A.1 GENERAL**

The Pilgrimage of Remembrance is conducted as a significant element of Dominion Command's Remembrance program. It is to be coordinated and managed through the Poppy and Remembrance Committee. The Pilgrimage will be implemented on a schedule as may be determined by the Dominion Executive Council.

### **36A.2 ELECTED OFFICER PARTICIPATION**

The Pilgrimage is an arduous undertaking which includes the conduct of numerous grave-side ceremonies and visitations throughout the major battlefield areas of Europe. The schedule is quite intensive and requires frequent hotel changes, numerous bus routings and the ability to walk short distances. It is imperative that all those who participate are in a satisfactory state of health.

The Chairman of the Committee which may be assigned jurisdiction for the Pilgrimage is expected to lead the Pilgrimage tour if his/her health permits. Should circumstances dictate otherwise, the Dominion President may designate an alternate member of the Senior Elected Officers to lead the tour. In all cases the elected officer shall travel at economy/fare-saver rate with the rest of the Pilgrimage group. Spousal accompaniment is permitted but at individual expense as no spousal subsidization will be authorized.

### **36A.3 COORDINATING STAFF MEMBER**

The Dominion Secretary shall designate a staff member to act as Tour Coordinator to organize all aspects of the tour and to accompany the tour group. Travel shall be at the economy/fare-saver rate as organized for the tour group. Spousal accompaniment is permitted but at individual expense as no spousal subsidization will be authorized.

Updated: August 2014

## **VISIT REQUESTS OF DOMINION COMMAND ELECTED OFFICERS**

All requests for a Dominion Command Elected Officer to visit a branch of The Royal Canadian Legion are to be processed through the applicable Provincial Command using the attached form.

In appreciation of the high cost of travel and per diem expenses the following restrictions shall apply in considering the Visit Request:

Preference shall be given to the participation of a Provincial Command Officer at the specific event. Except in very unusual circumstances, a Dominion Officer will not attend a branch event which will be attended by a Provincial Command Elected Officer.

A request for a visit by a Dominion Officer will be accepted only for an exceptionally significant or unique event. Normal or recurring events at a branch do not fall into this category. Examples of acceptable events are 80<sup>th</sup> Anniversary celebrations in which a full slate of activities is planned including a wreath laying ceremony. An 80<sup>th</sup> Anniversary Dinner as a stand-alone event does not meet the visit criteria. Other examples include Freedom of the City ceremonies, and events at which the Provincial Premier, Prime Minister or Governor General may be in attendance.

A Dominion Officer will not re-visit a branch to which a Dominion Officer has paid a visit in the last five years unless extraordinary circumstances pertain.

Elected Officers, as authorized by the Dominion President to visit a branch as the representative of Dominion Command, will receive full per diem and transportation expenses. However spouses' subsidization will not be authorized.

It is recognized that branches in the local residence area of a Dominion Officer may invite his/her attendance at a particular function. Such events may be attended voluntarily by the Dominion Officer but at his/her own expense.

Updated: August 2014

### VISIT REQUEST FORM

A Dominion Command Officer (provide name for a specific person)

---

2. TO ATTEND THE FOLLOWING  
FUNCTION \_\_\_\_\_

ON (DATE) \_\_\_\_\_ TIME \_\_\_\_\_

3. IS THIS FUNCTION STAG?  MIXED?

4. WILL THE INVITED OFFICER BE THE MAIN SPEAKER?  YES  NO

5. OTHER LEGION OFFICERS WHO MAY BE IN ATTENDANCE:  
\_\_\_\_\_

6. WILL THE INVITED OFFICER BE THE MAIN SPEAKER  YES  NO

a. How long do you wish the officer to speak? \_\_\_\_\_

b. Is there a preferred subject matter? If yes, please indicate.  
\_\_\_\_\_

c. Will there be other speakers?  YES  NO

d. List other duties you wish the officer to perform during the visit.  
\_\_\_\_\_

7. IS THERE AN ALTERNATIVE DATE ON WHICH YOUR FUNCTION MAY BE HELD?

YES  NO ALTERNATE DATE: \_\_\_\_\_

8. IF THE ABOVE OFFICER IS NOT AVAILABLE, LIST ALTERNATES IN ORDER OF PREFERENCE:

a. \_\_\_\_\_ b. \_\_\_\_\_

SECRETARY: \_\_\_\_\_ DATE: \_\_\_\_\_

Provincial Command: Please enter your recommendations on the reverse of the form and retain copy.

Requester's Address: \_\_\_\_\_

Requester's Phone#: \_\_\_\_\_

**DOMINION EXECUTIVE COUNCIL**  
**13 SEPTEMBER 2014**

**ITEM 12: REQUESTS FOR SUPPORT**

There have been no requests for support since the last report to DEC. Annually, \$20 K is budgeted to support requests from organizations to support Remembrance or commemorative activities. To date, \$5 K of the \$20 K has been allocated to the renewal of the R22<sup>er</sup> museum restoration at the Citadelle in Quebec City. This decision was made by DEC at the February 2013 meeting to commit \$5 K annually for three years for a total contribution of \$15 K.



## **MEETINGS AND INVITATIONS**

### **2014**

21 Sep	Battle of Britain Ceremony, Ottawa, ON
21 Sep	Army Run, Ottawa, ON
23-25 Sep	VRAB Appeals, Ottawa, ON
5-8 Oct	ANAVETS Convention – Penticton, BC (Barham)
13 Oct	Thanksgiving
18 Oct	St. John's NL Convention LAC Meeting, St. John's, NL
20 Oct	VAC/RCL Executive Bilat, Charlottetown, PE (Eagles)
21 Oct	1 <sup>st</sup> Poppy Presentation 3 pm, Ottawa, ON
21-23 Oct	SOPD – Charlottetown, PE (Service Bureau)
7 Nov	Defence & Security Meeting, Ottawa, ON
8 Nov	Veterans Consultation Assembly, Ottawa, ON
10-11 Nov	Remembrance Day Activities
18-20 Nov	Service Officer Training Course, Ottawa, ON
20 Nov	RCEL Committee, 830 hrs, Ottawa, ON
20 Nov	Canvet Board Meeting, 1030 hrs, Ottawa, ON
21 Nov	Budget Committee Meeting, Ottawa, ON
24 Nov	National R. Day Post- Ceremony Org Committee, 1400 hrs, Ottawa, ON
24-26 Nov	CIMVHR, Toronto, ON
24 Dec	Dominion Command Closed
25 Dec/26 Dec	Christmas Day / Boxing Day

### **2015**

2 Jan	Dominion Command Opens
19 Feb	P & R Committee Meeting, Ottawa, ON
20 Feb	Focus on the Future Meeting, Ottawa, ON (DEC)
21-22 Feb	DEC Meeting, Ottawa, ON
24-26 Feb	VRAB Hearings, Ottawa, ON
9 -13 May	Ontario Provincial Convention, Niagara Falls, ON
15-17 May	Quebec Provincial Convention, Chomedey, QC
17-18 May	NS/NU Provincial Convention, Truro, NS
29-30 May	PEI Provincial Convention, TBA
5-7 June	BC/Yukon Provincial Convention, Abbotsford, BC
13-15 Jun	Alberta-NWT Provincial Convention, Lethbridge, AB
21-23 Jun	Manitoba/NWO Provincial Convention, Winnipeg, MB
23-25 Jun	VRAB Hearings, Ottawa, ON
21-26 Aug	NFLD Provincial Convention, St. John's, NL
4-6 Sep	New Brunswick Provincial Convention, Sussex, NB
20-22 Oct	VRAB Hearings, Ottawa, ON