

# PROCÈS- VERBAL DU COMITÉ EXÉCUTIF NATIONAL

Our Mission is to serve  
Veterans, which includes  
serving military and  
RCMP members and  
their families, to promote  
remembrance and to  
serve our communities  
and our country.

**27 NOVEMBRE 2021**

13 Decembre 2021



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### **SONT PRÉSENTS :**

Bruce Julian	-	Président national
Owen Parkhouse	-	Premier vice-président national
Tom Irvine	-	Président national sortant
Berkley Lawrence	-	Vice-président national
Sharon McKeown	-	Vice-président national
Brian Weaver	-	Vice-président national
Bill Chafe	-	Président national des débats
Rick Bennett	-	Trésorier national
Larry Murray	-	Grand président honoraire
Valerie MacGregor	-	Présidente / Dir. prov. – C.-B./Yn
John Mahon	-	Président / Dir. prov. – Alb./T. N.-O.
Carol Pedersen	-	Première vice-présidente / Dir. prov. – Sask.
Ernie Tester	-	Premier vice-président / Dir. prov. – Man./N.-O. Ont.
Garry Pond	-	Président / Dir. prov. – Ont.
Norm Shelton	-	Président sortant / Dir. prov. – Qc
Daryl Alyward	-	Président / Dir. prov. – N.-B.
Donna McRury	-	Présidente / Dir. prov. – N.-É./Nu.
Duane MacEwen	-	Président / Dir. prov. – Î.-P.-É.
Nathan Lehr	-	Président / Dir. prov. – T.-N./Lab.
Peter Merola	-	Président – Section spéciale SACT
Trevor Jenvenne	-	Président – Section spéciale BSO
Blaine Kiley	-	Président – Comité Rituel & Récompenses
Dave Gordon	-	Président – Comité Constitution & Lois
Andrea Siew	-	Présidente – Comité Défense & Sécurité

### **MEMBRES DU PERSONNEL PRÉSENTS :**

Steven Clark	-	Directeur exécutif national
Danny Martin	-	Directeur – Services organisationnels
Jennifer Morse	-	Directrice générale – CANVET
Freeman Chute	-	Directeur – Division Coquelicot & Souvenir
Carolyn Gasser	-	Directrice adjointe – Service aux vétérans
Joan Elliot	-	Directrice adjointe – Approvisionnement
Randy Hayley	-	Directeur adjoint – Service aux membres
Dion Edmonds	-	Directeur adjoint – Marketing & Communications
Oksana Gorelova	-	Directrice – Services financiers
Angela Colkitt	-	Adjointe exécutive
Kelly Therien	-	Adjointe exécutive

### **ANNEXES :**

Annexe A	-	Grand président honoraire – Mots d’ouverture
Annexe B	-	Président national – Mots d’ouverture
Annexe C	-	Dispositions administratives
Annexe D	-	Approbation du procès-verbal & cybervotes
Annexe E	-	Budget 2022 / Rapport – Trésorier national

Annexe F	- Rapports – Officiers supérieurs
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Annexe H	- Présentation – Ombudsman des vétérans
Annexe I	- Rapports - Impact de la COVID   Dir. provinciales
Annexe J	- Rapport – ACSA
Annexe K	- Rapport – Comité Coquelicot & Souvenir
Annexe L	- Rapport – Comité de l'Adhésion
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Annexe Q	- Rapport – Comité du Congrès national
Annexe R	- Rapport – Comité Défense & Sécurité
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## **ITEM 1 : OUVERTURE DE LA SÉANCE**

La séance du Conseil exécutif national (CEN) s'ouvre à 9 h le samedi 27 novembre 2021.

## **ITEM 2 : MOTS D'OUVERTURE DU GRAND PRÉSIDENT HONORAIRE**

Ci-joint à l'annexe « A », l'allocution d'ouverture du Grand président honoraire.

## **ITEM 3 : MOTS D'OUVERTURE DU PRÉSIDENT NATIONAL**

Ci-joint à l'annexe « B », l'allocution du président national.

## **ITEM 4 : ENTRÉE EN FONCTION DES NOUVEAUX OFFICIERS**

Le Grand président honoraire et le président national ont procédé à l'introduction des nouveaux membres du CEN et à leur entrée en fonction.

## **ITEM 5 : DISPOSITIONS ADMINISTRATIVES**

Le Directeur exécutif national passe en revue les dispositions administratives entourant la tenue de la réunion. Présenté à titre informatif seulement, voir ci-joint l'annexe « C ».



## **ITEM 6 : APPROBATION DU PROCÈS-VERBAL / DÉCISIONS PRISES PAR VOIE ÉLECTRONIQUE**

La dernière réunion du CEN s'est tenue le 16 août 2021. Son procès-verbal a été distribué par voie électronique.

**MOTION:** Que le procès-verbal de la réunion du CEN tenue le 16 août soit approuvé.

**ADOPTÉE**

Les décisions qui ont été homologuées par voie électronique depuis la dernière réunion du CEN sont rapportées à l'annexe « D ».

## **ITEM 7 : BUDGET 2022**

Le trésorier national présente le budget pour 2022, ci-joint à l'annexe « E ».

**MOTION :** Qu'un montant de 100 000 \$ provenant du Fonds du Centenaire soit approuvé pour être affecté au programme d'athlétisme de 2022.

**APPROUVÉE**

**MOTION :** Que l'ébauche du budget pour 2022 soit approuvé.

**APPROUVÉE**

## **ITEM 8 : RAPPORTS DES OFFICIERS SUPÉRIEURS**

Ci-joint à l'annexe « F » à titre informatif seulement.

## **ITEM 9 : RAPPORT DU DIRECTEUR EXÉCUTIF NATIONAL**

Ci-joint à l'annexe « G » le rapport du directeur exécutif national.

## **ITEM 10 : PRÉSENTATIONS DES INVITÉS**

Mme Nishika Jardine, ombudsman des vétérans, a fait une présentation au Conseil exécutif national. Son rapport est joint à l'annexe « H ».

Elle a demandé à la Légion d'afficher sur son site Web un lien vers le bureau de l'Ombudsman des vétérans et la vidéo. Sa présentation et la vidéo seront transmises à tous les membres du CEN pour qu'ils puissent les partager avec leur direction/section spéciale.

Le président national nous présente le camarade Percy Price et son épouse Betty. M. Price a reçu des mains de la gouverneure générale du Canada la *Médaille du souverain pour les bénévoles*. Cette médaille reconnaît les réalisations bénévoles exceptionnelles de Canadiens de partout au pays, dans un large éventail de domaines. Elle rend hommage au dévouement et à l'engagement des bénévoles.

Cette médaille rend hommage au camarade Percy pour ses années de dévouement et de service désintéressé auprès de nos vétérans.

## **ITEM 11 : IMPACT DE LA COVID-19 SUR LA LÉGION**

Chaque président de direction provinciale et de section spéciale nous a fourni une mise à jour sur l'état opérationnel des filiales de la Légion sous leur direction. Ci-joint à l'annexe « I » à titre informatif seulement.

## **ITEM 12 : RAPPORTS DES COMITÉS**

### a. Comité des anciens combattants, service et aînés (ACSA)

Le rapport du Comité ACSA est présenté. Voir ci-joint l'annexe « J ».

**MOTION** : Que le CEN approuve pour la période 2022-2023 la 9<sup>e</sup> bourse d'études en soutien à l'*Institut canadien de recherche sur la santé des militaires et des vétérans* (ICRSMV)

**ADOPTÉE**

**MOTION** : Que le CEN approuve la demande faite par le *Programme de partenariat en soutien aux vétérans* pour venir en aide à hauteur de 75 000 \$ à la *Fondation Héritage pour les commotions cérébrales* dans le cadre de l'*Opération Brain Health* ('Cerveau en santé').

**ADOPTÉE**

### b. Comité Coquelicot & Souvenir

Le rapport du Comité Coquelicot & Souvenir est présenté. Voir ci-joint l'annexe « K ».

**MOTION** : Que le CEN approuve, en appui à la Campagne du coquelicot 2022, la somme de 100 000 \$ en initiatives de marketing, telles que des publicités payantes sur les médias sociaux et sous la forme de bannières publicitaires affichées en ligne.

**ADOPTÉE**

### c. Comité de l'Adhésion

Le rapport du Comité de l'Adhésion, ci-joint à l'annexe « L », est présenté.

d. Comité des Sports

Le rapport du Comité des Sports, ci-joint à l'annexe « M », est présenté.

e. Comité Rituel et Récompenses

Le rapport du Comité Rituel et Récompenses, ci-joint à l'annexe « N », est présenté.

**MOTION** : Que le premier sous-paragraphe de la section 101 du *Manuel du rituel, des récompenses et du protocole*, portant sur la tenue informelle de la Légion, soit modifié comme suit :

« Ce type de tenue peut être porté dans les cas suivants : (Sauf si l'avis de convocation de la rencontre dicte que la tenue de la Légion est plus appropriée) : »

**ADOPTÉE**

f. Comité Constitution & Lois

Le rapport du Comité Constitution & Lois, ci-joint à l'annexe « O », est déposé.

**MOTION** : Que l'article 505 des Règlements généraux soit modifié pour y supprimer « *une révocation de l'adhésion* » et le remplacer par « *une expulsion d'un membre* ».

**ADOPTÉE**

g. Comité RCEL

Le rapport RCEL est présenté. Voir ci-joint l'annexe « P ».

**MOTION** : Que le budget de 175 000 \$ pour venir en aide aux vétérans et aux veuves des pays des Caraïbes et procurer des fournitures de coquelicots en 2022 soit approuvé.

**ADOPTÉE**

h. Comité du Congrès national

Le rapport du Comité du Congrès national est présenté. Voir ci-joint l'annexe « Q ».

i. Comité Défense & Sécurité

Le rapport du Comité Défense & Sécurité est présenté. Voir ci-joint l'annexe « R ».

**MOTION** : Que le CEN approuve le nouveau mandat du Comité Défense & Sécurité.

**ADOPTÉE**

**MOTION** : Que le CEN appuie l'initiative du groupe « Valour in the Presence of the Enemy » (*‘Vaillance en présence de l’ennemi’*) et que la Légion demande au CEMD et au *Comité consultatif sur les décorations et sur les mentions élogieuses des Forces canadiennes* (CCDMEFC) d'examiner les actions héroïques du soldat Larochelle en vue de lui décerner la médaille de la Croix de Victoria.

**ADOPTÉE**

j. Comité consultatif des vétérans

Le rapport du Comité consultatif des vétérans est présenté. Voir ci-joint l'annexe « S ».

k. Comité des Relations publiques

Le rapport du Comité des Relations publiques (RP), ci-joint à l'annexe « T », est présenté.

**MOTION** : Que le Comité RP contribue à élaborer des idées d'engagement en matière de relations publiques qui pourraient être utilisées par les directions et les filiales dans tout le pays.

**ADOPTÉE**

**MOTION** : Que les responsables chargés de relations publiques recueillent dans leur région des idées pour la période du Souvenir et les communiquent au Comité RP pour qu'elles soient répertoriées et partagées.

**ADOPTÉE**

l. Comité Tourné vers l'avenir

Le rapport du Comité *Tourné vers l'avenir* est présenté. Voir ci-joint à l'annexe « U ».

m. Comité Opération Harmonie

Le rapport du Comité *Opération Harmonie* est présenté. Voir ci-joint à l'annexe « V ».

**MOTION** : Que 50 000 \$ soit approuvé pour accorder un contrat à une société d'experts-conseils dans le but de sonder les directions et les filiales pour déterminer les problèmes liés au racisme, au harcèlement, à l'exclusion et à la diversité au sein de la Légion, et ensuite engager les discussions qui s'imposent et les mesures à prendre pour surmonter ces obstacles à l'adhésion.

**ADOPTÉE**

n. Comité du Centenaire

Le rapport du Comité du Centenaire est déposé. Voir ci-joint à l'annexe « W ».

o. Comité de la paie

Le rapport du Comité de la paie est présenté pour discussion à huis clos.

**ITEM 13 : PUBLICATIONS CANVET**

Le rapport sur les publications CANVET est présenté à titre informatif seulement. Voir ci-joint l'annexe « X ».

**ITEM 14 : FONDATION NATIONALE LÉGION**

Le rapport de la *Fondation nationale Légion* est présenté à titre informatif seulement. Voir ci-joint l'annexe « Y ».

**ITEM 15 : CORRESPONDANCE**

Ci-joint à titre informatif seulement l'annexe « Z ».

**ITEM 16 : DEMANDES DE SOUTIEN**

Une seule demande de soutien a été reçue depuis la dernière réunion du CEN; elle est jointe à l'annexe « AA ».

Les membres conviennent que le Comité de Défense & Sécurité examine la demande du *Persian Gulf Veterans of Canada* pour que le gouvernement du Canada reclassifie le service dans le golfe Persique de « *service spécial* » à « *service en temps de guerre* ».

**ITEM 17 : RENCONTRES ET INVITATIONS**

Présentée à titre informatif seulement, voir ci-joint l'annexe « BB ».

## **ITEM 18 : DIVERS / AFFAIRES NOUVELLES**

D'autres nouveaux points sont abordés.

**MOTION** : Que le Comité Défense & Sécurité se penche sur la nécessité d'une barrette pour la Médaille du service spécial (MSS) pour Swiss Air.

**ADOPTÉE**

**MOTION** : Que le Comité Défense & Sécurité étudie la possibilité d'une reconnaissance adéquate des activités du Régiment aéroporté à Chypre en 1974.

**ADOPTÉE**

**MOTION** : Que les échéanciers établis pour toute plainte ou tout appel mis en veilleuse par une filiale ou une direction depuis le 20 mars 2021 soient réactivés à compter du 4 janvier 2022.

**ADOPTÉE**

## **ITEM 19 : CLÔTURE DE LA SÉANCE**

La séance du Conseil exécutif national est levée à 16 h 25, le samedi 27 novembre 2021.

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Président national des débats

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Directeur exécutif national

## GRAND PRESIDENT'S OPENING REMARKS TO DEC 27 NOVEMBER, 2021

THANK YOU COMRADE CHAIR.

GOOD MORNING, COMRADES. I WOULD LIKE TO BEGIN BY PERSONALLY CONGRATULATING ALL OF MEMBERS THAT WE ARE ABOUT TO INSTALL. I WOULD ALSO LIKE TO WELCOME TWO NEW AND ONE RETURNING FORMER MEMBER TO THE DOMINION EXECUTIVE COUNCIL, NONE OF WHOM HAVE YET PARTICIPATED IN DEC OR COMMITTEE MEETINGS SINCE THE CONVENTION

I HAD THE GREAT GOOD FORTUNE TO PARTICIPATE IN THE EXCELLENT, 'IN PERSON' NOVA SCOTIA/NUNAVUT COMMAND BIENNIAL CONVENTION IN TRURO, NOVA SCOTIA, IN EARLY OCTOBER SO I WAS PRIVILEGED TO BE PRESENT FOR COMRADE DONNA MCRURY'S ELECTION AS COMMAND PRESIDENT THERE.

COMRADE DARYL ALWARD, THE RECENTLY ELECTED NEW BRUNSWICK COMMAND PRESIDENT, WAS A GUEST THERE AS WELL SO I HAD A GOOD OPPORTUNITY TO MEET AND TO CONGRATULATE DARYL IN THE FIRST FEW WEEKS OF HIS TERM AS WELL.

I CAME TO KNOW AND ADMIRE COMRADE RICK BENNETT A FEW YEARS AGO WHEN HE SERVED PREVIOUSLY ON DEC AS PRESIDENT OF MANITOBA AND NORTH-WEST ONTARIO COMMAND.

THUS I VERY PLEASED WHEN HE WAS APPOINTED BY THE DOMINION PRESIDENT AS DOMINION TREASURER FOLLOWING AN APPROPRIATE SELECTION PROCESS INVOLVING ALL VOTING MEMBERS OF DEC.

LIKE ALL OF YOU I AM VERY GRATEFUL TO COMRADE RICK FOR STEPPING UP AT SHORT NOTICE AND TAKING ON THIS IMPORTANT POSITION AT A PARTICULARLY CHALLENGING TIME FOR THE ROYAL CANADIAN LEGION AND FOR VETERANS AND THEIR FAMILIES AND COMMUNITIES ACROSS THE COUNTRY.

BRAVO ZULU AND THANKS, RICK...IT IS GREAT TO HAVE YOU BACK.

SINCE DEC LAST MET IN AUGUST, FOLLOWING THE VERY SUCCESSFUL AND HISTORIC 'VIRTUAL' 48<sup>TH</sup> DOMINION CONVENTION, I HAVE HAD THE HONOUR OF PARTICIPATING IN A NUMBER OF MEMORABLE EVENTS.

AS MENTIONED ALREADY, THESE INCLUDED THE OPPORTUNITY TO REPRESENT THE DOMINION PRESIDENT AT THE NOVA SCOTIA /NUNAVUT COMMAND 55<sup>TH</sup> BIENNIAL CONVENTION.

THE THEME FOR THE CONVENTION WAS "STANDING STRONG FOR VETERANS AND THEIR FAMILIES ", ALWAYS APPROPRIATE FOR THE LEGION BUT PARTICULARLY AT THIS TIME, GIVEN THE CHALLENGES OF THE PANDEMIC.

THE ~~CONVENTION~~ WAS WELL PLANNED, WELL ATTENDED AND WAS EXECUTED WITH SKILL AND ENTHUSIASM. THIS WAS THE FIRST LIVE LARGE GATHERING IN THE COMMAND IN 18 MONTHS; THE COVID-19 DELTA VARIANT WAS STILL A CONCERN IN NS AND IT WAS IMPRESSIVE TO SEE HOW EFFECTIVELY THIS IMPORTANT EVENT WAS CONDUCTED BY EVERYONE INVOLVED, WHILE STILL FULLY RESPECTING ALL PROVINCIAL HEALTH GUIDELINES TO ENSURE THE SAFETY OF PARTICIPANTS.

PARTICIPATING IN THIS SPECIAL EVENT WAS A TERRIFIC EXPERIENCE THAT I THOROUGHLY ENJOYED. WELL DONE AND MANY THANKS NOVA SCOTIA/NUNAVUT COMMAND.

ANOTHER HIGHLIGHT INCLUDED PARTICIPATING WITH COMRADE BRUCE AND OTHERS IN THE ANNUAL PRESENTATION OF THE FIRST POPPY TO THE GOVERNOR GENERAL ON 25 OCTOBER. IT WAS GREAT TO BE ABLE TO DO THIS EVENT IN PERSON ONCE AGAIN ALTHOUGH A FEW MINOR CHANGES WERE REQUIRED TO RESPECT SAFETY PROTOCOLS INCLUDING EXCHANGING POPPIES ON A CUSHION RATHER THAN PINNING THEM ON.

COMRADE BRUCE TOOK MAXIMUM ADVANTAGE OF THIS UNIQUE 'SAFE DISTANCE' OPPORTUNITY TO MAKE A WONDERFUL SHORT SPEECH BEFORE PRESENTING THE POPPY TO THE GOVERNOR GENERAL. I THINK SHE REALLY APPRECIATED BRUCE'S UNSCRIPTED AND VERY THOUGHTFUL REMARKS.

ALTHOUGH VERY EARLY IN THEIR TERM, THE GOVERNOR GENERAL AND HER HUSBAND DID A TERRIFIC JOB OF MAKING THIS CEREMONY AND THE RECEPTION THAT FOLLOWED VERY ENJOYABLE FOR THE VETERANS AND OTHER PARTICIPANTS IN ATTENDANCE.

THEIR PERSONAL DEDICATION TO VETERANS AND SERVING MEMBERS OF THE CANADIAN ARMED FORCES AND THEIR FAMILIES WAS AGAIN EVIDENT DURING THE ANNUAL NATIONAL REMEMBRANCE CEREMONY AND DURING THE LUNCHEON THAT THE GOVERNOR GENERAL AND THE CHIEF OF DEFENCE STAFF HOSTED IN HONOUR OF THE SILVER CROSS MOTHER, JOSEE SIMARD AND HER HUSBAND MARCO, FOLLOWING THE CEREMONY.

THE COURAGE AND SELFLESS DEDICATION OF OUR REMARKABLE SILVER CROSS MOTHER WAS AN INSPIRATION TO ALL INVOLVED IN THE NATIONAL CEREMONY AND RELATED EVENTS THIS YEAR, INDEED TO COUNTLESS CANADIANS ACROSS THE COUNTRY, WHO SAW, HEARD OR READ ANY OF HER MANY, MOVING INTERVIEWS.

DESPITE AN INITIAL SHORT DELAY BECAUSE OF AN RCMP SECURITY CONCERN FOR THE PRIME MINISTER'S SAFETY, THE NATIONAL CEREMONY WAS OUTSTANDING AND I WOULD LIKE TO PASS ON A BIG BRAVO ZULU AND MY PERSONAL THANKS TO EVERYONE IN THE LEGION WHO WAS INVOLVED IN PLANNING AND EXECUTING THE 2021 NATIONAL REMEMBRANCE CEREMONY.

LIKE MANY, MANY OTHER LEGIONNAIRES WHO ORGANIZED COUNTLESS OTHER MEMORABLE REMEMBRANCE CEREMONIES ON 11 NOVEMBER ACROSS THE COUNTRY, YOU REALLY DID VISIBLY DEMONSTRATE THE PRIDE AND COMMITMENT OF THE ROYAL CANADIAN LEGION IN EXECUTING ITS ESSENTIAL ROLE AS THE GUARDIAN OF REMEMBRANCE IN CANADA. AGAIN, WELL DONE, CONGRATULATIONS AND THANKS!

THAT CONCLUDES MY OPENING COMMENTS. THANKS VERY MUCH COMRADES.



## **Dominion Presidents Opening Remarks**

Comrades, what a pleasure it is to be able to meet “face to face” again...it is 2 years since we were last able to meet in this manner as the governing body of the Royal Canadian Legion and frankly it has been challenging

Zoom and other technologies allowed us to continue oversight and operations which would have been difficult just a few years ago and as we emerge from restrictions we have adopted and adapted that technology in our continued committee activities...to be blunt it is extremely cost effective but on the positive side it has allowed us to increase the frequency of our meetings and expand our committee makeup across the country, bringing a truly “national perspective”.

But for this group, for DEC I believe it is essential that we do continue to meet in person. It is through that personal interaction and observation both during business sessions and socially we can each organize our thoughts on who is most qualified to determine the future direction and leadership of the Royal Canadian Legion.

Comrades it is your responsibility as members of DEC to fully participate in the discussion and formulation of policy...ask questions...demand answers... give the rest of us the benefit of your experiences and your opinion. Ensure that the decisions we make are fully discussed before being taken.

Comrades we all have a job to do...we have an excellent staff who will follow the direction and parameters set down by this body...we have Senior Elected Officers who have taken an oath to perform their duties to the best of their abilities. We have 10 Provincial Command Presidents along with 2 section presidents who not only speak for the interests of their individual Commands but also for our organization as a whole...combined with and a committee system which provides innovation, guidance and direction...How can we have anything but a successful term...global pandemic be damned.

Before moving on to our first order of business which is welcoming and installing our newest DEC members, I would like to again acknowledge the excellent preparation planning and work done by our outstanding staff with regards to our recent Virtual Dominion Convention there were some that were “in our faces” all the time like Danny, Nujma, Ray, Leah and Nick...but from top to bottom all staff were involved and played stellar roles. I would also be remiss if it did not mention our Dominion Chairman’s own roll...he was the face of Dominion Command during that convention and did an excellent job of managing and safeguarding our procedures.

I also had the privilege of being here in Ottawa for the Remembrance Period and observed how our National Headquarters personal from Administration to Poppy and remembrance to Public Relations to Marketing took organized chaos and orchestrated it into a highly successful Remembrance celebration...it was a highly personal and extremely emotional experience for both myself and Darlene...they did an awesome job...

For your information while in Ottawa we had the opportunity to host very successful and cordial meetings here at Legion House with Minister McAuley along with the deputy minister and his senior staff and later with the Veterans Ombud, who you will all meet with later today.

Also, as an explanation for the coin you found at your assigned places on entering...each new Dominion President gets to design his own personalized “Presidents Coin” on assuming office...comrade Tom Irvine used his regimental crest...comrade Dave Flannigan used the lone Cariboo overlooking Beaumont Hamal. Most of you know I come from an agricultural background, and I wanted my coin to honour all those young men and women

from across the land who left the tranquility and simplicity of the family farm to defend their country in its time of need...and I am honoured to present the members of this DEC with that memento.

But we do have work to do and a full agenda... so Comrade Chairman, I yield the floor to you, with the earnest hope and confidence that we all will work diligently for the betterment of our veterans, and our members.

## ITEM 5: ADMINISTRATIVE ARRANGEMENTS

a. Schedule – Saturday 27 November 2021

- i. 0900 hours – DEC convenes
- ii. 1100 hours – Presentation by the Veterans Ombud, Nishika Jardine
- iii. 1200 hours – Lunch at Dominion Command (Call of the Chair)
- iv. 1300 hours – DEC convenes in Victory boardroom
- v. 1600 hours – DEC adjourns (Call of the Chair)

b. Meals. Lunch will be provided by Bytown Catering. Members' per diem claim will be adjusted by \$20.

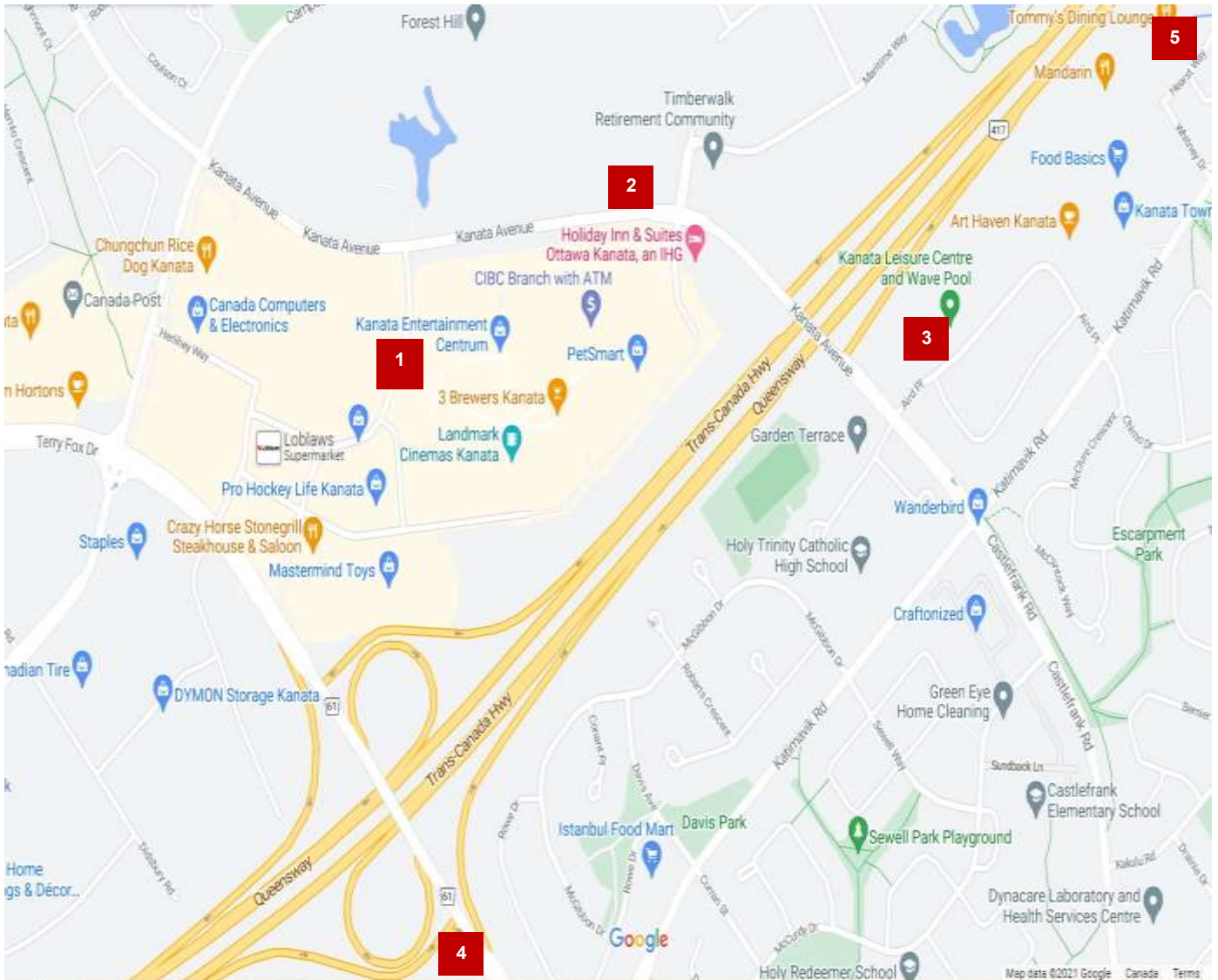
c. Local Map. A map of the local area is attached for your reference.

d. Hotel Reservations. Your reservations have been made according to the DEC and Committee meeting schedule. If you intend to check out earlier, please advise the hotel as soon as possible. Please take note that DEC members are responsible to pay their hotel bill at check out and then claim on their expense claim forms. Proof of vaccination (paper copy or PDF copy on a mobile phone) along with photo ID will be required to access indoor dining at Graffiti's, the pool & fitness facility, as well as the hotel's meetings and conference rooms. These documents must be presented to hotel staff, when entering these areas. The pool & fitness is by appointment only, no more than 24H in advance.

Also note, daily housekeeping service is not available. For stays of 3 nights or more light touch up service is available upon request and must be confirmed with Guest Services at check in.

e. Reports. **Reports will not be read verbatim** but rather with a view to review them and then only address issues that are raised or the recommendations presented for approval. All meeting material is provided electronically and will not be reproduced in paper format.

f. Smoking. Ottawa City By-Laws do not permit smoking in any office building including bars and restaurants. However, the Director Corporate Services will provide one of the smokers with a door pass to enable smokers to use the rear entrance to permit smoking outside during the break periods. Smoking is only permitted at the rear of the building.



1. Centrum Area
  - Numerous Restaurants
  - Shopping Facilities (Walmart, Best Buy, Pro Life Sports, Ren Pets ...)
  - Movie Theatre
  - Grocery Store
  - LCBO
2. Holiday Inn Kanata
3. Legion House
4. Country Inn Suites Hotel
5. Best Western Glow

## ITEM 6: APPROVAL OF MINUTES / ELECTRONIC DECISIONS

### a. Approval of Minutes

The DEC last met on 16 August 2021. The minutes were distributed electronically.

**RECOMMENDATION:** That the DEC minutes of 16 August 2021 be approved.

### b. Review of Electronic Decisions/Email Voting

The Electronic Decisions / Email votes that took place since the last DEC meeting on 16 August 2021 are:

**MOTION:** That GBL s. 202 be deleted in its entirety and replaced with the revised section proposed by DC C&L and amended to include reference to the National Defence Act and RCMP Act in subsections 202.a.iv and 202.b.1.iv.

**CARRIED**

**MOTION:** That GBL s. 203 be deleted in its entirety and replaced with the revised section proposed by DC C&L.

**CARRIED**

**MOTION:** That GBL s. 205 be deleted in its entirety and replaced with the revised section proposed by DC C&L.

**CARRIED**

**MOTION:** That GBL subsection 418.a be deleted in its entirety and replaced with the revised section proposed by DC C&L.

**CARRIED**

**MOTION:** That the membership form 800293 add the following wording to the declaration portion of the form: "*I hereby certify that I have never been convicted of any serious criminal offence involving either violence or sexual misconduct of any type.*"

**CARRIED**

**MOTION:** That the Article III complaint and appeal process be reinstated effective 1 January 2022.

**CARRIED**

**MOTION:** That Rick Bennett be appointed by the Dominion President to the office of Dominion Treasurer for the 2021-2024 term.

**CARRIED**

## **ITEM 7: 2022 BUDGET**

### **I. OVERVIEW**

The 2022 budget target was set at a modest profit point of \$96,735.

Current position (November 16, 2021) of revenue is positive at \$1M however due to seasonal revenue and costs fluctuation, typically around 90% of revenue is collected at this time (mid-year), where expenses may not reflect all expenditures recorded that were planned for this year. Projected numbers for 2021 at this point can be distorted.

### **II. REVENUES**

Due to the COVID-19 pandemic, membership revenue is down by 6.4% compared to 4% from previous years in pre-pandemic times. With only 25-30% percent of branches fully, we have gained projected numbers of members; currently membership revenue for 2021 is slightly above the projected 223K members. Projection for 2022 is based on 213,955 members, which is a 4% percent drop from the prior year. As of November 16, the membership numbers are down about 15,600. Focus continues to be on membership development and the importance of it to all levels of the Legion.

Investment income estimated for 2022 as per our portfolio is approx. \$430K. Last year, \$3M was withdrawn for emergency distribution to the branches, which reduced the level of reserves and impacted revenues for the last year.

Markets continue moving forward slowly and are still sensitive to Delta Variant spreads across Canada and the possibility of further shutdowns. A major factor currently is the upcoming US stimulus package, which will allow government to fill economy gaps created by the pandemic and inflation. General knowledge is that it will mitigate the early impacts of the crisis and prevent recession. Due to the fact that Canada's market is influenced largely by USA economy, it will have a medium impact on the Legion portfolio next year. Year 2022 will be another challenging year with inflation on the rise.

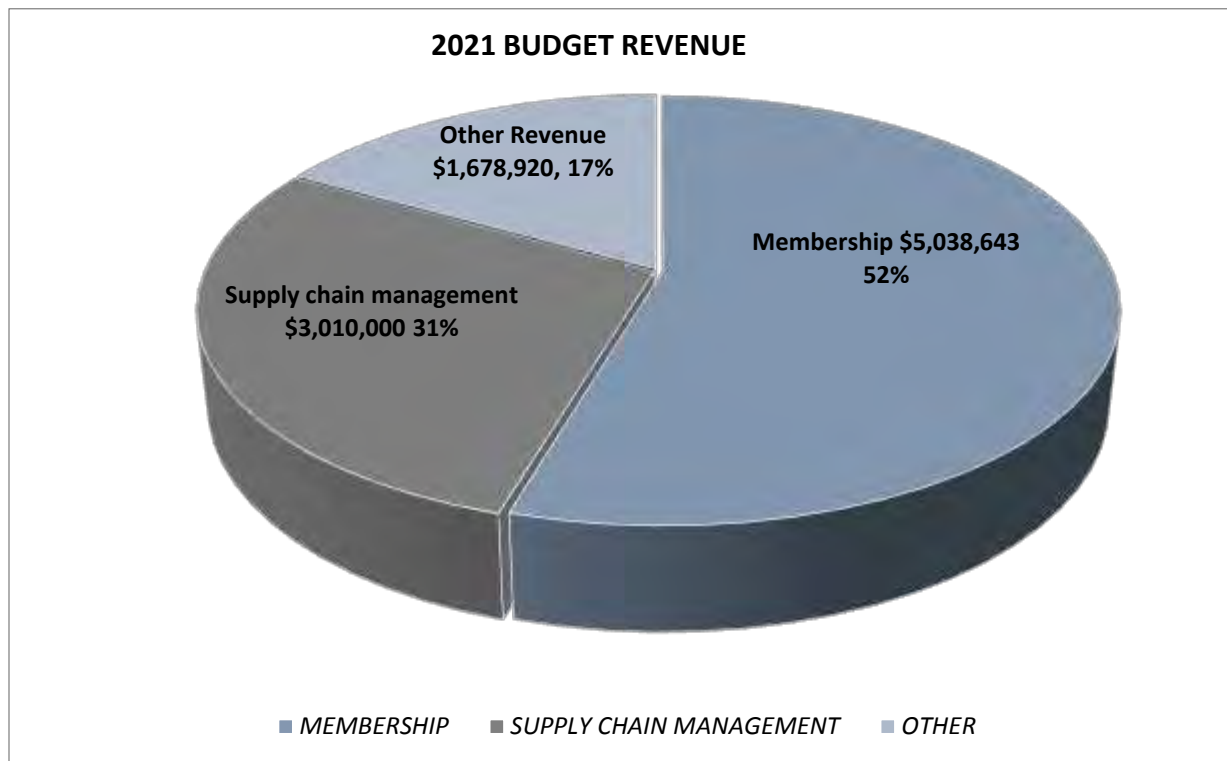
For information, the investment revenues earned in the operating budget are retained in the investment fund and not transferred to the General Fund bank account at year end. By doing this, we receive a greater rate of return on the money. When cash is needed for operating expenses or expenses that are charged to Reserves it is withdrawn at that time. This gives us the highest possible return on investments. Please see attached schedule 2, review of investment accounts for years 2008-2022.

The Supply Department is forecasting sales of \$3,000,000 (reduction of 33% from last year) and royalty payments from Legion Lager of \$10,000, for a total of \$3,010,000. Last year, revenue was driven by successful sale of masks which generated additional, one-time revenue.

With your prior approval, the Poppy Grant to Veterans Services has been set at 95% of budget and Service admin @ 100%. Other chargebacks are:

- Marketing and Communications Section @ 8%
- Marketing, Advertising, Promotion @ 8%
- Finance – Accounting fees @ 20%

A new addition to the budget this year is the Poppy & Remembrance Division and allocation to the Legion Nation Foundation. Mainstream expenses like IT services, Canada Post, phone support and rent were prorated and allocated to Poppy and LNF.



**\*Makeup of the Other Revenue:**

- Royalties - Member benefits program
- Administrative fees
- Building rental
- Administrative Fee on distribution of Federal Funds
- Veterans' visitation program
- Mastercard royalties
- Estate bequests



- Royalties – Legion Lager

### III. EXPENSES

Considering that all revenue streams are trending downwards towards the end of this year, there is an assumption that this trend will continue into 2022. Expenses were analyzed and adjusted according to the weakened revenue projections.

- a) Larger reductions in expenses are projected for:

Committees	40.0%
Veterans Services	6.0%
Corporate Services	4.0%
- b) Increases are expected for:

Legion House	33.0%
Pension	16.5%
Marketing	11.6%
Financial Services	6.5%

The grant for the Legion National Youth Track & Field Championships, with necessary approvals, should be reinstated at \$100,000 for the 2022 year. Please note, the location plays a significant contribution toward increased costs for the year and for 2023 as well. It should also be noted, such drawdowns will continue into 2023 as well. This is shown in the Recoveries section of the Track & Field budget.

### IV. CONCLUSION

The budget details are contained in Annex A for information and discussion.

**RECOMMENDATION 1:** That a drawdown of \$100,000 from the Centennial Fund, with allocation to the Track and Field Program for 2022, be approved.

**RECOMMENDATION 2:** That the draft budget be approved.

Attachments: Schedule 2 – 10 Year History of General Fund Investments  
Annex A – Financial Statements

*Schedule 2*

**SUMMARY**

**REVIEW OF INVESTMENT ACCOUNTS 2008 TO 2022  
REVENUE EARNED, AMOUNTS CONTRIBUTED AND AMOUNTS WITHDRAWN**

TOTAL INVESTMENT REVENUE (Interest, dividends)	6,473,154
ADDITIONAL AMOUNTS CONTRIBUTED	<u>1,850,000</u>
TOTAL REVENUE PLUS CONTRIBUTIONS	8,323,154
AMOUNTS WITHDRAWN	<u>(9,650,000)</u>
EXCESS OF REVENUE & CONTRIBUTIONS OVER WITHDRAWALS	<u><u>(1,326,846)</u></u>

The investment revenue earned and recognized as income on the Statement of Revenues and Expenses is not transferred to the General Fund cash account at year end. These amounts are reinvested as part of the investment portfolio. Excess cash is transferred into the portfolio to invest. When cash is needed for the General Fund Operations, some of the earnings and previous amounts contributed are withdrawn. The amounts withdrawn have been greater than the amounts contributed over the last few years to fund operations and amounts not included in the operation budget and are drawn from Reserves (such as the Hearts & Mind program, Strategic Review, Membership survey and the new Membership system).

Schedule2																							
REVIEW OF INVESTMENT ACCOUNTS 2008 TO 2019																							
REVENUE EARNED, AMOUNTS CONTRIBUTED AND AMOUNTS WITHDRAWN																							
						December 31													* Forecast				
		2010		2011		2012		2013		2014		2015		2016		2017		2018	2019	2020	2021	2022	TOTAL
Beginning Balance per year												23,829,082		27,531,379		29,759,872		31,613,469	28,249,258	28,867,534	26,680,371		
Investment Revenue earned (interest & dividends)		475,965		492,585		460,137		459,261		548,722		438,031		491,771		590,112		594,945	546,728	541,702	403,195	430,000	6,473,154
Additional amounts contributed to investments from General Fund		500,000		0		0		0		0		850,000		500,000		0		0	0				1,850,000
Investment Revenue transferred to General Operations (withdrawals)		0		0		0		0		(400,000)		(200,000)		(300,000)		(1,100,000)		(2,500,000)	(2,150,000)	(3,000,000)			(9,650,000)
Net revenue transferred/ (withdrawals)		500,000		0		0		0		(400,000)		650,000		200,000	0	(1,100,000)	0	(2,500,000)	0	(2,150,000)			(1,326,846)
Opening Balance				26,680,371																			
Ending Balance as of October 31, 2021				29,087,465																			
Value added				2,407,094																			

# **The Royal Canadian Legion - Dominion Command**

Financial Statements  
**December 31, 2020**



## Independent auditor's report

To the Members of  
The Royal Canadian Legion - Dominion Command

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### Our opinion

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of The Royal Canadian Legion – Dominion Command (the Dominion Command) as at December 31, 2020 and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

### What we have audited

The Dominion Command's financial statements comprise:

- the statement of financial position as at December 31, 2020;
- the statement of changes in fund balances for the year then ended;
- the statement of operations for the year then ended;
- the statement of operations – externally restricted funds for the year then ended;
- the statement of cash flows for the year then ended; and
- the notes to the financial statements, which include significant accounting policies and other explanatory information.

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### Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Independence

We are independent of the Dominion Command in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada. We have fulfilled our other ethical responsibilities in accordance with these requirements.

PricewaterhouseCoopers LLP  
99 Bank Street, Suite 710, Ottawa, Ontario, Canada K1P 1E4  
T: +1 613 237 3702, F: +1 613 237 3963



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## **Responsibilities of management and those charged with governance for the financial statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Dominion Command's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Dominion Command or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Dominion Command's financial reporting process.

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## **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Dominion Command's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Dominion Command's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Dominion Command to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**/s/PricewaterhouseCoopers LLP**

Ottawa, Ontario  
May 11, 2021

# The Royal Canadian Legion - Dominion Command


## Statement of Financial Position

As at December 31, 2020

	2020 \$	2019 \$
<b>Assets</b>		
<b>Current assets</b>		
Cash and cash equivalents (note 4)	12,546,933	2,739,831
Accounts receivable (note 5)	2,446,338	1,996,129
Due from The Legion National Foundation (note 10)	441,418	203,995
Inventory		
General	1,319,416	1,362,511
Poppy promotional material	286,722	169,208
Prepaid expense	347,406	241,430
Prepaid subscriptions	1,409,551	1,353,469
	18,797,784	8,066,573
<b>Marketable investments</b> (note 6)	26,254,784	28,990,789
<b>Capital assets</b> (note 7)	4,769,827	4,955,447
<b>Pension plan – accrued benefit asset</b> (note 8)	-	1,889,900
	49,822,395	43,902,709
<b>Liabilities</b>		
<b>Current liabilities</b>		
Accounts payable and accrued liabilities (note 9)	2,599,296	2,090,640
Revenue collected in advance	3,326,176	3,237,282
Due to Canvet Publications Ltd. (note 10)	3,411	632,432
COVID-19 relief payable to branches (note 15)	287,513	-
Funds held in trust (note 4)	6,737,773	-
	12,954,169	5,960,354
<b>Retirement obligation</b> (note 8)	538,100	475,600
	13,492,269	6,435,954
<b>Fund Balances (Statement of Changes in Fund Balances)</b>		
<b>Unrestricted</b>	3,190,196	3,375,110
<b>Internally Restricted Funds</b>	18,797,488	20,780,101
<b>Externally Restricted Funds</b>	14,342,442	13,311,544
	36,330,126	37,466,755
	49,822,395	43,902,709

**Commitments and contingencies** (note 12)

**Signed on behalf of the Dominion Executive Council**

 President
  Treasurer

The accompanying notes are an integral part of these financial statements.



## The Royal Canadian Legion - Dominion Command

### Statement of Changes in Fund Balances

For the year ended December 31, 2020

	Balance – Beginning of year as previously reported \$	Impact of change in accounting policy \$ (note 3)	Balance – January 1 2020 as restated \$ (note 3)	Net revenue (expense) for the year \$	Remeasurements and other items \$	Transfers from (to) \$	Balance – End of year \$
<b>Unrestricted</b>	3,375,110	-	3,375,110	(1,033,148)	(31,500)	879,734	3,190,196
<b>Internally Restricted Funds</b>							
Invested in capital assets (note 7)	4,955,447	-	4,955,447	(200,131)	-	14,511	4,769,827
Other internally restricted (note 11)	3,448,712	-	3,448,712	-	-	5,000	3,453,712
Pension Plan Fund (note 8)	1,889,900	(1,048,700)	841,200	(295,217)	(887,000)	341,017	-
Investment Fund (note 6)	10,486,042	-	10,486,042	184,191	-	(96,284)	10,573,949
<b>Total Internally Restricted Funds</b>	20,780,101	(1,048,700)	19,731,401	(311,157)	(887,000)	264,244	18,797,488
	24,155,211	(1,048,700)	23,106,511	(1,344,305)	(918,500)	1,143,978	21,987,684
<b>Externally Restricted Funds</b>							
Poppy Trust Fund	9,881,954	-	9,881,954	2,131,903	-	(1,143,978)	10,869,879
Centennial Fund	2,310,105	-	2,310,105	110,000	-	-	2,420,105
RCEL Fund	1,028,828	-	1,028,828	(67,027)	-	-	961,801
Benevolent Fund	90,657	-	90,657	-	-	-	90,657
<b>Total Externally Restricted Funds</b>	13,311,544	-	13,311,544	2,174,876	-	(1,143,978)	14,342,442
	37,466,755	(1,048,700)	36,418,055	830,571	(918,500)	-	36,330,126

The accompanying notes are an integral part of these financial statements.

# The Royal Canadian Legion - Dominion Command

## Statement of Operations

For the year ended December 31, 2020

	2020 \$	2019 \$
<b>Revenue</b>		
Membership fee revenue	5,596,624	5,415,647
Supply sales	3,996,709	2,548,164
Canada Emergency Wage Subsidy (note 15)	471,860	-
Other membership revenues	411,041	-
Subscription agency fee (note 10)	400,000	400,000
Interest (note 6)	291,926	424,172
Net changes in fair value of marketable investments (note 6)	184,191	1,294,894
Royalties - member benefits program	122,092	81,856
Dividends (note 6)	111,269	122,557
Administrative fees (note 10)	110,000	110,000
Building rental (note 10)	82,920	82,920
Administrative fee on distribution of federal funds (Note 4)	72,129	-
Veterans visitation program	56,910	137,160
Mastercard royalties	56,641	88,772
Estate bequests	37,366	-
Royalties – Legion Lager	10,443	16,529
Other revenue	36,087	58,300
	<u>12,048,208</u>	<u>10,780,971</u>
<b>Expense</b>		
Corporate services	1,121,559	1,013,198
Building	412,353	338,246
Committees	127,289	742,142
Marketing – hearts and minds	200,000	136,108
Marketing, advertising and promotion	759,952	553,611
Financial services	346,426	516,360
Information technology	471,550	375,736
Legion Magazine – subscriptions (note 10)	2,532,185	2,648,217
Marketing and communications	388,060	379,731
Member services	692,683	623,570
Other program expenses	83,946	187,853
Veterans services	992,666	900,811
Veterans visitation program	37,953	93,451
Supply chain management		
Operation	656,148	576,190
Cost of sales	1,883,543	1,109,059
Amortization		
Furniture and equipment and computers	54,095	57,250
Building	146,036	146,036
	<u>10,906,444</u>	<u>10,397,569</u>
<b>Net revenue before the undernoted</b>	1,141,764	383,402
COVID-19 relief distribution (note 15)	(2,486,069)	-
<b>Net revenue (expense) for the year</b>	<u>(1,344,305)</u>	<u>383,402</u>

The accompanying notes are an integral part of these financial statements.

## The Royal Canadian Legion - Dominion Command

### Statement of Operations – Externally Restricted Funds

For the year ended December 31, 2020

	2020			2019
	Poppy Trust Fund \$	Centennial Fund \$	RCEL Fund \$	Total \$
<b>Revenue</b>				
Donations	2,205,237	-	74,940	2,280,177
Interest (note 6)	195,506	54,212	20,305	270,023
Dividends (note 6)	42,807	14,594	4,501	61,902
Poppies and wreaths	2,042,069	-	-	2,042,069
Promotional aids	541,506	-	-	541,506
Grants – other (internal)	5,000	-	-	5,000
Sales	2,716	-	-	2,716
Other	20,582	-	-	20,582
	5,055,423	68,806	99,746	5,223,975
<b>Expense</b>				
Advertising and promotional materials	48,066	-	-	48,066
Poppy contests	352	-	-	352
Poppies and wreaths	998,196	-	-	998,196
Promotional aids	240,991	-	-	240,991
Trademark defence	39,016	-	-	39,016
Freight	226,053	-	-	226,053
General	76,010	12,982	4,856	93,848
Support – supply department	285,844	-	-	285,844
Support – administration department	152,735	-	-	152,735
Support – marketing	79,051	-	-	79,051
Support – finance	93,161	-	-	93,161
Support – public relations	10,000	-	-	10,000
Operation Santa Claus and Canada Day	70,311	-	-	70,311
Caribbean liaison	-	-	-	-
Remembrance ceremony and videos	-	-	-	-
National Remembrance Ceremony	45,160	-	-	45,160

The accompanying notes are an integral part of these financial statements.

## The Royal Canadian Legion - Dominion Command

### Statement of Operations – Externally Restricted Funds ...continued

For the year ended December 31, 2020

	2020			2019
	Poppy Trust Fund \$	Centennial Fund \$	RCEL Fund \$	Total \$
Marketing and promotion	90,400	-	-	90,400
Bells of Peace	-	-	-	-
Grants – other external	330,000	-	-	330,000
Grants – virtual Wall	23,347	-	-	23,347
Grants – queen's Scholarships	-	-	-	-
Grants – other	-	-	-	-
Benevolent support and assistance	292,269	-	189,294	481,563
	3,100,962	12,982	194,150	3,308,094
<b>Net revenue (expense) before the undernoted</b>	1,954,461	55,824	(94,404)	1,915,881
Net changes in fair value of marketable investments (note 6)	177,441	54,177	27,377	258,995
<b>Net revenue (expense) for the year</b>	2,131,902	110,001	(67,027)	2,174,876

The accompanying notes are an integral part of these financial statements.

# The Royal Canadian Legion - Dominion Command

## Statement of Cash Flows

For the year ended December 31, 2020

	2020 \$	2019 \$
<b>Cash provided by (used in)</b>		
<b>Operating activities</b>		
Net revenue for the year	830,571	2,097,151
Items not affecting cash		
Provision for pension plan	295,217	316,170
Provision for retirement obligation	59,700	61,000
Amortization	200,132	203,286
Realized losses on sales of marketable investments	144,755	11,415
Unrealized gains on marketable investments	(587,942)	(2,001,328)
Contributions to pension plan	(341,017)	(319,370)
Cash paid for retirement obligation	(28,700)	(118,100)
Net change in non-cash working capital items <sup>1</sup>	6,069,706	(1,035,642)
	<u>6,642,422</u>	<u>(785,418)</u>
<b>Investing activities</b>		
Proceeds on sales of marketable investments	5,908,584	6,060,465
Purchase of marketable investments	(2,729,393)	(4,425,703)
Purchase of capital assets	(14,511)	(32,520)
	<u>3,164,680</u>	<u>1,602,242</u>
<b>Net change in cash and cash equivalents for the year</b>	9,807,102	816,824
<b>Cash and cash equivalents – Beginning of year</b>	2,739,831	1,923,007
<b>Cash and cash equivalents – End of year</b>	<u>12,546,933</u>	<u>2,739,831</u>
<b><sup>1</sup> Net change in non-cash working capital items</b>		
Accounts receivable	(450,209)	436,566
Due from The Legion National Foundation	(237,423)	(171,370)
Inventory		
General	43,095	(73,245)
Poppy promotional material	(117,514)	28,495
Prepaid expense	(105,976)	(87,568)
Prepaid subscriptions	(56,082)	(48,274)
Accounts payable and accrued liabilities	508,656	(205,904)
Revenue collected in advance	88,894	96,609
Due to Canvet Publications Ltd.	(629,021)	(1,010,951)
COVID-19 relief payable to branches	287,513	-
Fund held in trust	6,737,773	-
	<u>6,069,706</u>	<u>(1,035,642)</u>

The accompanying notes are an integral part of these financial statements.

# The Royal Canadian Legion - Dominion Command

## Notes to Financial Statements

December 31, 2020

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### 1 Purpose of the organization

The Canadian Legion was incorporated in 1926 under the Companies Act, and its name was amended to The Royal Canadian Legion in 1961 by an Act of Parliament. The Royal Canadian Legion-Dominion Command (the Dominion Command) is a not-for-profit organization under subsection 149(1)(l) of the Income Tax Act and as such is exempt from income taxes.

### 2 Summary of significant accounting policies

These financial statements have been prepared by management in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (ASNPO). The significant accounting policies are as follows.

#### Use of estimates

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenue and expense during the reporting periods. Actual results could differ from these estimates.

#### Fund accounting

##### Unrestricted

All transactions other than externally restricted or designation by management in an internally restricted fund are recorded in the unrestricted fund. Management makes discretionary transfers to the Unrestricted Fund and the Internally Restricted Funds.

Internally Restricted Funds are accounted for as follows:

##### *Invested in capital assets*

Invested in capital assets comprise capital assets less accumulated depreciation and outstanding balances of mortgages or other borrowings attributable to the acquisition, construction, or improvement of those assets.

##### *Other internally restricted*

These funds were meant as an account for the setting aside and use of reserves as and when needed. The Dominion Command makes discretionary transfers to and from these funds as and when needed.

# The Royal Canadian Legion - Dominion Command

## Notes to Financial Statements

December 31, 2020

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### *Pension Fund*

Pension contributions and the actuarially determined pension expense are accounted for in the Pension Fund.

### *Investment Fund*

Interest and dividends earned on marketable investments are accounted for in the Investment Fund or in the Externally Restricted Fund to which they relate. Unrestricted realized and unrealized gains and losses on marketable investments are accounted for in the Investment Fund. The Investment Fund was established on January 1, 1998 by transferring all investments held at that time.

Externally Restricted Funds are accounted for as follows:

### *Poppy Trust Fund*

The Royal Canadian Legion - Dominion Command Poppy Trust Fund (Poppy Trust Fund) accounts for the sale of poppies and wreaths and poppy promotional material to the Provincial Commands and local branches. The funds raised are used to assist Canadian ex-service personnel and their dependents and ex-service personnel of Commonwealth and allied countries living in Canada in necessitous circumstances; to pay operating expenses of Dominion Command Veteran Services where required; and to provide a grant to the RCEL Fund to support veterans in the Caribbean.

### *Centennial, RCEL and Benevolent Funds (Special Funds)*

Special Funds are accumulated to finance special activities, including a youth track and field camp and grants to Commonwealth veterans in the Caribbean.

## **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand, deposits held with banks and other short-term highly liquid investments with original maturities of three months or less.

## **Inventory**

Inventories are carried at the lower of cost, determined on a first-in, first-out basis, and net realizable value.

## **Marketable investments**

Marketable investments are recorded at fair value in the statement of financial position, and changes in fair value are included in net revenue (expense) for the year of the Investment Fund or appropriate Externally Restricted Fund.

# The Royal Canadian Legion - Dominion Command

## Notes to Financial Statements

December 31, 2020

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### Capital assets and amortization

Capital assets are carried at cost less accumulated amortization.

Capital assets are amortized on a straight-line basis, over their estimated useful service lives, at the following annual rates:

Building	2.5%
Furniture and equipment	10.0%
Computers	10.0%

### Employee future benefits

The Royal Canadian Legion - Dominion Command Pension Plan is a multi-employer, contributory, defined benefit pension plan that covers all employees of the Dominion Command and Canvet Publications Ltd. The annual pension payable is based on final average earnings and years of credited service.

In addition to the pension plan, the Dominion Command provides a defined benefit retirement allowance for its employees who have a minimum number of years of service and have attained a minimum age.

Under the immediate recognition approach, the total cost, excluding remeasurements and other items, is included in net revenue or expense of the appropriate fund. Actuarial gains and losses, past service costs and other remeasurements and other items are recognized directly in fund balances.

The defined benefit obligation related to the pension plan is measured based on the most recent actuarial valuation report prepared for funding purposes. The retirement obligation is measured based on an actuarial valuation report prepared specifically for accounting purposes.

### Revenue recognition

The Dominion Command follows restricted fund accounting to record revenue.

Externally restricted contributions are recognized as revenue of the appropriate Externally Restricted Fund. Unrestricted contributions are recognized as revenue in the statement of operations in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Supply sales revenue is recognized when all of the following criteria are met: persuasive evidence of an agreement exists, the supplies have been shipped or provided to the members, the price is fixed or determinable and collection is reasonably assured.

Membership fee revenue is recorded as revenue in the year it is received unless it relates to a future year, in which case it is deferred and recorded as revenue in the year to which it relates.



# **The Royal Canadian Legion - Dominion Command**

## **Notes to Financial Statements**

**December 31, 2020**

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### **Allocated expenses**

A portion of information technology expenses (system maintenance, programming, computer parts and internet connectivity) is allocated to Corporate services, Financial services, Marketing and communications, Member services, Veterans services and Supply chain management – Operation expenses in the statement of operations in order to reflect support and management oversight provided to those areas. These expenses are allocated based on estimates of time spent by the relevant information technology personnel on those areas during the year.

A portion of Corporate services expenses (salaries and general office) is allocated to Supply, Marketing and communications, Member services, Financial services and Veterans services expenses in the General Fund statement of operations, and to Support – administration department expense in the Poppy Trust Fund, in order to reflect support and management oversight provided to those areas. These expenses are allocated based on estimates of time spent by the relevant administrative personnel on those areas during the year.

A portion of Supply chain management – Operation expenses (salaries and general warehouse) is allocated to Support – Supply department expense of the Poppy Trust Fund in order to reflect warehouse storage costs, shipping and handling for the Poppy Trust Fund inventory, and processing of sales. General warehouse costs are allocated based on \$7 per square foot of the total warehouse space dedicated to Poppy Trust Fund inventory. The remaining expenses are allocated based on estimates of time spent by the relevant personnel during the year.

### **3 Change in accounting policy – early adoption of amendments to the accounting standards**

In November 2020, Canada's Accounting Standards Board (AcSB) issued amendments to CPA Canada Handbook Section, 3462 Employee Future Benefits, and CPA Canada Handbook Section 3463, Reporting Employee Future Benefits by Not-for-Profit Organizations. The amendment clarifies that when determining defined benefit obligations (DBO) for plans with a legislative, regulatory or contractual requirement to prepare a funding valuation, all components of funding valuation required to be funded by contributions would be included in the measurement of the DBO, such as the Ontario pension regulator's Provision for Adverse Deviation (PfAD).

The amendments are effective for annual financial statements relating to fiscal years beginning on or after January 1, 2022, and earlier application is permitted. The Dominion Command opted for early adoption of these amendments on January 1, 2020. The cumulative effect upon adoption of the amendments amounting to \$1,048,700 has been recognized in the statement of changes in fund balances as at January 1, 2020.

# The Royal Canadian Legion - Dominion Command

## Notes to Financial Statements

December 31, 2020

	As previously reported at December 31, 2019 \$	Impact of change in accounting policy \$	As adjusted at January 1, 2020 \$
<b>Statement of financial position</b>			
Pension plan – accrued benefit assets	1,889,900	(1,048,700)	841,200
<b>Statement of changes in fund balance</b>			
Pension Plan Fund	1,889,900	(1,048,700)	841,200

### 4 Funds held in trust – Veterans Organization Emergency Support Fund

In November 2020, the Minister of Veterans Affairs (VAC) and the Associate Minister of National Defence announced \$20,000,000 in new funding to create a temporary Veterans Organizations Emergency Support Fund in order to provide financial support to veterans organizations impacted by the COVID-19 pandemic (note 15), and who are in need of immediate support. Of the \$20,000,000, the Dominion Command received \$14,000,000 under a fully executed contract with VAC for distribution to its branches and provincial commands.

Under the agreement, the Dominion Command is obligated to distribute all funds received and is entitled to retain 10% of the funding received as administrative fees. The Dominion Command will retain a 1% administrative fee to be recorded as and when the distributions are made.

As at December 31, 2020, the Dominion Command has distributed \$7,190,098 and recorded an administrative fee of \$72,129. The remaining \$6,737,773 must be distributed no later than December 31, 2021.

### 5 Accounts receivable

	2020 \$	2019 \$
Commands, branches and members		
Unrestricted	1,385,497	548,618
Poppy Trust Fund	876,739	1,017,753
Other		
Unrestricted	36,938	68,333
Poppy Trust Fund	125,235	332,163
Accrued interest	21,929	29,262
	<u>2,446,338</u>	<u>1,996,129</u>

# The Royal Canadian Legion - Dominion Command

## Notes to Financial Statements

December 31, 2020

### 6 Marketable investments

	2020		2019	
	Fair value \$	Cost \$	Fair value \$	Cost \$
General Fund	15,096,728	13,744,484	18,231,328	17,136,823
Poppy Trust Fund	7,901,238	7,355,933	7,749,591	7,426,563
Centennial Fund	2,398,153	2,237,200	2,179,935	2,092,953
RCEL Fund	858,665	794,824	829,935	800,050
	<u>26,254,784</u>	<u>24,132,441</u>	<u>28,990,789</u>	<u>27,456,389</u>

Changes in the fair value of marketable investments are given below:

	2020 \$	2019 \$
Realized changes in fair value of marketable investments		
Investment Fund	(73,549)	7,083
Externally Restricted Funds	<u>(71,207)</u>	<u>(18,498)</u>
	<u>(144,756)</u>	<u>(11,415)</u>
Unrealized changes in fair value of marketable investments		
Investment Fund	257,740	1,287,811
Externally Restricted Funds	<u>330,202</u>	<u>713,517</u>
	<u>587,942</u>	<u>2,001,328</u>

Marketable investments comprise:

	2020		2019	
	Fair value \$	Cost \$	Fair value \$	Cost \$
Government and government guaranteed bonds	2,984,924	2,843,601	3,251,753	3,283,240
Corporate bonds and pooled bond funds	12,270,540	11,942,136	14,150,073	14,284,571
Corporate stocks and pooled equity funds	10,999,320	9,346,704	11,588,963	9,888,578
	<u>26,254,784</u>	<u>24,132,441</u>	<u>28,990,789</u>	<u>27,456,389</u>

Government and government guaranteed bonds bear interest at fixed rates ranging from 1.50% to 3.75% and mature between 2024 and 2026 (2019 – 1.50% to 3.75% and mature between 2020 and 2026).

# The Royal Canadian Legion - Dominion Command

## Notes to Financial Statements

December 31, 2020

Corporate bonds bear interest at fixed rates ranging from 1.90% to 3.50% and mature between 2022 and 2026 (2019 – 1.70% to 3.50% and mature between 2020 and 2026). The pooled bond funds invest in high-quality, short- and long-term government securities and corporate bonds, bearing interest at fixed rates.

The Dominion Command invests, directly and through pooled equity funds, in companies in various industries, including energy, materials, industrials, consumer discretionary, consumer staples, financial institutions, telecommunication services and utilities.

## 7 Capital assets

	2020		2019	
	Cost \$	Accumulated amortization \$	Net \$	Net \$
Land	950,220	-	950,220	950,220
Building	5,841,416	2,081,013	3,760,403	3,906,439
Furniture and equipment	152,050	137,395	14,655	17,955
Computers	230,769	186,220	44,549	80,833
	7,174,455	2,404,628	4,769,827	4,955,447

Cost and accumulated amortization amounted to \$7,197,524 and \$2,242,077, respectively, as at December 31, 2020.

## 8 Employee future benefits

The Dominion Command operates a defined benefit pension plan for its employees and employees of Canvet Publication Limited (“Canvet”). The Dominion Command also operates a retirement plan for certain employees which is payable as a single payment on retirement of those employees.

- (a) The Dominion Command is required by regulation to complete a funding valuation at least every three years on its pension plan and annually for the retirement allowance obligation. The most recent funding valuations prepared for all plans were done on January 1, 2020 (2019 – January 1, 2017).

# The Royal Canadian Legion - Dominion Command

## Notes to Financial Statements

December 31, 2020

- (b) As at December 31, 2020, a reconciliation of the funded status of benefit plans to the amounts recorded to in the financial statements is as follows:

	2020		2019	
	Retirement obligation \$	Pension plan \$ (note 3)	Retirement obligation \$	Pension plan \$
Fair value of plan assets	-	22,695,500	-	20,677,300
Defined benefit obligation	(538,100)	(21,158,700)	(475,600)	(18,787,400)
Funded status – surplus (deficit)	(538,100)	1,536,800	(475,600)	1,889,900
Less: Valuation allowance	-	(1,536,800)	-	-
Pension asset (retirement obligation)	(538,100)	-	(475,600)	1,889,900

## 9 Government remittances

Government remittances (GST/HST payable) of \$98,619 (2019 – \$59,205) are included in accounts payable and accrued liabilities.

During the year ended December 31, 2017, the Dominion Command filed a submission under the Voluntary Disclosures Program with the Canada Revenue Agency (note 12).

## 10 Related party transaction and balances

### Canvet

Canvet is an entity incorporated under the Canada Business Corporations Act. Canvet publishes and distributes “Legion Magazine”, which is sold to the membership of the Royal Canadian Legion, non-member subscribers and the general public. The Dominion Command and Canvet are entities under common control based on the majority of the Board of Directors and shareholders of Canvet being in common with the members of the Dominion Command’s Council.

The following transactions with Canvet are included in expenses of the statement of operations:

	2020 \$	2019 \$
Legion Magazine – subscriptions current year	2,365,713	2,520,657
Advertising	79,208	67,720
Design services	8,899	14,014
Special issue publications	1,406	1,055

# The Royal Canadian Legion - Dominion Command

## Notes to Financial Statements

December 31, 2020

The following transactions with Canvet are included in revenues of the General Fund:

	2020 \$	2019 \$
Administrative fees	110,000	110,000
Building rental	68,640	68,640
Miscellaneous – network support charge (included in miscellaneous revenue)	5,000	5,000
Subscription agency fee	400,000	400,000
Recharge of pension cost and contribution	162,383	120,648

These transactions are considered to be carried out in the normal course of operations and are measured at the exchange amount, which is the amount established and agreed to by the related parties.

### The Legion National Foundation

The Legion National Foundation (the Foundation) is a registered charity, federally incorporated on April 8, 2016. The Foundation received charitable status on September 11, 2017. The Foundation's purpose is to raise funds for programs of remembrance, and to provide scholarships, bursaries and assistance for the veterans' community.

A member of the Dominion Command serves as a director on the Foundation's Board of Directors, and so the Dominion Command participates in strategic policies of the Foundation.

During the year ended December 31, 2020, the Dominion Command provided services and paid expenses on behalf of the Foundation amounting to \$216,145 (2019 – \$171,370).

Balances with the Foundation are non-interest bearing and have no specified terms of repayment.

## 11 Internally Restricted Funds Balance

The Dominion Command internally restricts a portion of its unrestricted balance for other expenses that will be incurred in the future.

	2020 \$	2019 \$
Building	300,053	300,053
RCEL conference	39,300	34,300
Convention	200,000	200,000
Membership fee	2,914,359	2,914,359
	<u>3,453,712</u>	<u>3,448,712</u>

# The Royal Canadian Legion - Dominion Command

## Notes to Financial Statements

December 31, 2020

### 12 Commitments and contingencies

The Dominion Command is committed to the following payments for equipment, poppies and related remembrance materials under various agreements as follows:

	\$
Year ending December 31, 2021	989,229
2022	978,762
2023	926,279
2024	26,279
2025	26,279
Thereafter	26,279

In 2017, the Dominion Command filed a submission under the Voluntary Disclosures Program with the Canada Revenue Agency. Further, discussions with the Canada Revenue Agency regarding HST on membership fee revenue, whether it applied, and to which prior years, if any, are not expected to occur until later in 2020. An exposure exists in excess of estimates accrued to date. It is possible that these estimates could change by a material amount and any such changes will be reflected in the periods in which they become known.

### 13 Allocation of expenses

A portion of Information Technology expenses (system maintenance, programming, computer parts and internet connectivity) has been allocated in the General Fund as follows:

	2020 \$	2019 \$
Corporate services	3,500	3,500
Financial services	7,500	7,500
Marketing and communications	2,500	2,500
Member services	7,500	7,500
Veteran services	4,500	4,500
Supply chain management – operation	7,000	7,000

A portion of Corporate services expenses (salaries and general office) has been allocated as follows:

	2020 \$	2019 \$
Unrestricted – marketing and communications	15,000	15,000
Unrestricted – member services	15,000	15,000
Unrestricted – veterans services	30,000	30,000
Poppy Trust Fund – support administration department	150,000	150,000

A portion of Supply chain management – Operation expenses (salaries and general warehouse) of \$285,844, 2019 – \$278,600) has been allocated to Support – Administration department expense of the Poppy Trust Fund.

# The Royal Canadian Legion - Dominion Command

## Notes to Financial Statements

December 31, 2020

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### 14 Financial instruments

Dominion Command is exposed to various risks through its financial instruments. The following analysis provides a measure of Dominion Command's risk exposure and concentrations. Dominion Command does not use derivative financial instruments to manage its risks.

#### Investment risk

Investment in financial instruments renders Dominion Command subject to investment risks. Interest risk is the risk arising from fluctuations in interest rates and their degree of volatility. The Dominion Command's exposure to interest rate risk arises from its investments in bonds (note 6).

There is also the risk arising from the failure of a party to a financial instrument to discharge an obligation when it is due. Market risk is the risk to the value of a financial instrument due to fluctuations in market prices, whether these fluctuations are caused by factors specific to the investment itself or to its issuer, or by factors pertinent to all investments on the market. The Dominion Command is exposed to market risk through its corporate stocks and pooled equity and bond fund investments (note 6).

#### Concentration of risk

Concentration of risk exists when a significant proportion of the portfolio is invested in securities with similar characteristics or subject to similar economic, political and other conditions. The Dominion Command's investments are described in note 6.

#### Credit risk

The Dominion Command's credit risk arises on cash and cash equivalents, accounts receivable, due from the Foundation, and marketable investments. The Dominion Command's cash and cash equivalents and investments are maintained at major financial institutions; therefore, the Dominion Command considers the risk of non-performance of these instruments to be remote.

To manage the credit risk on accounts receivable, the Dominion Command assesses the credit risk of new customers before extending credit and ongoing customers periodically. The allowance for doubtful accounts recognized by the Dominion Command on trade receivables is insignificant. Accounts receivable are generally due within 30 to 90 days. No accounts receivable mature beyond one year.

#### Currency risk

Currency risk is the risk the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. Currency risk arises when financial assets or financial liabilities are denominated in a currency other than Canadian dollars. The Dominion Command is exposed to currency risk on marketable investments.

As at December 31, 2020, 26% (2019 – 22%) of marketable investments are denominated in US dollars.



# The Royal Canadian Legion - Dominion Command

## Notes to Financial Statements

December 31, 2020

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### 15 Impact of COVID-19 pandemic

The COVID-19 outbreak has developed rapidly in 2020, with a significant number of infections. Measures taken by the authorities to contain the virus have affected global and local economic activity. The long-term impact of the outbreak remains uncertain.

During the year ended December 31, 2020, management applied for assistance under Canada Emergency Wage Subsidy (CEWS), which was set up by the Government of Canada to assist local businesses during the COVID-19 pandemic. The subsidy covers employers who had suffered a drop in gross revenues during 2020 that exceed certain thresholds. Contributions recognized under CEWS amount to \$471,860, which was fully received by year-end.

During the year ended December 31, 2020, the Dominion Executive Council resolved to liquidate investments amounting to \$3,000,000 and distribute the proceeds as COVID-19 relief to branches through provincial commands to combat against coronavirus. The impact of such distribution on the regular operations of the Dominion Command reduced the unrestricted fund balance by \$2,486,069 as noted below:

	2020 \$
Net revenue from regular operations	1,141,764
Extraordinary expenditure - COVID-19 relief distribution	<u>(2,486,069)</u>
Poppy Trust Fund – support administration department	<u>(1,344,305)</u>

### 16 Comparative figures

Prior year figures have been reclassified to conform to the current year's presentation.



THE ROYAL CANADIAN LEGION-DOMINION COMMAND  
GENERAL FUNDS

Statement of Revenue and Expense

	2019 ACTUAL	2020 ACTUAL	2021 Actual - May	2021 BUDGET	2022 BUDGET
REVENUE					
Membership revenue	5,860,021	5,596,624	4,633,094	5,224,055	5,272,084
Other membership revenues		411,041			
Canvet					
- Agency Fee & Support	400,000	400,000	133,333	400,000	400,000
Investment Income	546,728	403,195	122,137	429,456	510,000
Veterans Visitation	137,160	56,910	0	120,000	120,000
Supply Chain Management	2,564,693	4,007,152	556,121	2,625,000	3,015,000
Legion House					
- Tenants	82,920	82,920	34,550	82,920	92,920
- Internal	316,000	316,000	158,000	316,000	326,000
Miscellaneous					
- Master Card	88,772	56,641	0	60,000	60,000
- Other	140,157	702,168	199,690	150,000	250,000
Estate Bequest	-	37,366		-	-
<b>TOTAL REVENUE</b>	<b>10,136,451</b>	<b>12,070,017</b>	<b>5,836,925</b>	<b>9,407,431</b>	<b>10,046,004</b>
EXPENSE					
Legion Magazine Subscriptions	2,648,217	2,532,185	1,993,575	2,251,977	2,295,365
Corporate Services	805,028	838,478	288,730	889,821	863,958
Information Technology	385,736	481,550	140,793	304,844	318,751
Membership	677,570	746,683	283,767	737,748	749,801
Marketing & Communications	389,731	398,060	159,345	410,786	442,884
Marketing, Advertising, Promotion	553,611	759,952	369,543	544,134	910,570
Financial Services	435,360	265,426	75,061	215,942	202,185
Veterans Services	42,025	44,698	435,610	51,263	49,174
Veterans Visitation	93,451	42,086	0	88,000	88,000
Supply Chain Management	1,745,250	2,599,692	455,868	1,920,830	2,147,204
Committees	724,766	266,404	189,492	837,825	601,982
Other Program Expenses	192,853	88,946	29,625	142,500	85,000
Amortization	107,002	103,847	33,481	108,000	112,363
Employer Pension Contribution	319,370	436,444	163,262	436,427	634,419
Legion House	338,246	412,353	133,394	356,633	509,212
<b>TOTAL EXPENSE</b>	<b>9,458,216</b>	<b>10,016,804</b>	<b>4,751,546</b>	<b>9,296,730</b>	<b>10,010,867</b>
<b>NET INCOME (LOSS) FROM OPERATIONS</b>	<b>678,235</b>	<b>2,053,213</b>	<b>1,085,379</b>	<b>110,701</b>	<b>35,137</b>
COVID -19 relief distribution		2,486,069			
<b>NET Expense for the year</b>		<b>(432,856)</b>			

Per capita actuals for 2021 as of December 2, 2021

231,183	Actuals # of members for 2021 (December 2, 2021)
(2,500)	New members
<b>228,683</b>	<b>Total members</b>

23.55 Overage rate to Legion  
13.14 Overage rate to Canvet

Per capita calculation for 2022		# Member variance	\$ value variance
242,387.00	2020	5.65%	13,704
228,683.00	2021	5.00%	11,434
<b>217,248.85</b>	<b>2021 5% down from 2021</b>		
(2,500)	new members		
<b>214,748.85</b>	<b>Total members</b>		16,434

214,748\*23.55      5,272,084

changes from last budget 2021  
changes from last budget 2021  
increase of \$90,360

THE ROYAL CANADIAN LEGION-DOMINION COMMAND  
GENERAL FUNDS

Poppy Division

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>EXPENSE</b>							
Salaries					377,339	377,339	0.0%
Retirement Allowance					7,480	7,480	0.0%
Other Benefits					24,050	24,050	0.0%
<b>TOTAL PERSONNEL</b>					<b>408,869</b>	<b>408,869</b>	<b>0.0%</b>
Office Supplies					1,000	1,000	0.0%
Telephone					2,000	2,000	0.0%
Postage, Express					10,500	10,500	0.0%
Printing, Stationery					1,000	1,000	0.0%
Staff Travel					150	150	0.0%
Rent (CR to Building)					10,000	10,000	0.0%
Computer Network Support					2,500	2,500	0.0%
Miscellaneous					1,000	1,000	0.0%
<b>TOTAL EXPENSE</b>					<b>437,019</b>	<b>437,019</b>	<b>0.0%</b>
Poppy Fund					437,019	437,019	0
<b>NET EXPENSE</b>					<b>0</b>	<b>0</b>	<b>0.0%</b>

THE ROYAL CANADIAN LEGION - DOMINION COMMAND  
GENERAL FUNDS

Administration

EXPENSE	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
Salaries	666,814	699,380	271,029	790,088	772,822	(17,266)	-2.2%
Retirement Allowance	12,642	14,525	3,252	14,093	14,700	607	4.3%
Other Benefits	64,801	65,185	27,858	69,340	68,136	(1,204)	-1.7%
Temporary & Contract Staff	43,489	47,975	352	0	0	0	0.0%
<b>TOTAL PERSONNEL</b>	<b>787,746</b>	<b>827,065</b>	<b>302,491</b>	<b>873,521</b>	<b>855,658</b>	<b>(17,863)</b>	<b>-2.0%</b>
Office Supplies	46,587	54,452	15,334	45,000	45,000	0	0.0%
Telephone	14,657	11,519	3,575	15,000	12,000	(3,000)	-20.0%
Postage, Express	10,802	9,016	5,778	10,000	10,000	0	0.0%
Printing, Stationery	2,880	5,755	4,281	6,000	5,000	(1,000)	-16.7%
Staff Travel	1,059	392	0	800	800	0	0.0%
Insurance	17,281	17,214	4,059	20,000	18,000	(2,000)	-10.0%
Rent (CR to Building)	108,000	108,000	54,000	108,000	108,000	0	0.0%
Staff Recruitment	8,960	0	0	2,000	2,000	0	0.0%
Computer Network Support	3,500	3,500	1,750	3,500	3,500	0	0.0%
Miscellaneous	6,521	7,909	1,045	2,500	7,000	4,500	180.0%
Training	7,036	3,656	1,416	13,500	7,000	(6,500)	-48.1%
<b>TOTAL EXPENSE</b>	<b>1,015,029</b>	<b>1,048,478</b>	<b>393,729</b>	<b>1,099,821</b>	<b>1,073,958</b>	<b>(25,863)</b>	<b>-2.4%</b>
Less: charged to:							
Membership	15,000	15,000	7,500	15,000	15,000	0	0.0%
Marketing and Communications	15,000	15,000	7,500	15,000	15,000	0	0.0%
Service Bureau	30,000	30,000	15,000	30,000	30,000	0	0.0%
Poppy Fund	150,000	150,000	75,000	150,000	150,000	0	0.0%
	210,000	210,000	105,000	210,000	210,000	0	0.0%
<b>NET EXPENSE</b>	<b>805,029</b>	<b>838,478</b>	<b>288,729</b>	<b>889,821</b>	<b>863,958</b>	<b>(25,863)</b>	<b>-2.9%</b>

THE ROYAL CANADIAN LEGION-DOMINION COMMAND  
GENERAL FUNDS

INFORMATION TECHNOLOGY SECTION

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>EXPENSE</b>							
Salaries	150,730	141,948	28,392	77,099	83,433	6,334	8.2%
Retirement Allowance	4,265	2,899	341	1,476	1,601	125	8.5%
Other Benefits	11,434	8,021	4,026	9,309	9,804	495	5.3%
<b>TOTAL PERSONNEL</b>	<b>166,429</b>	<b>152,868</b>	<b>32,759</b>	<b>87,884</b>	<b>94,838</b>	<b>6,954</b>	<b>7.9%</b>
Telephone	10,099	4,537	404	10,000	10,404	404	4.0%
Postage, Express	17	-					
Rent (CR to Building)	10,000	10,000	5,000	10,000	10,000	0	0.0%
Miscellaneous	160	1,700	29	100	100	0	0.0%
<u>Network &amp; PC</u>							
- Maintenance Contracts/Lease	95,428	169,339	31,555	96,000	99,878	3,878	4.0%
- Programming & Support	104,102	163,756	80,181	106,360	110,657	4,297	4.0%
- Supplies & Other	13,042	3,052	9,687	10,000	10,404	404	4.0%
connectivity & support	19,949	12,337	731	24,000	24,970	970	4.0%
<b>TOTAL EXPENSE</b>	<b>419,226</b>	<b>517,589</b>	<b>160,542</b>	<b>344,344</b>	<b>361,251</b>	<b>9,953</b>	<b>0</b>
Less: charged to:							
Corporate Services	3,500	3,500	1,750	3,500	3,500	0	0.0%
Finance	7,500	4,039	3,750	7,500	7,500	0	0.0%
Membership	7,500	7,500	3,750	7,500	7,500	0	0.0%
Marketing	2,500	2,500	1,250	2,500	2,500	0	0.0%
Veterans Services	4,500	4,500	2,250	4,500	4,500	0	0.0%
Supply	7,000	7,000	3,500	7,000	7,000	0	0.0%
Canvet	5,000	5,000	2,500	5,000	5,000	0	0.0%
LNF					2,500		
Poppy department	-	-	-	2,500	2,500	0	0.0%
	37,500	34,039	18,750	40,000	42,500		
<b>NET EXPENSE</b>	<b>381,726</b>	<b>483,550</b>	<b>141,792</b>	<b>304,344</b>	<b>318,751</b>	<b>14,407</b>	<b>4.7%</b>

THE ROYAL CANADIAN LEGION-DOMINION COMMAND  
GENERAL FUNDS

Membership Section

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>REVENUE</b>							
Agency Fee	400,000	400,000	133,333	400,000	400,000	0	0.0%
<b>TOTAL REVENUE</b>	<b>400,000</b>	<b>400,000</b>	<b>133,333</b>	<b>400,000</b>	<b>400,000</b>	<b>0</b>	<b>0.0%</b>
<b>EXPENSE</b>							
Salaries	365,395	404,355	106,817	422,426	437,146	14,720	3.5%
Retirement Allowance	4,642	5,610	1,282	5,554	8,054	2,500	45.0%
Other Benefits	41,679	46,419	18,759	46,668	47,901	1,233	2.6%
<b>TOTAL PERSONNEL</b>	<b>531,822</b>	<b>591,423</b>	<b>179,606</b>	<b>474,648</b>	<b>493,101</b>	<b>18,453</b>	<b>3.9%</b>
Office Supplies	31	84	0	1,200	1,200	0	0.0% return to normal business
Telephone	11,859	13,005	4,285	11,400	10,500	(900)	-7.9%
Postage, Express	58,826	49,056	13,943	55,000	45,000	(10,000)	-18.2%
Printing, Stationery	5,858	5,740	1,280	7,000	5,500	(1,500)	-21.4%
Rent (CR to Building)	54,000	54,000	27,000	54,000	54,000	0	0.0%
Miscellaneous	9,669	8,436	1,179	10,000	3,000	(7,000)	-70.0%
Computer Network Support	7,500	7,500	3,750	7,500	7,500	0	0.0%
Administrative Support	15,000	15,000	7,500	15,000	15,000	0	0.0%
Permanent membership cards	19,534	33,127	5,137	20,000	18,000	(2,000)	-10.0%
Membership cards, forms and pa	11,229	1,840	3,298	3,500	3,500	0	0.0%
Membership Pack out	31,894	31,931	0	33,500	33,500	0	0.0%
Credit Card Processing Fees	40,454	70,579	36,790	45,000	60,000	15,000	33.3%
<b>TOTAL EXPENSE</b>	<b>797,676</b>	<b>881,721</b>	<b>283,768</b>	<b>737,748</b>	<b>749,801</b>	<b>12,053</b>	<b>1.6%</b>

THE ROYAL CANADIAN LEGION-DOMINION COMMAND  
GENERAL FUNDS

Marketing Section

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>EXPENSE</b>							
Salaries	315,490	359,531	142,785	374,522	406,053	31,531	8.4%
Retirement Allowance	5,959	7,490	1,713	7,425	8,054		
Other Benefits	29,053	31,003	15,104	30,910	32,336	1,426	4.6%
<b>TOTAL PERSONNEL</b>	<b>350,502</b>	<b>398,024</b>	<b>159,602</b>	<b>412,857</b>	<b>446,443</b>		
Office Supplies	1,090	1,927	976	200	200	0	0.0%
Telephone	2,990	3,793	1,411	2,500	3,000	500	20.0%
Postage, Express	4,830	16	0	250	250	0	0.0%
Printing, Stationery	324	137	0	200	200	0	0.0%
Staff Travel	0	14	166	500	500	0	
Rent (CR to Building)	10,000	10,000	5,000	10,000	10,000	0	0.0%
Miscellaneous	2,494	219	224	2,500	2,500	0	
Computer Network Support	2,500	2,500	1,250	2,500	2,500	0	0.0%
Administrative Support	15,000	15,000	7,500	15,000	15,000	0	0.0%
<b>TOTAL EXPENSE</b>	<b>389,730</b>	<b>431,630</b>	<b>176,129</b>	<b>446,507</b>	<b>480,593</b>	<b>34,086</b>	<b>7.6%</b>
Less: Poppy Fund Chargback @	-	33,571	16,786	35,721	37,709	1,988	5.6%
<b>NET EXPENSE</b>	<b>389,730</b>	<b>398,059</b>	<b>159,343</b>	<b>410,786</b>	<b>442,884</b>	<b>32,098</b>	<b>7.8%</b>

THE ROYAL CANADIAN LEGION-DOMINION COMMAND  
GENERAL FUNDS

Marketing

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%

Media - Print

Canvet Ads	24,422	14,948	15,097	16,000	24,000	8,000	50.0%
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Media - Video & Photography

Photography Services	2,096	0	0	15,000		(15,000)	-100.0%	need to update image database - been a few years since did photos
Promotional Videos	55,997	70,625	0	80,000	70,000	(10,000)	-12.5%	

Media - Internet

Legion.ca website admin	74,711	95,448	31,696	80,000	100,000	20,000	25.0%	cost of maintainance increasing as is number of emails deployed actiosion and retantion
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Media - Public Relations & Events

Media Coverage & P.R. (T &F)	11,500	12,573	0	12,000	12,000	0	0.0%	
CAF Support	40,000	70,590	61,900	60,000	100,000	40,000	66.7%	Army run, Navy bike and directs

Programs and Campaigns

Free Membership for CF retirees	42,426	59,090	11,763	35,000	55,000	20,000	57.1%	membership looking to open up free year to family members of CAF -they estimate extra 20K needed
Non Renewal Mailers	38,454	43,281	64,490	40,000	80,000	40,000	100.0%	additional mailing (leveraging additiunal funds approved this year - like to budget appropriately this year)
MemberPerks	0	0	0	16,950	28,250	11,300	66.7%	per signed agreement with Venngo
Canvet Design Program	4,151	2,180	0	3,500	3,500	0	0.0%	
Promotions and Donations	17,660	17,348	3,884	20,000	70,000	50,000	250.0%	for large value products to support renewal mailings - offers such as watch have been very strong ROI
Social Media Campaign	76,518	137,855	37,155	60,000	145,000	85,000	141.7%	most successful channel - increase funding to help offset loss of Hearts and Minds budget that is now fully exhausted + moving funding away from Online banner to social - note we received 50K extra as part of DEC approval
Online Banner Campaign	82,958	44,259	77,583	50,000	55,000	5,000	10.0%	
Member/Branch Enewsletters	49,381	72,659	28,250	80,000	75,000	(5,000)	-6.3%	
Marketing 2020/2021 Grant	0	140,000	11,705	150,000	0	(150,000)	-100.0%	
Travel	2,704	1,028	461	3,000	0	(3,000)	-100.0%	-
Telesales				0	15,000	15,000	0.0%	had received 50K extra in 2021 - negotiated good deal - this will allow for 2 campaigns in 2021

PR SECTION

External

Media Monitoring	34,178	37,030	9,948	42,000	50,000	8,000	19.0%	media monitoring and distribution now one line item as we are using one vendor for both
Media Distribution	0	0	0	8,000	0	(8,000)	-100.0%	
Specialist Consulting	6,600	6,540	0	7,000	7,000	0	0.0%	
National Memorial Ride	14,378	0	0	0	0	0	0.0%	
National Memorial Ride Donations	0	0	0	0	0	0	0.0%	
Partnership/Event PR Support	31,128	44,783	53,728	50,000	50,000	0	0.0%	

Other Printed Material

Branch Collateral Marketing materials	32,707	23,549	23,549	35,000	50,000	15,000	42.9%	refresh dated collateral
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<b>Total Expense</b>	<b>641,969</b>	<b>893,786</b>	<b>435,447</b>	<b>863,450</b>	<b>989,750</b>	<b>126,300</b>	<b>14.6%</b>	
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Less: Poppy Fund Chargeback	0	45,480	23,658	47,316	79,180	31,864	67.3%	
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<b>Net Expense</b>	<b>641,969</b>	<b>848,306</b>	<b>411,789</b>	<b>816,134</b>	<b>910,570</b>	<b>94,436</b>	<b>11.6%</b>	
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THE ROYAL CANADIAN LEGION-DOMINION COMMAND

Financial Services

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>EXPENSE</b>							
Salaries	253,444	331,741	145,864	437,889	348,947	(88,943)	-20.3%
Retirement Allowance	4,775	6,971	1,750	7,557	8,329	772	10.2%
Other Benefits	38,679	34,634	16,719	30,309	39,879	9,570	31.6%
Contract	164,209	92,959	39,798	48,000	102,830	54,830	114.2%
<b>TOTAL PERSONNEL</b>	<b>461,107</b>	<b>466,305</b>	<b>204,131</b>	<b>523,755</b>	<b>499,985</b>	<b>(23,771)</b>	<b>-4.5%</b>
Office Supplies	1,793	945	(179)	1,000	1,000	0	0.0%
Telephone	6,411	5,405	1,420	6,500	6,000	(500)	-7.7%
Postage, Express	10,427	8,406	2,110	10,500	10,500	0	0.0%
Printing, Stationery	2,347	66	1,030	1,500	1,500	0	0.0%
Staff Travel	216	42	0	150	150	0	0.0%
Audit Fees	67,704	76,000	39,500	70,000	70,000	0	0.0%
Rent (CR to Building)	29,000	29,000	14,500	29,000	29,000	0	0.0%
Computer Network Support	7,500	7,500	3,750	7,500	7,500	0	0.0%
Miscellaneous	7,743	5,723	3,127	8,000	7,000	(1,000)	-12.5%
<b>TOTAL EXPENSE</b>	<b>594,248</b>	<b>599,392</b>	<b>269,389</b>	<b>657,905</b>	<b>632,635</b>	<b>(25,271)</b>	<b>-3.8%</b>
Less: charged to:							
Supply	48,888	54,225	27,840	60,991	70,125	9,134	15.0%
Veterans Services - 10%	-	46,580	30,496	60,991	70,075	9,084	14.9%
Poppy Services - 20%	-	93,161	60,991	121,981	140,250	18,269	15.0%
National Legion Foundation	-	30,000	20,000	40,000	40,000	0	0.0%
Canvet	110,000	110,000	55,000	110,000	110,000	0	0.0%
	158,888	333,966	194,327	393,963	430,450	36,487	9.3%
<b>NET EXPENSE</b>	<b>435,360</b>	<b>265,426</b>	<b>75,062</b>	<b>263,942</b>	<b>202,185</b>	<b>(61,758)</b>	<b>-23.4%</b>

No longer holding A/P position - Cindy

Additional help to fill in maternity leave

THE ROYAL CANADIAN LEGION-DOMINION COMMAND  
GENERAL FUNDS

Veterans Services

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
REVENUE							
Poppy Fund Grant							
Less: Poppy Fund Chargeback Admin 100%	105,316	143,701	74,911	168,191	240,691	72,500	43.1%
Poppy Fund Grant Salaries 95%	798,469	849,267	342,664	974,001	934,299	(39,701)	-4.1%
Total Charge Back	903,785	992,968	417,575	1,142,192	1,174,990	32,799	2.9%
EXPENSE							
Salaries	762,533	808,188	321,720	932,343	895,960	(36,383)	-3.9%
Retirement Allowance	11,232	13,041	3,457	14,629	15,750	1,121	7.7%
Other Benefits	66,729	72,736	35,522	78,292	71,763	(6,529)	-8.3%
TOTAL PERSONNEL	840,494	893,965	360,699	1,025,264	983,473	(41,791)	-4.1%
Office Supplies Expense	6,596	5,276	1,138	5,000	5,000	0	0.0%
Telephone	8,857	8,060	2,079	7,200	7,200	0	0.0%
Postage	3,707	2,657	976	5,000	5,000	0	0.0%
Staff Travel	3,252	717	0	4,000	4,000	0	0.0%
Rent ( Cr to Building)	45,000	45,000	22,500	45,000	45,000	0	0.0%
Service Officers Conference	-	-	0	0	70,000	70,000	0.0%
Advocacy and Representation	2,432	90	0	5,000	7,500	2,500	50.0%
Administrative Support	30,000	30,000	15,000	30,000	30,000	0	0.0%
Computer Network Support	4,500	4,500	2,250	4,500	4,500	0	0.0%
Finance Dept Fees/Chargeback	0	46,580	30,496	60,991	60,991	0	0.0%
Miscellaneous	972	821	472	1,500	1,500	0	0.0%
TOTAL EXPENSE	945,810	1,037,666	435,610	1,193,455	1,224,164	30,709	2.6%
NET EXPENSE	42,025	44,698	18,035	51,263	49,174	(2,090)	-4.1%

THE ROYAL CANADIAN LEGION-DOMINION COMMAND  
GENERAL FUNDS

Supply Chain Management

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE		
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%	
REVENUE								
Sales of Supplies	2,548,164	3,996,709	551,827	2,600,000	3,000,000	400,000	15.4%	3120000
Less Cost of Goods	1,109,059	1,883,543	272,238	1,175,000	1,350,000	175,000	14.9%	
GROSS MARGIN	1,439,105	2,113,166	279,589	1,425,000	1,650,000	225,000	15.8%	
Legion Lager Royalty	16,529	10,443	4,294	25,000	15,000	(10,000)	-40.0%	
Provincial Commands @ 5.0% of Gross Margin	72,782	74,238	13,979	72,000	82,500	10,500	14.6%	
EXPENSE								
Salaries	451,126	502,474	164,342	534,656	577,915	43,259	8.1%	
Retirement Allowance	8,606	8,569	1,969	8,523	10,350	1,827	21.4%	
Other Benefits	55,310	62,943	23,490	58,997	58,705	(292)	-0.5%	
TOTAL PERSONNEL	515,042	573,986	208,463	602,176	646,970	44,794	7.4%	
Telephone	8,665	7,128	1,448	10,000	10,000	0	0.0%	
Postage, Express	87,634	149,533	26,359	90,000	80,000	(10,000)	-11.1%	
Printing, Stationery	808	1,057	42	1,000	1,000	0	0.0%	
Staff Travel	695	426	0	1,500	1,500	0	0.0%	
Insurance	1,465	1,559	455	1,600	1,700	100	6.3%	
Rent (CR to Building)	60,000	60,000	30,000	60,000	60,000	0	0.0%	
Web Store - connectivity	15,343	15,045	5,192	18,000	16,000	(2,000)	-11.1%	
Advertising/Catalogue Distributi	52,276	69,767	14,391	80,000	80,000	0	0.0%	
Wrapping Material	37,473	53,500	9,740	40,000	50,000	10,000	25.0%	Cost of raw materials
Finance/Administration Support	48,888	54,225	27,840	57,000	57,000	0	0.0%	
Office Supplies	1,160	5,607	219	1,500	1,500	0	0.0%	
Computer Network Support	7,000	7,000	3,500	7,500	7,500	0	0.0%	
Miscellaneous	5,559	3,160	704	2,500	3,500	1,000	40.0%	
EXPENSE TOTAL	914,790	1,076,231	342,332	1,044,776	1,092,439	47,663	4.6%	
Less: Poppy Fund Chargeback	(278,600)	(285,844)	(144,723)	(289,446)	(295,235)	(5,789)	2.0%	inflation rate in ontario 2%
NET EXPENSE	636,190	790,387	197,609	755,330	797,204	41,874	0	
GAIN OR (LOSS)	819,444	1,333,222	86,274	694,670	867,796			

THE ROYAL CANADIAN LEGION-DOMINION COMMAND  
GENERAL FUNDS

Other Program Expenses

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
RCEL							
Conference	5,000	5,000	2,500	5,000	5,000	0	0.0%
SCOWP	572	-	0	2,000	2,000	0	0.0%
RCEL TOTAL	5,572	5,000	2,500	7,000	7,000	0	0.0%
OTHER							
Request for Support	10,000	-	0	15,000	15,000	0	0.0%
Annual General Meeting	3,595	-	0	0	2,500	2,500	0.0%
Legion Representation on Local	128	98	16,139	500	500	0	0.0%
Legal & Other	123,363	44,677	0	70,000	35,000	(35,000)	-50.0%
MBP Ads	31,594	19,611	0	20,000	0	(20,000)	-100.0%
Translation	18,601	19,560	10,987	30,000	25,000	(5,000)	-16.7%
TOTAL EXPENSE	192,853	88,946	29,626	142,500	85,000	(57,500)	-40.4%

THE ROYAL CANADIAN LEGION-DOMINION COMMAND  
GENERAL FUNDS

Legion House

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
REVENUE							
Rent - Tenants	82,920	82,920	34,550	82,920	82,920	0	0.0%
Rent - charged to Departments							
- Corporate Servies	108,000	108,000	54,000	108,000	108,000	0	0.0%
- Membership	54,000	54,000	27,000	54,000	54,000	0	0.0%
- Marketing	10,000	10,000	5,000	10,000	10,000	0	0.0%
- Veterans Services	45,000	45,000	22,500	45,000	45,000	0	0.0%
- Supply Dept	60,000	60,000	30,000	60,000	60,000	0	0.0%
- Finance	29,000	29,000	14,500	29,000	29,000	0	0.0%
- Poppy Dept	0	0	0	0	10,000	10,000	0.0%
- Legion National Foundation					5,000	5,000	100.0%
- IT Section	10,000	10,000	5,000	10,000	10,000	0	0.0%
TOTAL REVENUE	398,920	398,920	192,550	398,920	413,920	15,000	3.8%
EXPENSE							
Salaries	29,033	29,902	11,163	29,733	30,981	1,248	4.2%
Retirement Allowance	550	621	134	580	605	25	4.3%
Other Benefits	4,934	5,090	1,840	4,320	4,626	306	7.1%
TOTAL PERSONNEL	34,517	35,613	13,137	34,633	36,212	1,579	4.6%
Elevator Maintenance	5,017	5,001	425	7,000	7,000	0	0.0%
A/C, Electrical, Plumbing	34,547	55,983	7,548	32,000	42,000	10,000	31.3%
Interior & Exterior	85,704	110,204	33,415	82,000	92,000	10,000	12.2%
Cleaning Contract & Supplies	46,463	46,458	21,355	52,000	52,000	0	0.0%
Fuel	11,291	10,961	6,791	15,000	17,000	2,000	13.3%
Light & Power	52,653	55,999	17,167	62,000	60,000	(2,000)	-3.2%
Water and Sewage	5,584	6,439	2,275	6,000	6,000	0	0.0%
Taxes	58,175	59,925	29,963	60,000	62,000	2,000	3.3%
Insurance	4,158	4,423	1,290	6,000	5,000	(1,000)	-16.7%
Reserve Fund	0	21,321	0	0	130,000	130,000	0.0%
TOTAL EXPENSES	338,109	412,327	133,366	356,633	509,212	152,579	42.8%
GAIN OR LOSS	60,811	(13,407)	59,184	42,287	(95,292)		

New department  
New tenant

Previous increase from 2020 was not reflected. Only requesting a \$4,000 increase due to HVAC contract as the VariCel Filters must be replaced every 2nd year  
Previous increase from 2020 was not reflected. Only requesting a \$5,000 increase for work resulting from buidling inpsections as this has not been completed since 20

The government has fazed out Freon gas air conditioning units. Therefore, the 40-60 ton capacity AC unit on the roof must be replaced in the next year or two.

THE ROYAL CANADIAN LEGION-DOMINION COMMAND  
GENERAL FUNDS

Committees & Elected Officers Expense

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>COMMITTEES</b>							
Veterans, Service and Seniors	19,309	4,255	97	30,000	24,000	(6,000)	-20.00%
Poppy & Remembrance	39,417	(821)	40	18,000	29,900	11,900	66.11%
Membership	4,782	1,976	428	10,600	3,400	(7,200)	-67.92%
Public Relations	14,161	(5,457)	58,709	18,700	16,380	(2,320)	-12.41%
RCEL	1,804	767	1,967	600	400	(200)	-33.33%
Sports	243,920	26,290	565	331,050	327,382	(3,668)	-1.11%
Ritual & Awards	396	371	0	1,250	270	(980)	-78.40%
Constitution & Laws	3,035	568	37	3,600	450	(3,150)	-87.50%
Defence & Security	21,818	16,956	12,347	26,700	12,700	(14,000)	-52.43%
Veterans Consultation	1,716	-	0	2,900	2,000	(900)	-31.03%
(FOF) Going Forward	5,836	-	0	5,200	4,000	(1,200)	-23.08%
Leadership Development	-	-	0	100	100	0	0.00%
<b>COMMITTEE TOTAL</b>	<b>356,194</b>	<b>44,905</b>	<b>74,190</b>	<b>448,700</b>	<b>420,982</b>	<b>(27,718)</b>	<b>-6.18%</b>
<b>Elected Officers</b>	<b>90,833</b>	<b>13,381</b>	<b>2,079</b>	<b>105,025</b>	<b>113,500</b>	<b>8,475</b>	<b>8.07%</b>
<b>DEC/Senior Elected Officers</b>	<b>71,266</b>	<b>2,947</b>	<b>833</b>	<b>66,200</b>	<b>67,200</b>	<b>1,000</b>	<b>1.51%</b>
<b>Dominion Convention</b>	<b>206,473</b>	<b>205,171</b>	<b>112,389</b>	<b>217,900</b>	<b>300</b>	<b>(217,600)</b>	<b>-99.86%</b>
<b>SUB-TOTAL</b>	<b>368,572</b>	<b>221,499</b>	<b>115,301</b>	<b>389,125</b>	<b>181,000</b>	<b>(208,125)</b>	<b>-53.49%</b>
<b>TOTAL EXPENSE</b>	<b>724,766</b>	<b>266,404</b>	<b>189,491</b>	<b>837,825</b>	<b>601,982</b>	<b>(235,843)</b>	<b>-28.15%</b>

THE ROYAL CANADIAN LEGIOIN-DOMINION COMMAND

Veterans, Service & Seniors

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>COMMITTEE</b>							
Travel	3,105	1,776	0	6,000	0	(6,000)	-100.0%
Per Diem	1,393	0	0	5,000	0	(5,000)	-100.0%
CIMVHR Forum	8,923	0	0	10,000	15,000	5,000	50.0%
Printing, Stationery	0	0	0	500	500	0	0.0%
Telephone & Fax	287	284	50	600	600	0	0.0%
Postage	355	107	47	400	400	0	0.0%
Business Transformation Initiativ	758	0	0	1,500	1,500	0	0.0%
Homeless Veterans Summit	4,344	1,460	0	5,000	5,000	0	0.0%
Miscellaneous	144	628	0	1,000	1,000	0	0.0%
<b>TOTAL</b>	<b>19,309</b>	<b>4,255</b>	<b>97</b>	<b>30,000</b>	<b>24,000</b>	<b>(6,000)</b>	<b>-20.0%</b>

Director retiring in 2023, Deputy Director to attend CIMVHR 2022 in Halifax as part of handover  
Bruce Julian, incoming President and Chair, VSS approved the increase on 5 August 2021.

THE ROYAL CANADIAN LEGION-DOMINION COMMAND

Poppy & Remembrance Committee

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>COMMITTEE</b>							
Travel	3,220	1,157	0	5,000	0	(5,000)	-100.0%
Per Diem	1,229	104	0	2,500	0	(2,500)	-100.0%
Postage & Office	1,534	3,895	40	1,000	4,000	3,000	300.0%
Telephone and Fax	0	0	0	100	0	(100)	-100.0%
Miscellaneous	361	0	0	1,000	500	(500)	-50.0%
<b>TOTAL</b>	<b>6,344</b>	<b>5,156</b>	<b>40</b>	<b>9,600</b>	<b>4,500</b>	<b>(5,100)</b>	<b>-53.1%</b>
<b>EUROPE ZONE</b>							
Grant							
Europe - Wreaths	(5,000)	(5,000)	0	(5,000)	(5,000)	0	0.0%
	(5,000)	(5,000)	0	(5,000)	(5,000)	0	0.0%
<b>NATIONAL CEREMONIES</b>							
Travel	8,359	990	0	2,000	9,000	7,000	350.0%
Per Diem	16,536	(2,141)	0	1,500	17,000	15,500	1033.3%
Printing, Stationery	3,878	0	0	500	500	0	0.0%
Telephone, Postage	534	0	0	500	500	0	0.0%
- Summer & Fall	0	0	0	250	250	0	0.0%
Meeting, Planning	119	0	0	150	150	0	0.0%
St. John's Ambulance	0	0	0	500	500	0	0.0%
Ceremonies Operations	2,783	174	0	8,000	2,500	(5,500)	-68.8%
<b>TOTAL</b>	<b>39,417</b>	<b>(821)</b>	<b>40</b>	<b>18,000</b>	<b>29,900</b>	<b>11,900</b>	<b>66.1%</b>
Europe - Wreaths	459	0	0	5,500	5,500	0	0.0%
Remembrance Reception	11,106	280	0	6,000	12,000	6,000	100.0%
Silver Cross Mother	3,614	5,692	0	5,000	5,000	0	0.0%
Cadet of the Year	4,505	0	0	10,000	8,000	(2,000)	-20.0%
National Literary/Poppy Contest			0				
Travel	1,005	0	0	5,000	1,500	(3,500)	-70.0%
Per Diem	2,776	0	0	5,000	2,500	(2,500)	-50.0%
Bursaries/Gifts	15,480	352	0	12,000	13,000	1,000	8.3%
<b>Total - Poppy Fund</b>	<b>38,945</b>	<b>6,324</b>	<b>0</b>	<b>48,500</b>	<b>47,500</b>	<b>(1,000)</b>	<b>-2.1%</b>
<b>Total - General Fund</b>	<b>39,417</b>	<b>(821)</b>	<b>40</b>	<b>18,000</b>	<b>29,900</b>	<b>11,900</b>	<b>66.1%</b>
<b>Total - National</b>							
<b>Remembrance Ceremony</b>	<b>78,362</b>	<b>5,503</b>	<b>40</b>	<b>66,500</b>	<b>77,400</b>	<b>10,900</b>	<b>16.4%</b>



THE ROYAL CANADIAN LEGION-DOMINION COMMAND

MEMBERSHIP COMMITTEE

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b><u>COMMITTEE</u></b>							
Travel	197	0	0	2,500	0	(2,500)	-100.0%
Per Diem	320	0	0	2,500	0	(2,500)	-100.0%
Printing and Office	0	0	400	250	400	150	60.0%
Telephone & Fax	342	316	28	350	0	(350)	-100.0%
Miscellaneous	580	25	0	1,000	500	(500)	-50.0%
	1,439	341	428	6,600	900	(5,700)	-86.4%
<b><u>PRINTING &amp; STATIONERY</u></b>							
Membership Forms	1,940	344	0	2,500	1,000	(1,500)	-60.0%
Early Bird Stickers	1,403	1,291	0	1,500	1,500	0	0.0%
	3,343	1,635	0	4,000	2,500	(1,500)	-37.5%
<b><u>TOTAL</u></b>	<b>4,782</b>	<b>1,976</b>	<b>428</b>	<b>10,600</b>	<b>3,400</b>	<b>(7,200)</b>	<b>-67.9%</b>

THE ROYAL CANADIAN LEGION-DOMINION COMMAND

PUBLIC RELATIONS

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>COMMITTEE</b>							
Travel	2,425	0	0	2,000	0	(2,000)	-100.0%
Per Diem	1,578	0	0	1,000	0	(1,000)	-100.0%
Printing, Stationery	0	0	0	100	100	0	0.0%
Telephone & Fax	281	0	0	500	500	0	0.0%
Miscellaneous	19	0	32	100	100	0	0.0%
<b>SUB-TOTAL</b>	<b>4,303</b>	<b>0</b>	<b>32</b>	<b>3,700</b>	<b>700</b>	<b>(3,000)</b>	<b>-81.1%</b>
<u>Training/Liaison</u>							
- Per Diem	4,106	3,021	0	10,000	2,500	(7,500)	-75.0%
- Travel	5,441	1,522	0	10,000	10,000	0	0.0%
- PR Training	311	-	0	5,000	5,000	0	0.0%
<b>SUB-TOTAL</b>	<b>9,858</b>	<b>4,543</b>	<b>0</b>	<b>25,000</b>	<b>17,500</b>	<b>(7,500)</b>	<b>-30.0%</b>
<b>TOTAL</b>	<b>14,161</b>	<b>4,543</b>	<b>32</b>	<b>28,700</b>	<b>18,200</b>	<b>(10,500)</b>	<b>-36.6%</b>
Less: Poppy Fund Chargeback/	-	(10,000)	(5,000)	(10,000)	(1,820)	8,180	-81.8%
<b>GRAND TOTAL</b>	<b>14,161</b>	<b>(5,457)</b>	<b>(4,968)</b>	<b>18,700</b>	<b>16,380</b>	<b>(2,320)</b>	<b>-12.4%</b>

THE ROYAL CANADIAN LEGION-DOMINION COMMAND

RCEL COMMITTEE

	2019	2020	May 2021	2021	2022
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET
<b><u>Meetings:</u></b>					
<u>Committee</u>					
-Per Diem	1,804	767	1,967	600	400
Total	1,804	767	1,967	600	400

Nov 2022 Meeting pre-DEC

THE ROYAL CANADIAN LEGION-DOMINION COMMAND

SPORTS COMMITTEE

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>COMMITTEE</b>							
Travel	736	0	0	4,500	0	(4,500)	-100.0%
Per Diem	788	0	0	3,500	0	(3,500)	-100.0%
<b>T &amp; F - LAC</b>							
- Spring Site Visit	6,428	663	0	10,000	13,467	3,467	34.7%
- Fall Site Visit	0	0	0	3,000	3,000	0	0.0%
Printing, Stationery	184	51	0	500	500	0	0.0%
Telephone & Fax	171	82	0	100	100	0	0.0%
Postage	398	11	0	450	450	0	0.0%
Miscellaneous	3,096	565	565	1,000	1,565	565	56.5%
<b>TOTAL COMMITTEE</b>	<b>11,801</b>	<b>1,372</b>	<b>565</b>	<b>23,050</b>	<b>19,082</b>	<b>(3,968)</b>	<b>-17.2%</b>

565 Sports Committee approved annual Sport Tourism Canada membership (\$565)

**DARTS**

Travel							
- Participants	21,485	0	0	24,600	24,600	0	0.0%
- Committee	352	0	0	2,200	2,400	200	9.1%
Awards & Prizes-participants	910	909	0	1,300	1,300	0	0.0%
Advance to Host Branch	800	800	0	800	800	0	0.0%
Ground Transportation	1,500	1,500	0	1,500	1,500	0	0.0%
<b>TOTAL DARTS</b>	<b>25,047</b>	<b>3,209</b>	<b>0</b>	<b>30,400</b>	<b>30,600</b>	<b>200</b>	<b>0.7%</b>

200 New Sports Committee with no members living close to Chilliwack, BC

**CRIBBAGE**

Travel							
- Participants	15,836	10,412	0	24,000	24,000	0	0.0%
- Committee	110	0	0	1,900	2,000	100	5.3%
Awards & Prizes	910	0	0	1,300	1,300	0	0.0%
Advance to Host Branch	800	0	0	800	800	0	0.0%
Ground Transportation	1,500	0	0	1,500	1,500	0	0.0%
<b>TOTAL CRIBBAGE</b>	<b>19,156</b>	<b>10,412</b>	<b>0</b>	<b>29,500</b>	<b>29,600</b>	<b>100</b>	<b>0.3%</b>

100 New Sports Committee with no members living close to Cochrane, AB

**EIGHT BALL**

Travel							
- Participants	17,286	1,013	0	21,200	21,200	0	0.0%
- Committee	2,356	0	0	2,100	2,100	0	0.0%
Awards & Prizes	910	909	0	1,300	1,300	0	0.0%
Advance to Host Branch	800	800	0	800	800	0	0.0%
Ground Transportation	1,500	1,500	0	1,500	1,500	0	0.0%
<b>TOTAL EIGHT BALL</b>	<b>22,852</b>	<b>4,222</b>	<b>0</b>	<b>26,900</b>	<b>26,900</b>	<b>0</b>	<b>0.0%</b>

<b>TOTAL MEMBERS SPORTS</b>	<b>67,055</b>	<b>17,843</b>	<b>0</b>	<b>86,800</b>	<b>87,100</b>	<b>300</b>	<b>0.3%</b>
<b>TOTAL T &amp; F</b>	<b>165,064</b>	<b>7,075</b>	<b>220,576</b>	<b>221,200</b>	<b>221,200</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL SPORTS &amp; COMMITTEE</b>	<b>243,920</b>	<b>26,290</b>	<b>221,141</b>	<b>331,050</b>	<b>327,382</b>	<b>(3,668)</b>	<b>-1.1%</b>

this total was not included in budget 2021 approval

THE ROYAL CANADIAN LEGION-DOMINION COMMAND

NATIONAL TRACK & FIELD

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
Transportation	205,936	4,000	0	190,000	190,000		
Accommodations, Meals	161,736	0	0	213,588	214,000	412	0.2%
Committee - Travel	4,843	0	0	5,200	5,200	0	0.0%
Committee - Per Diem	16,943	0	0	22,788	23,000	212	0.9%
Local Committee	1,000	299	0	1,000	1,000	0	0.0%
Kits / Supplies / Medals	14,326	6,508	0	8,000	8,000	0	0.0%
Buses	15,932	0	0	13,500	13,500	0	0.0%
Honoraria	4,500	500	0	3,000	3,000	0	0.0%
Reception	1,830	0	0	1,500	1,500	0	0.0%
Athletic Facilities	1,500	0	0	1,000	1,000	0	0.0%
Equipment / Mtg Rooms	1,759	0	0	1,000	1,000	0	0.0%
Clinicians	1,691	0	0	1,000	1,000	0	0.0%
Officials	1,640	0	0	2,000	2,000	0	0.0%
Freight & Express	1,458	768	0	1,000	1,000	0	0.0%
Miscellaneous	863	0	0	1,000	1,000	0	0.0%
<b>TOTAL EXPENSE</b>	<b>435,957</b>	<b>12,075</b>	<b>0</b>	<b>465,576</b>	<b>466,200</b>	<b>624</b>	<b>0.1%</b>
Less Prov Cmd Portion	(121,803)	0	0	(100,000)	(100,000)	0	0.0%
<b>SUB TOTAL</b>	<b>314,154</b>	<b>12,075</b>	<b>0</b>	<b>365,576</b>	<b>366,200</b>	<b>624</b>	<b>0.2%</b>
<b>RECOVERIES</b>							
Registration - Non Legion Athletes	(41,415)	0	0	(25,000)	(25,000)	0	0.0%
Sponsorships	(25,000)	(5,000)	0	(20,000)	(20,000)	0	0.0%
Centennial fund Grant	(75,000)	0	0	(100,000)	(100,000)	0	0.0%
<b>Total Recoveries</b>	<b>(149,090)</b>	<b>(5,000)</b>	<b>0</b>	<b>(145,000)</b>	<b>(145,000)</b>	<b>0</b>	<b>0.0%</b>
<b>NET EXPENSE</b>	<b>165,064</b>	<b>7,075</b>	<b>0</b>	<b>220,576</b>	<b>221,200</b>	<b>624</b>	<b>0.3%</b>

THE ROYAL CANADAIN LEGION-DOMINION COMMAND

RITUAL & AWARDS

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
Travel	69	0	0	100	0	(100)	-100.0%
Per Diem	52	0	0	500	0	(500)	-100.0%
Printing, Stationery	113	11	0	500	120	(380)	-76.0%
Telephone & Fax	158	23	0	150	150	0	0.0%
Postage	4	0	0	0	0	0	0.0%
<u>Publications</u>							
- Distribution of new stock	0	337	0	0	0	0	0.0%
<b>TOTAL</b>	<b>396</b>	<b>371</b>	<b>0</b>	<b>1,250</b>	<b>270</b>	<b>(980)</b>	<b>-78.4%</b>

THE ROYAL CANADIAN LEGION-DOMINION COMMAND

CONSTITUTIONS & LAWS COMMITTEE

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
Travel	1,320	33	0	1,500	0	(1,500)	-100.0%
Per Diem	843	52	0	1,000	0	(1,000)	-100.0%
Printing, Stationery	0	0	0	250	0	(250)	-100.0%
Telephone & Fax	280	35	4	250	250	0	0.0%
Postage	209	78	34	300	200	(100)	-33.3%
<u>Publications</u>							
- Revision to On-Line Manuals	383	370	0	300	0	(300)	-100.0%
<b>TOTAL</b>	<b>3,035</b>	<b>568</b>	<b>38</b>	<b>3,600</b>	<b>450</b>	<b>(3,150)</b>	<b>-87.5%</b>

THE ROYAL CANADIAN LEGION-DOMINION COMMAND

DEFENCE & SECURITY COMMITTEE

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
Travel	199	165	0	2,000	0	(2,000)	-100.0%
Per Diem	0	0	0	2,000	0	(2,000)	-100.0%
Printing, Postage,	281	222	44	100	250	150	150.0%
Telephone & Fax	13	40	0	250	100	(150)	-60.0%
Miscellaneous	0	368	0	350	350	0	0.0%
Annual Vimy Award & AGM	6,975	0	5,400	7,000	7,000	0	0.0%
Conference of Defence							
Association Fee& CIC Fee	2,098	3,995	0	2,000	4,000	2,000	100.0%
Comradeship Awards	252	166	1,253	1,000	1,000	0	0.0%
CF Sponsorships							
Miscellaneous CAF or RCMP	0	0	0	0	0	0	0.0%
- Nijmegen	12,000	12,000	5,650	12,000	0	(12,000)	-100.0%
<b>TOTAL EXPENSE</b>	<b>21,818</b>	<b>16,956</b>	<b>12,347</b>	<b>26,700</b>	<b>12,700</b>	<b>(14,000)</b>	<b>-52.4%</b>

Did not occur last year but will in November 2021



THE ROYAL CANADIAN LEGION-DOMINION COMMAND

VETERANS CONSULTION

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
Travel	505	-	0	1,500	1,000	(500)	-33.3%
Per Diem	1,084	-	0	1,300	1,000	(300)	-23.1%
Printing & Office	0	-	0	50	0	(50)	-100.0%
Telephone	0	-	0	50	0	(50)	-100.0%
Miscellaneous	127	-	0	-	0	0	0.0%
<b>TOTAL</b>	<b>1,716</b>	<b>0</b>	<b>0</b>	<b>2,900</b>	<b>2,000</b>	<b>(900)</b>	<b>-31.0%</b>

THE ROYAL CANADIAN LEGION-DOMINION COMMAND

(FOF) Going Forward Committee

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
Travel	3,021	-	0	2,500	2,500	0	0.0%
Per Diem	2,815	-	0	2,500	1,500	(1,000)	-40.0%
Printing	-	-	0	100	0	(100)	-100.0%
Telephone & Fax	-	-	0	100	0	(100)	-100.0%
<b>TOTAL</b>	<b>5,836</b>	<b>-</b>	<b>0</b>	<b>5,200</b>	<b>4,000</b>	<b>(1,200)</b>	<b>-23.1%</b>

THE ROYAL CANADIAN LEGION-DOMINION COMMAND

ELECTED OFFICERS & DOMINION PRESIDENT

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>ELECTED OFFICERS:</b>							
Travel	4,091	-	0	7,500	8,000	500	6.7%
Per Diem	2,075	-	0	4,000	3,000	(1,000)	-25.0%
Telephone & Fax	0	-	0	25	0	(25)	-100.0%
Miscellaneous	2,517	-	433	500	500	0	0.0%
<b>SUB-TOTAL</b>	<b>8,683</b>	<b>-</b>	<b>433</b>	<b>12,025</b>	<b>11,500</b>	<b>(525)</b>	<b>-4.4%</b>
<b>DOMINION PRESIDENT:</b>							
Travel	20,962	5,491	85	45,000	45,000	0	0.0%
Per Diem	28,630	4,896	0	24,500	24,500	0	0.0%
Hospitality	9,352	388	0	5,000	5,000	0	0.0%
Telephone & Postage	1,906	898	367	3,000	2,500	(500)	-16.7%
Miscellaneous	3,945	1,708	1,194	5,000	5,000	0	0.0%
<b>SUB-TOTAL</b>	<b>64,795</b>	<b>13,381</b>	<b>1,646</b>	<b>82,500</b>	<b>82,000</b>	<b>(500)</b>	<b>-0.6%</b>
<b>PROVINCIAL CONVENTIONS:</b>							
Travel	8,400	-	0	5,000	10,000	5,000	100.0%
Per Diem	8,955	-	0	5,500	10,000	4,500	81.8%
<b>SUB-TOTAL</b>	<b>17,355</b>	<b>-</b>	<b>0</b>	<b>10,500</b>	<b>20,000</b>	<b>9,500</b>	<b>90.5%</b>
<b>TOTAL</b>	<b>90,833</b>	<b>13,381</b>	<b>1,646</b>	<b>105,025</b>	<b>113,500</b>	<b>8,475</b>	<b>8.1%</b>

8 in 2022  
8 in 2022

THE ROYAL CANADIAN LEGION-DOMINION COMMAND

DOMINION EXECUTIVE COUNCIL

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
<b>D.E.C. MEETINGS:</b>							
Travel	28,732	382	0	32,000	35,000	3,000	9.4%
Per Diem	34,406	326	0	25,000	25,000	0	0.0%
Printing	31	0	0	100	0	(100)	-100.0%
Telephone, Fax & Postage	95	0	436	100	100	0	0.0%
Miscellaneous	2,932	1,890	397	3,000	3,000	0	0.0%
<b>SUB-TOTAL D.E.C. MEETINGS</b>	<b>66,196</b>	<b>2,598</b>	<b>833</b>	<b>60,200</b>	<b>63,100</b>	<b>2,900</b>	<b>4.8%</b>
<b>SENIOR ELECTED OFFICERS MEETINGS:</b>							
Travel	5,699	0	0	6,000	6,000	0	0.0%
Per Diem	5,285	0	0	6,000	4,000	(2,000)	-33.3%
Telephone, Fax & Postage	36	0	0	-	0	0	0.0%
Miscellaneous	50	349	0	-	100	0	0.0%
	11,070	349	0	12,000	10,100	(1,900)	-15.8%
LESS:							
Canvet Board and Shareholders M	(6,000)	0	0	(6,000)	(6,000)	0	0.0%
<b>TOTAL</b>	<b>71,266</b>	<b>2,947</b>	<b>833</b>	<b>66,200</b>	<b>67,200</b>	<b>1,000</b>	<b>1.5%</b>

THE ROYAL CANADIAN LEGION-DOMINION COMMAND

Dominion Convention						
	2019	2020	May 2021	2021	2022	BUDGET VARIANCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$ %
DEC						
Travel				20,000		(20,000) -100.0%
Per Diem				60,000		(60,000) -100.0%
Staff						
Travel	1,524	626	887	20,000		(20,000) -100.0%
Per Diem	2,536			60,000		(60,000) -100.0%
Past President						
Travel				4,000		(4,000) -100.0%
Per Diem				15,000		(15,000) -100.0%
DC Zone Commanders						
Travel				5,000		(5,000) -100.0%
Per Diem				6,000		(6,000) -100.0%
Other						
Travel		1,583		30,000		(30,000) -100.0%
Per Diem				5,000		(5,000) -100.0%
Entertainment	165			2,000		(2,000) -100.0%
Credentials				2,000		(2,000) -100.0%
Printing & Design						
Convention Reports	(959)	3,972		25,000		(25,000) -100.0%
Other				4,000		(4,000) -100.0%
Translation & Interpretation						
Postage	24	3,060		20,000		(20,000) -100.0%
Freight				15,000		(15,000) -100.0%
Social Activities						
President Reception	(4,000)			5,000		(5,000) -100.0%
Other						
Convention Centre				60,000		(60,000) -100.0%
Convention Operation	4,284		8,850	120,000		(120,000) -100.0%
Transportation						
Ceremonies				500		(500) -100.0%
Local Arrangements Committee				3,000		(3,000) -100.0%
Supply				100		(100) -100.0%
	3,574	9,241	9,737	481,600		(481,600) -100.0%
Revenue		10,888		70,000		(70,000) -100.0%
Delegate Fees						0 0.0%
<b>SUB-TOTAL</b>	<b>3,575</b>	<b>9,240</b>	<b>9,737</b>	<b>411,600</b>		<b>(411,600) -100.0%</b>
Provision	200,000			(200,000)		200,000 -100.0%
<b>SUB TOTAL</b>	<b>203,575</b>	<b>203,575</b>	<b>9,737</b>	<b>211,600</b>	<b>0</b>	<b>(211,600) -100.0%</b>
Recoveries	0	0	0	0	0	
<b>Total</b>	<b>203,575</b>	<b>203,575</b>	<b>9,737</b>	<b>211,600</b>	<b>0</b>	<b>(211,600) -100.0%</b>
<b>COMMITTEE (FROM 15A)</b>	<b>2,898</b>	<b>1,596</b>	<b>2,652</b>	<b>6,300</b>	<b>300</b>	<b>(6,000) -95.2%</b>
<b>TOTAL CONVENTION AND COMMITTEE</b>	<b>206,473</b>	<b>205,171</b>	<b>12,389</b>	<b>217,900</b>	<b>300</b>	<b>(217,600) -99.9%</b>

due to convention was delayed to 2021, accrual for 2024 convention happened in 2021 (50K\*4)

THE ROYAL CANADIAN IEGION-DOMINION COMMAND

Convention Committee

	2019	2020	May 2021	2021	2022	BUDGET VARIANCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	\$	%
Travel	1,401	827	0	4,000	0	(4,000)	-100.0%
Per Diem	1,341	416	0	2,000	0	(2,000)	-100.0%
Printing, Stationery	42	150	0	100	100	0	0.0%
Postage	5	202	2,652	100	100	0	0.0%
Miscellaneous	110	0	0	100	100	0	0.0%
<b>TOTAL</b>	<b>2,899</b>	<b>1,595</b>	<b>2,652</b>	<b>6,300</b>	<b>300</b>	<b>(6,000)</b>	<b>-95.2%</b>

**Nova Scotia/Nunavut 55th Biennial Convention  
Truro, NS  
9 - 11 October, 2021**

Many thanks for providing me with the opportunity to represent you at the recent Nova Scotia/Nunavut 55th Biennial Convention in Truro, NS, 9 - 11 October 2021. It was a terrific experience which I really enjoyed.

The theme for the Convention was "Standing Strong for Veterans and their Families", always appropriate for the Legion but particularly so currently given the challenges of the pandemic. There were 118 accredited delegates carrying 99 proxies. Observers could not be accommodated for this convention because of health restrictions but there were four guests for a total of 122 in attendance.

80 Legionnaires attended the Training sessions held on Saturday. Topics included Rules and Procedures for Legion meetings, Legion Branch Insurance, completing the annual Branch Status Poppy Trust Fund Report and the NS/NU Benevolent Fund.

The Convention was very well planned and executed with skill and enthusiasm. This was impressive as it was the first live gathering in the Command in 18 months; the COVID19 'Delta' variant is still a concern in NS and to fully respect all provincial health guidelines as well as to ensure the safety of all participants, the Convention had to be executed in two locations. Colchester Branch 26 was used for the Workshops on Saturday and for meals and social gathering until 8pm throughout and the Inn on Prince Hotel hosted the Convention plenary sessions on Sunday and Monday as well as lunch on both days

Although the normal opening Parade was not possible for health reasons, the Provincial President, Comrade Marion, the LAC, Comrade Murray Dawson, the President of Colchester Branch 26, Comrade Terry Flewelling as well as Comrade Steven and I conducted a wreath laying ceremony at the local Cenotaph on Saturday afternoon and Comrade Marion hosted a dinner on Saturday evening for her Executive Committee as well as Steven, Donna and I. The hotel kindly opened their restaurant that evening specifically so that event could happen.

As noted above the Training Workshops on Saturday at Branch 26 were well attended and successful. That was also certainly true of the Business sessions held in plenary at the Hotel on Sunday and Monday. I was particularly impressed by the 'Can Do' attitude, good spirit and enthusiasm of all delegates throughout Committee reports, the debate on Resolutions and other business.

It was also clear that a great deal of excellent and innovative work had been done in the Command in the past few years. I found a number of the unique initiatives such as the Veterans Farm Project worthy of special praise, particularly given the pandemic.

In addition to providing a short presentation on your behalf, I was privileged to be appointed Chief Elections Officer as well as Installing Officer. Although Installations are

something that I am familiar with, I was a neophyte with respect to conducting nominations and elections. Nevertheless, with a good deal of help from others, I managed to adequately oversee the conduct of the elections, without embarrassing you or Dominion Command too much....and had a good deal of fun in the process. Comrade Steven was Chief Scrutineer, ably assisted by the newly elected Provincial President from NB and his Executive Director, so I am confident that the votes were well counted too.

The Election Results were as follows:

Branch. Command President; - Comrade Donna McRury  
Command Chair: - Comrade Tom Young  
Command Treasurer: - Comrade Conrad Gilbert  
Command First Vice President: - Comrade Merv Steadman  
Command Second Vice President: - Comrade George Della Valle  
Command Immediate Past President: - Comrade Marion Fryday-Cook  
Command Chaplain: - The Reverend Canon David Fletcher ab  
District Commanders: - Comrade Clarence Dawe, Comrade Lorne, MacDonald,  
Comrade Robert Hoeg, Comrade Darryl Cook, and Comrade Bill Wiles

In summary the 55th Biennial Convention of Nova Scotia/Nunavut Command of the Royal Canadian Legion was truly first class in all respects, despite some continuing challenges related to the COVID-19 pandemic. Everyone who participated should take considerable pride in their fine efforts. I would like to specially commend Comrade Marion and her Executive Council, Comrade Valerie Mitchell-Veinotte, the Command Executive Director, Comrade Murray Dawson, the LAC , and Comrade Terry Flewelling, the President of Branch 26 Colchester as well as the many Volunteers from his Branch. I would also like to thank all participants from NS/NU Command for their kindness and warm hospitality throughout the Convention. It really was wonderful to be back in my favorite province and to have the honour and fun of participating in this important and impressive event.

I have also attached a copy of the BRAVO ZULU email that I sent Comrades Marion and Donna immediately following the Convention for information.

Yours sincerely,  
Larry Murray  
Grand President RCL



## ITEM 9: NATIONAL EXECUTIVE DIRECTOR'S REPORT

### 1. National Headquarters

#### a. COVID-19

- Adherence to health directives remains in effect to ensure we take every precaution to mitigate the spread of COVID-19, such as proper hand hygiene, no outside visitors or guests permitted unless necessary and the mandatory wearing of masks in all common areas or when business requires entering another staff member's office.
- All staff and guests must be fully vaccinated to enter Legion House.

#### b. Building: A project list from March – present is provided as information. Items below have been budgeted.

TITLE	DESCRIPTION	COST/ESTIMATE	STATUS
Refrigerant Pipes Insulation	Replace Armaflex insulation on the rooftop on all the refrigerant pipes.	\$3,373.05	Completed
Metal Flashing	Replace exterior building metal flashings as it has all rusted.	\$4,746.00	Completed
Electrical Conduits	Permanent repair of electrical conduits underground that were leaking water back into building. This project requires major digging around the building to complete the work and will thus occur after the winter season.	\$8,723.60	Spring 2022
Electrical Panels	The electrical panels should be inspected and re-torqued where required. This has never been done and could pose a fire risk if connections are not tight.	\$3,000 - \$6,000	Waiting for quote.

Front Entrance Intercom System	Install intercom system in the front entry way between the first set and second set of entry doors. The intercom system will be tied to the phone system so guests may contact an appropriate person in the building without standing outside. The work involves installing intercom and conducting second entry door security updates.	\$12,000 - \$23,000	Waiting for Requirements Approval
Air Conditioning Unit Replacement	The government has phased out Freon gas A/C units. Our roof A/C units must be replaced in the future. This is a very large project which must be done if any major problems occur with the system. Alternatively, the units could be replaced proactively.	\$120,000 – 150,000	Waiting approval
Backflow Prevention Program	The City of Ottawa is conducting a review of our buildings (and surrounding buildings) backflow prevention systems. A survey has been completed and we are waiting on a report from the city. Likely to be a major project if the report finds that work must be done.	\$10,000 +	Waiting for report from City of Ottawa
Pressure Release Valve	The Legion House building has high pressure problems and there is a requirement for a pressure reducing valve to be installed.	\$3,000 +	Waiting for an updated quote.

2. Staffing update:

Category	2017	2018	2019	2020	2021
Permanent	40	36	37	35	42
Long-term Contract	10	12	12	7	4
Short-term Contract	0	0	0	0	3
Temp/Casual	2	1	1	1	0
Total	52	49	50	43	49

a. Notes:

- Permanent personnel:
  - One permanent staff on indefinite sick leave and not included in totals
- Long-term contract personnel:
  - Three in Member Services (Member Services Specialists)
  - One in Supply (Warehouse)
- Short-term contract personnel:
  - One in Member Services (Member Services Specialist)
  - One in Financial Services (replacing long term contract employee on maternity leave)
  - One in Financial Services (VOESF Program)

b. **Poppy & Remembrance Division:** This new Division stood up on 20 Sep 21 with Freeman Chute, Director, Lia Taha Cheng, Deputy Director, Nicole Thomas, Program Officer and Shelby Sutherland, Coordinator (tasks and salary shared with Foundation).

c. **Significant Staff Anniversaries in 2021:**

- Raquel Burrell, Veterans Services, 15 years
- Josee Lachance, Supply, 15 years

d. **Cost of Living Adjustment for 2022.** The Pay Committee will bring forward a recommendation for approval.

e. **Annual Performance Recognition.** The Pay Committee will bring forward a recommendation for approval.

f. **Christmas Leave Period.** As detailed in the Employment Regulations and Benefits book, Legion House will close for the Christmas / New Year's period on 23 December 2021 and reopen for business on 4 January 2022.

3. Supply Sales: Sales as of the end of October 2021 are as follows:

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
JANUARY	120,235	146,471	122,916	91,288
FEBRUARY	98,575	114,287	162,142	84,834
MARCH	137,210	138,717	123,693	114,830
APRIL	195,655	260,724	29,648	140,054
MAY	200,697	253,798	78,473	126,255
JUNE	148,375	169,456	161,327	142,272
JULY	86,316	91,702	191,372	190,924
AUGUST	199,301	165,988	175,208	195,464
SEPTEMBER	*218,934	203,343	361,608	375,110
OCTOBER	479,512	437,589	1,077,888	659,387
<b>YTD</b>			<b>2,484,275</b>	<b>2,120,418</b> <b>(-15%)</b>
NOVEMBER	366,381	429,069	1,301,189	
DECEMBER	110,992	155,716	227,360	
<b>TOTAL</b>	<b>2,362,183</b> <b>(-12%)</b>	<b>2,566,860</b> <b>(+8%)</b>	<b>4,012,824</b> <b>(+56%)</b>	

\* Includes August 2018 Convention Sales of \$40,011

The beginning of 2021 started off with some challenges due to the COVID-19 pandemic. With most branches now open, we have seen an increase in the number of orders. As a 10-month period January-October comparison:

- 2020: 5,718 orders generating \$1,014,932
- 2021: 4,639 orders generating \$891,573 ( -12%)

The Poppystore continues to be a steady source of revenue. As a 10-month period January-October comparison:

- 2020: 27,087 orders generating \$1,220,562
- 2021: 16,432 orders generating \$887,948 (-27.25%)

The introduction of the face mask in 2020 was a large generator of revenue for that year. Below are the sales generated from the face masks in 2020.

- January-October 2020: 116,585 ordered generating \$926,612
- November-December 2020 : 83,888 ordered generating \$623,751

Total of 200,473 face masks generating \$1,550,363

The introduction of new products such as the lawn sign, 100<sup>th</sup> Anniversary Poppy pin, locket, bracelet and grave marker, among others, have help to increase sales for the loss of revenue generated in 2020 by the face mask. We are always creating and developing new products to help increase revenue generated through the Supply Department.

Supported committee activities continue to be a major focus for supply, promotional materials for the Poppy Campaign, the production of Poppies and wreaths, gifts for the Defence & Security Committee's support to Operation Santa Claus, Canada Day and Marketing & Comms promotions and initiatives.

4. Marketing

- a. Extra Marketing Funding: In April 20221, DEC approved an additional \$150K to fund Marketing and Membership initiatives to counter the membership decline resulting from the impact of COVID-19. To date, these funds have been leveraged on automated tele-sales calling that reached over 16.5K members and generated 1088 renewals. The extra funding also enabled a second direct mail and renewal email in May to over 50,000 unrenewed members generating 627 member renewals (current year + prepaying for 3 years). We also leveraged the funds for a third direct mailer (nearly 40,000) and email that generated 679 member renewals as of Nov 15 (prepaying for 5 years). Additionally, the extra funding has been used for ads on social media pushing renewal and joining the Legion from September through December.
- b. 100<sup>th</sup> Anniversary of the Poppy: July 6<sup>th</sup> marked the 100<sup>th</sup> anniversary of the Poppy as the symbol of Remembrance in Canada. Marketing created a dedicated page on Legion.ca to celebrate 100 years of the Poppy as well as graphics available for download. Social media posts directed people to the new landing page and promoted the commemorative Poppy Pin on the Poppy Store. A Poppy 100 logo was developed and media advised of the upcoming anniversary. On July 6<sup>th</sup>, a media release and special video launched around the anniversary and it was promoted extensively on all our channels. Canada Post issued a stamp and the Royal Canadian Mint issued a coin commemorating the anniversary. The 100<sup>th</sup> anniversary was a focal point throughout the Poppy Campaign, receiving widespread national media coverage.



Government  
of Canada

Gouvernement  
du Canada

Veterans  
Ombud

Ombud  
des vétérans

For RCL Executive Council

ANNEX A TO  
DEC MINUTES  
27 NOVEMBER 2021

# THE OFFICE OF THE VETERANS OMBUD

*Veterans*  
*Ombud*  
*des vétérans*

Canada 

# Aim

To inform the Royal Canadian Legion Executive Council about the Office of the Veterans Ombud, and to **request your assistance** in sharing information and links to our Office.



# Outline

- About the Office
- Connection to Veterans Affairs Canada
- Why come to us
- Sample cases
- Misconceptions
- Our request





# About the Office of the Veterans Ombud



# What is an Ombudsman *or* Ombudsperson *or* Ombud?

“Ombudsman” is a gender-neutral Swedish word that means “citizen’s representative”. An Ombudsman is an independent official who investigates complaints from the public about problems in government administration.

The **Veterans Ombud (VO)** receives complaints about issues in accessing benefits and services from Veterans Affairs Canada (VAC).

# VO Inception & Mandate

The Office of the Veterans Ombud (OVO) was created on 3 April 2007 by an Order-In-Council (P.C. 2007-530).

## Mandate:

1. Investigate individual complaints against VAC and provide information and referrals to Veterans.
2. Conduct systemic investigations into gaps and barriers affecting equitable access to VAC benefits and services.

# Veterans Ombud Appointees

Veterans Ombud appointments by the Governor-in-Council since inception:

1. Col (Ret'd) Pat Stogran, Nov 2007 - Nov 2010
2. CWO (Ret'd) Guy Parent, Nov 2010 - Nov 2018
3. Col (Ret'd) Craig Dalton, Nov 2019 - May 2020
4. Col (Ret'd) Nishika Jardine, Nov 2020 (for 5 years)

# Our Mission

We *investigate* complaints and *challenge* the policies and decisions of Veterans Affairs Canada where we find individual or systemic unfairness.





# Our Vision

We strive to be an *independent* and *respected* voice for fairness and a *champion* for the well-being of Veterans and their families.



# OVO Definition of Fairness

***Fair*** is when all three conditions of the **Fairness Triangle** have been met.



# We *CAN* investigate Complaints about:

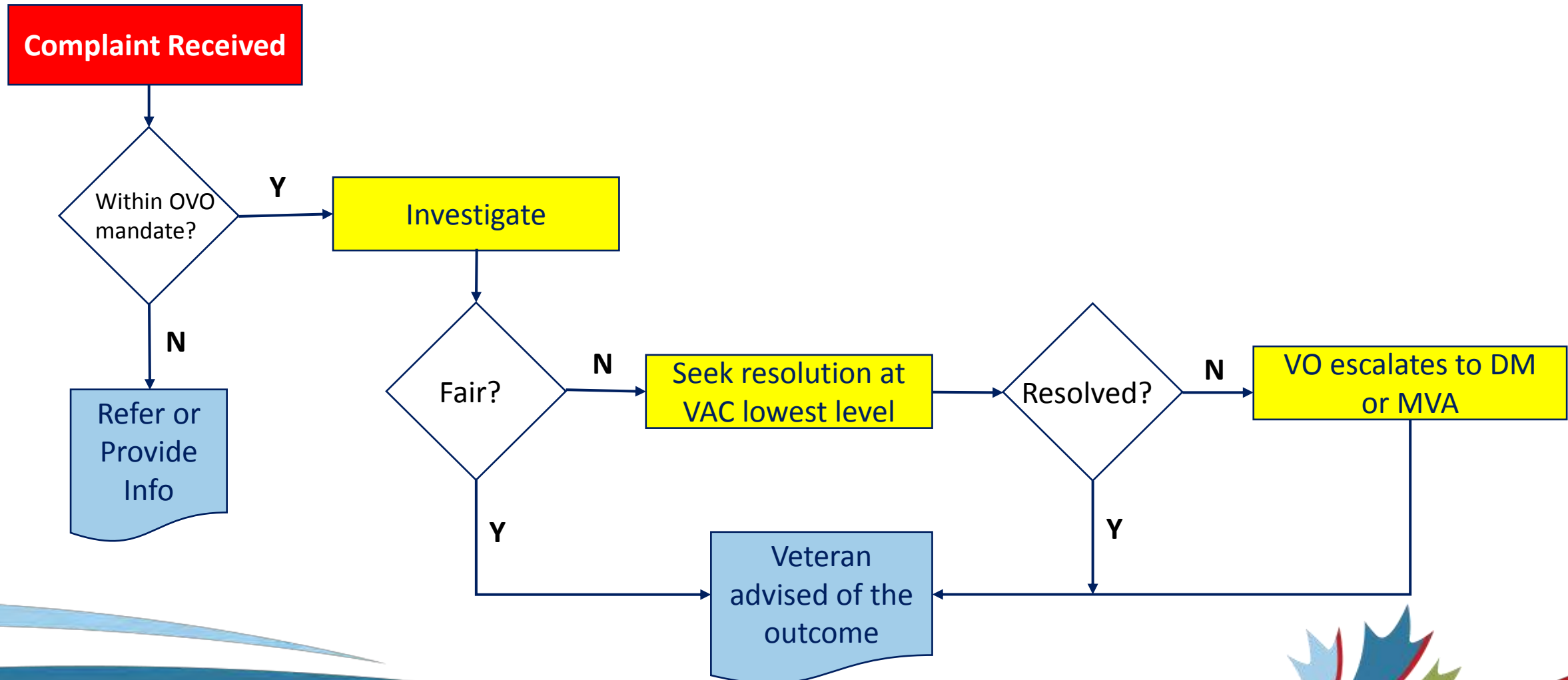
- Decisions made under the *Veterans Health Care Regulations*, e.g.:
  - Treatment Benefits, Long Term Care, Veterans Independence Program (VIP)
- Some decisions made under the *Veterans Well-being Act*, e.g.:
  - Career Transition Services, Education and Training Benefit
  - Rehabilitation Services, Vocational Assistance
  - Diminished Earnings Capacity, Income Replacement, Canadian Forces Income Support Benefit
  - Caregiver Recognition Benefit
- Veterans Bill of Rights – how you were treated by VAC
- Process issues for VAC benefits and services



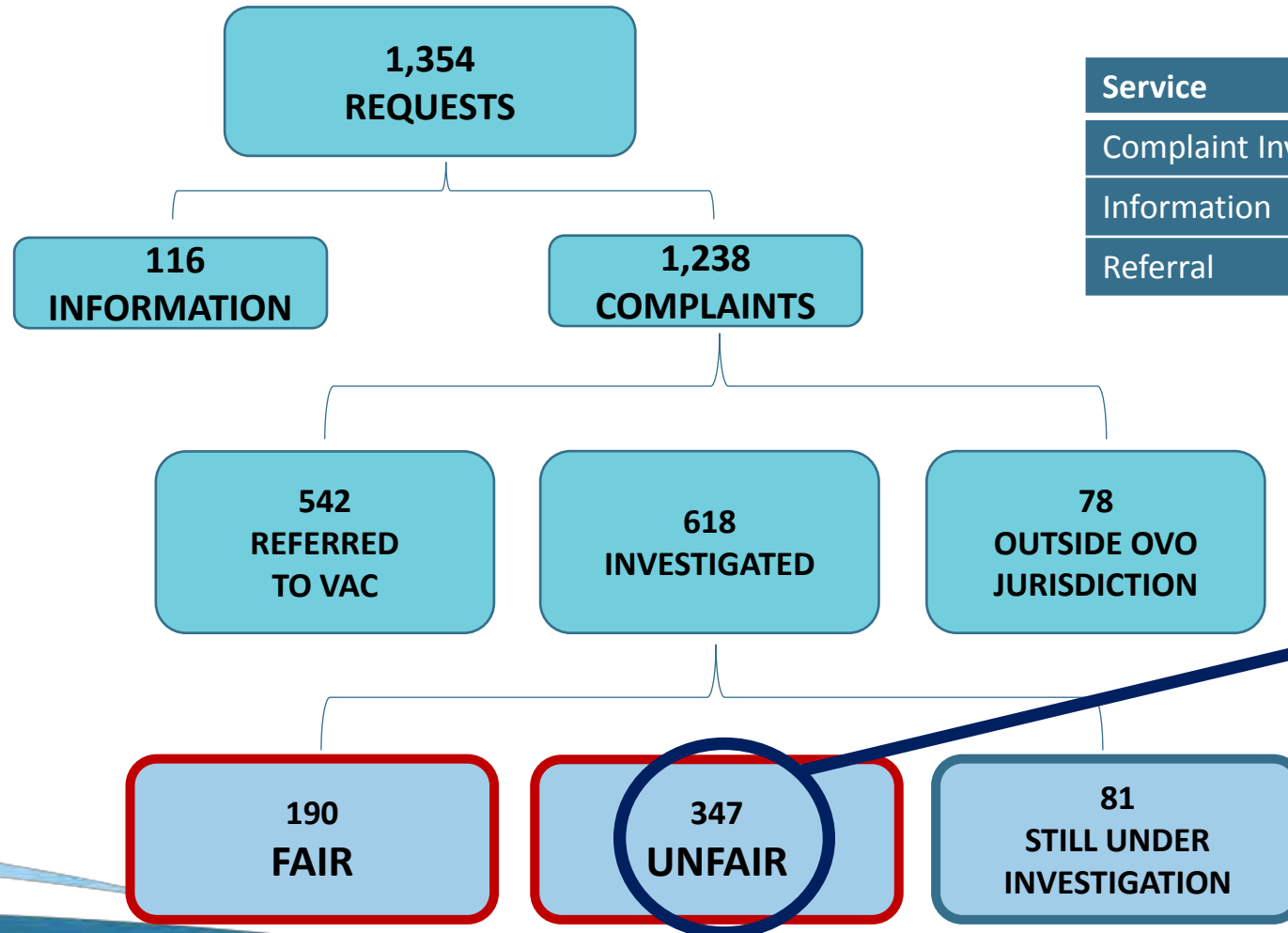
## ...**But** *NOT* Complaints about:

- Any decision that can be appealed to the Veterans Review and Appeal Board (VRAB), e.g.:
  - Any benefit under the *Pension Act* (Disability Pension, Attendance Allowance, etc)
  - Disability Awards under the *Veterans Well-being Act*, e.g.:
    - Critical Injury Benefit
    - Pain and Suffering Compensation, Additional Pain and Suffering Compensation
    - Death Benefit
    - Clothing Allowance
    - Detention Benefit
- Any VRAB or court decision
- Anything within the exclusive jurisdiction of the CAF or RCMP

# Complaints Process



# Frontline Service Statistics 1 Apr 2020 – 31 Mar 2021



Service	Standard	Achieved
Complaint Investigation	75% - 60 days	82%
Information	85% - 5 days	85%
Referral	80% - 10 days	87%

- 75% for Backlog
- Resolved almost all of the rest

# Systemic Investigations (2021)

- 19 Jan 2021: *Mental Health Treatment Benefits for Family Members, in their Own Right, for Conditions Related to Military Service* (Investigation Report)
- 2 Jun 2021: *Peer Support for Veterans who have experienced MST* (Investigation Report)
- Fall 2021: *OVO Report Card*
- Fall 2021: *OVO Annual Report*
- Fall 2021: *Women Veterans Literature Review*
- Winter 2021: *Additional Monthly Amount* (Investigation Report)

# Our Strategic Priorities

Building Trust



Veteran / Family Health & Well-being



Fair & Timely Access to VAC Benefits & Services



# Priorities & Focus Areas 2021-2022

## Building Trust



**We strive to provide excellent service to all Veterans and their families.**

- Launch OVO online booking tool for complaints
- Connect with the CAF, RCMP and Veteran communities
- Hold Government to account with the OVO Report Card
- Meet or exceed complaint investigation service standards

# Priorities & Focus Areas 2021-2022

## Veteran / Family Health & Well-being

**We recommend changes to the benefits and services provided by VAC to improve the health and well-being of Veterans and their families.**



### **Current Investigations:**

- Caregiver supports / recognition
- Gender bias and inequity in adjudication of sexual dysfunction disability claims and access to treatment

### **Upcoming investigations:**

- Access to alternative treatments and therapies
- Access to treatments and prescription medication

# Priorities & Focus Areas 2021-2022

## Fair & Timely Access to VAC Benefits & Services

**We identify unfairness, inefficiency and excessive complexity in how VAC administers its programs and services.**



### **Current investigations:**

- VAC review process for benefits and services (i.e. national first and second level appeals or N1LA/N2LA)

### **Upcoming investigations / projects:**

- Payment of Pain and Suffering Compensation to the estate when there are no survivors (spouse/children)



# What is the connection between the Veterans Ombud and VAC?



# Relationship with VAC

The OVO receives some administrative support from VAC but operates independently of VAC.

For Complaints:

- OVO has access to Veteran case files in order to investigate a complaint
- Where unfairness found, every attempt to resolve at lowest possible level
- Can escalate cases if necessary to the Deputy Minister or to the Minister

For Systemic Investigations:

- OVO notifies VAC that a systemic investigation has been launched

# Relationship with the Minister

The Veterans Ombud is an independent Special Advisor to the Minister of Veterans Affairs and submits the OVO Annual Report to Parliament through the Minister.

For Complaints, the VO:

- conducts individual investigations at request of the Minister
- escalates complaints to the Minister if not resolved by VAC

For Systemic Investigations, the VO:

- conducts systemic investigations at request of the Minister
- informs the Minister of the results of a systemic investigation
- makes recommendations – progress tracked in VO Report Card

Why should Veterans or  
serving members, or their  
families contact the  
Veterans Ombud for help?



# *Veterans* *Ombud* *des vétérans*



# In short...

If you are dealing with Veterans Affairs Canada, you have the right to be treated with **respect, dignity, fairness and courtesy**.

The ***Veterans Bill of Rights*** sets out your right to fair treatment by VAC.

If you feel that any of your rights have not been upheld or a decision is **unfair**, you have the right to make a complaint to the Veterans Ombud.



# What we do...

- The Veterans Ombud operates **independently** of VAC, and we are impartial.
- We don't take sides. We will listen to you.
- We will review your file with you and communicate with you in **clear language** so you can understand your options.
- We will **evaluate** how you were **treated**, how the **process** was followed and whether the **outcome** is fair.
- If we find that there is something unfair in your case, we will **advocate for fairness** on your behalf.





# Three sample cases





# Denied Treatment for PTSD

Sgt (Ret'd) Smith, medically released from RegF, now employed full-time:

- Has PTSD (served in Afghanistan); needs continuing treatment, has an established relationship with a trusted psychologist
- Assigned a VAC Case Manager, but is not enrolled in Rehabilitation Program
- Applied for Pain and Suffering Compensation (PSC), but caught in backlog
- Civilian insurance maxed out for PTSD treatment

Issue:

- Cannot access VAC-paid PTSD treatment until PSC approved ~ 12 months
- Case Manager unfamiliar with all aspects of the Rehab program

# OVO Actions for Sgt **(Ret'd) Smith**

- Discussed with VAC Veterans Service Team Manager (VSTM); two options available: Red-Zone the PSC application based on unmet health needs, and/or enrol him into the Rehabilitation program for short-term treatment needs
- New VAC Case Manager contacted Veteran to discuss the Rehab program and application process; Veteran applied for Rehab
- Application and treatment plan were approved the next day
- Veteran resumed treatment, paid for by VAC, with his trusted psychologist

# Career Impact Allowance (CIA) Incorrect

Cpl (Ret'd) Levesque, medically released from RegF:

- Injured in IED blast in Afghanistan (leg amputated at hip, hand nerve damage)
- VAC disability assessment 110%
- Determined by VAC as having a Diminished Earning Capacity (DEC)

Issue:

- CIA assessed at grade 3 (lowest); Veteran believes it should be grade 2 due to extent of injuries (~\$600/month difference)
- Veteran tried to appeal the assessment, but his file seemed to be stuck

# OVO Actions for Cpl **(Ret'd) Levesque**

- Reviewed Veteran's case file and the CIA policy; VAC had made a mistake in applying the policy: the Veteran did meet the criteria for grade 2
- Advised Benefits Adjudication about the error
- Veteran's assessment was corrected to grade 2 and backdated to the date of the original decision, resulting in \$9K of retroactive payments and upgrading of the CIA allowance to grade 2

# Treatment Benefits

Capt (Ret'd) Fairchild, medically released from RegF:

- Veteran does not have a family doctor and instead relies on a walk-in clinic
- Needs an expensive medication for service attributable condition

Issue:

- Ran out of the 3-months' supply of medication received upon release
- Condition is recognized by VAC, but the medication is not approved by VAC and Medavie Blue Cross refused to cover
- Veteran cannot afford to pay for it or wait for the lengthy review process

# OVO Actions for Capt (**Ret'd**) Fairchild

- Reviewed Veteran's case file, found Veteran's Service Health Record contains the justification for the medication
- Medication was a specially authorized drug in the CAF, but not included in the VAC list of medications (formulary)
- Discussed with VAC, provided the CAF justification and the Veteran's needs
- Veteran's medication now 100% covered by VAC through Medavie Blue Cross

# Misconceptions



# Misconceptions, or Myth-busting!

MYTHS ABOUT THE OFFICE	REALITY
The Office of the Veterans Ombud (VO) is part of VAC and follows VAC's lead.	We receive some administrative support from VAC, but the VO reports to the Minister of Veterans Affairs.
The VO will only do what the Minister says.	The Minister can ask the VO to investigate something, but cannot otherwise direct or influence the VO in any way.



# Misconceptions, or Myth-busting!

MYTHS ABOUT THE OFFICE	REALITY
The VO is the Veterans Advocate.	The VO advocates for fairness. Other organizations advocate for Veterans (e.g. Royal Canadian Legion, Bureau of Pension Advocates).
Only Veterans can go to the VO – they don't work for serving members.	We can help CAF members who are having difficulty getting pre-approval for VAC benefits or services after release (e.g. Rehabilitation, Income Replacement Benefit, Education Training Benefit, etc).

# Misconceptions, or Myth-busting!

<b>MYTHS ABOUT WHAT WE CAN AND CANNOT DO</b>	<b>REALITY</b>
The VO will help me get my claim approved by VAC.	We receive complaints about accessing benefits and services from VAC, and where we find unfairness, we advocate for a fair resolution.
The VO can't change a VAC decision, so it's a waste of time going to the VO.	The VO cannot change a VAC decision, but can identify unfairness and recommend resolutions that are accepted by VAC.
The VO can change a Pain and Suffering Compensation (disability award) decision.	The VO cannot investigate a PSC decision – these can be reviewed only by VRAB.

# Our Request

- Post a link to our Office and video on your websites





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## CONTACT:

Online: <https://www.ombudsman-veterans.gc.ca/en>

Email: [info@ombudsman-veterans.gc.ca](mailto:info@ombudsman-veterans.gc.ca)

Telephone (toll-free): 1-877-330-4343

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pour le Conseil exécutif de la LRC

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27 NOVEMBER 2021  
le 27 nov. 2021

# LE BUREAU DE L'OMBUD DES VÉTÉRANS

*Veterans  
Ombud  
des vétérans*

Canada 



# Objectif

Sensibiliser le Conseil exécutif de la Légion royale canadienne au Bureau de l'ombud des vétérans, et pour **demander votre aide** afin de partager des informations et des liens avec notre Office..



# Aperçu

- À propos du Bureau de l'ombud des vétérans
- Lien avec Anciens Combattants Canada
- Pourquoi venir à nous?
- Exemples de cas
- Idées fausses
- Notre demande



# À propos du Bureau de l'ombud des vétérans





# Qu'est-ce qu'un ombudsman *ou* un ombud?

Le terme «ombudsman» est un mot suédois non genré qui signifie «représentant des citoyens». Un ombudsman est un fonctionnaire indépendant qui enquête sur les plaintes du public concernant des problèmes dans l'administration du gouvernement.

L'**ombud des vétérans (OV)** reçoit les plaintes concernant les problèmes d'accès aux avantages et aux services d'Anciens Combattants Canada (ACC).

# Création et mandat du BOV

Le Bureau de l'ombud des vétérans (BOV) a été créé le 3 avril 2007 à la suite d'un décret (C.P. 2007-530).

Mandat :

1. Enquêter sur les plaintes individuelles à l'égard d'ACC, donner de l'information aux vétérans et les aiguiller vers d'autres ressources.
2. Mener des enquêtes systémiques sur les lacunes et les obstacles touchant l'accès équitable aux avantages et aux services d'ACC.

# Titulaires du poste d'ombud des vétérans

Voici les personnes nommées au poste d'ombud des vétérans par le gouverneur en conseil depuis la création du BOV :

1. Col (à la retraite) Pat Stogran, de novembre 2007 à novembre 2010
2. Adjud (à la retraite) Guy Parent, de novembre 2010 à novembre 2018
3. Col (à la retraite) Craig Dalton, de novembre 2019 à mai 2020
4. Col (à la retraite) Nishika Jardine, depuis novembre 2020 (mandat de 5 ans)

# Notre mission

Nous *enquêtons* sur les plaintes et *contestons* les politiques et les décisions d'Anciens Combattants Canada lorsque nous constatons une injustice individuelle ou systémique.





# Notre vision

Nous nous efforçons d'être une voix  
*indépendante* et *respectée* pour l'équité  
et un *champion* pour le bien-être des  
vétérans et de leur famille.



# Définition de l'équité selon le BOV

On parle d'*équité* lorsque les trois conditions du **triangle de l'équité** ont été réunies.



# Nous *POUVONS* enquêter sur les plaintes concernant :

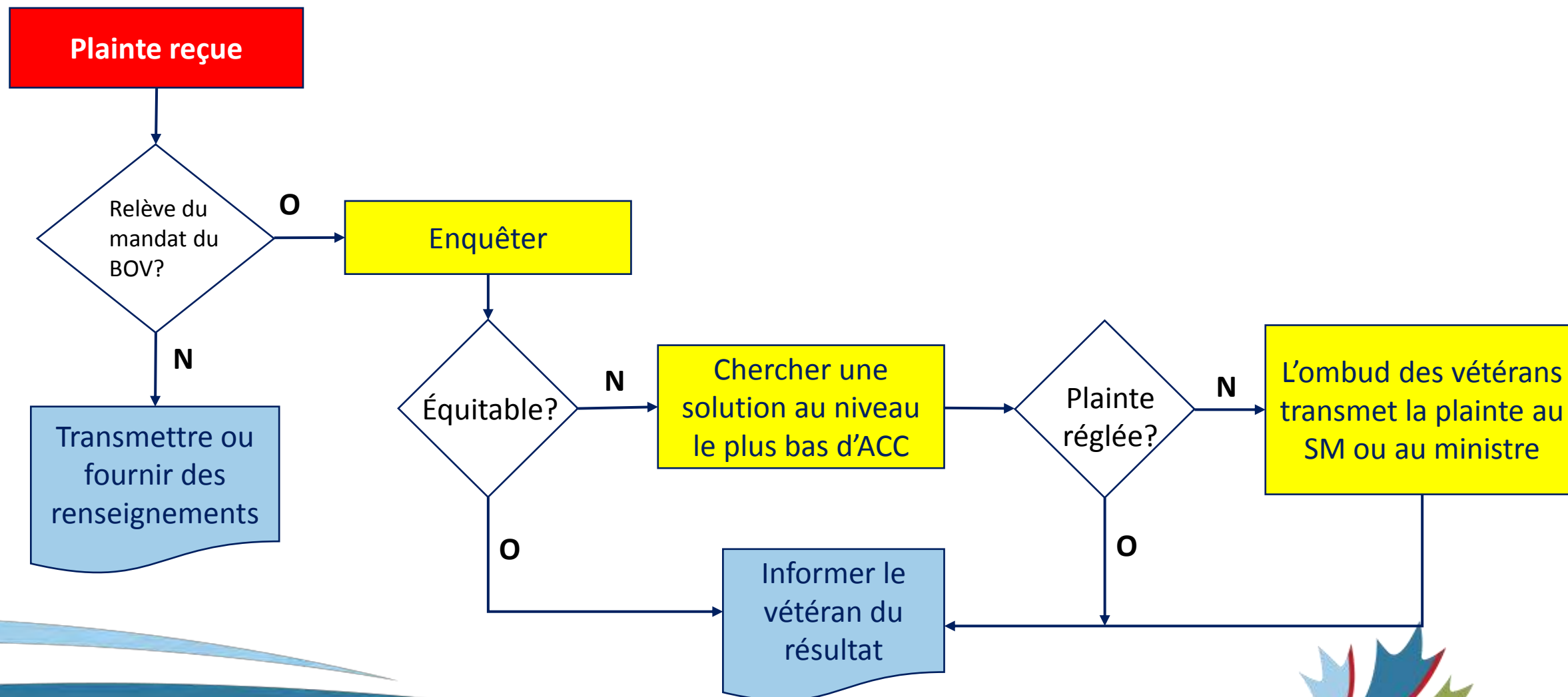
- Les décisions rendues en vertu du *Règlement sur les soins de santé pour anciens combattants*. Par exemple :
  - Avantages médicaux, soins de longue durée, Programme pour l'autonomie des anciens combattants (PAAC)
- Certaines décisions prises en vertu de la *Loi sur le bien-être des vétérans*. Par exemple :
  - Services de réorientation professionnelle, allocation pour études et formation
  - Services de réadaptation, assistance professionnelle
  - Diminution de la capacité de gain, remplacement du revenu, allocation de soutien du revenu des Forces canadiennes
  - Allocation de reconnaissance pour aidant
- La Déclaration des droits des anciens combattants – comment vous avez été traité par ACC
- Les problèmes de processus relatifs aux avantages et aux services d'ACC

## ... **mais** PAS sur les plaintes concernant :

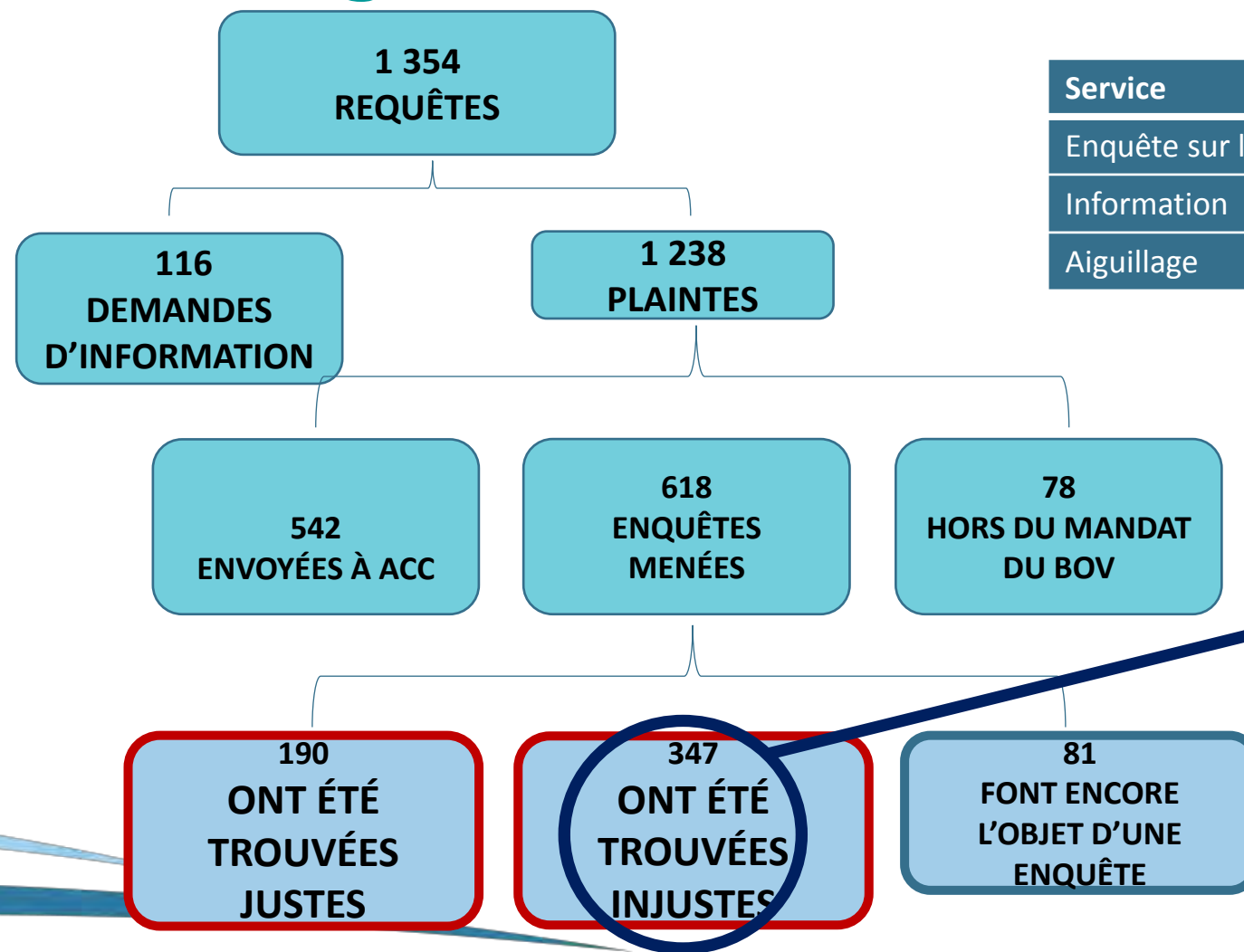
- Les décisions pouvant faire l'objet d'un appel auprès du Tribunal des anciens combattants (révision et appel) [TACRA]. Par exemple :
  - Tout avantage accordé en vertu de la *Loi sur les pensions* (pension d'invalidité, allocation pour soins, etc.)
  - Les prestations d'invalidité au titre de la *Loi sur le bien-être des vétérans*. Par exemple :
    - Indemnité pour blessure grave
    - Indemnité pour douleur et souffrance, indemnité supplémentaire pour douleur et souffrance
    - Indemnité de décès
    - Allocation vestimentaire
    - Indemnité de captivité
- Toute décision du TACRA ou d'un tribunal
- Les questions découlant de la compétence exclusive des FAC et de la GRC



# Processus de plainte



# Statistiques de l'équipe des services de première ligne 2020-2021



Service	Norme	Atteint
Enquête sur les plaintes	75 % - 60 jours	82 %
Information	85 % - 5 jours	85 %
Aiguillage	80 % - 10 jours	87 %

- 75 % pour l'arriéré
- Presque tout le reste des plaintes ont été réglées

# Publications (2021)

- 19 janvier 2021 : *Rapport sur les avantages pour soins de santé mentale destinés aux membres des familles, de plein droit, pour des problèmes de santé mentale liés au service militaire* (rapport d'enquête)
- 2 juin 2021 : *Soutien par les pairs pour les vétérans ayant subi un traumatisme sexuel militaire* (rapport d'enquête)
- Automne 2021 : *Bulletin du BOV*
- Automne 2021 : *Rapport annuel du BOV*
- Automne 2021 : *Examen de la littérature sur les femmes vétérans*
- Hiver 2021 : *Montant mensuel supplémentaire* (rapport d'enquête)

# Nos priorités stratégiques

Bâtir la confiance



Santé et bien-être des vétérans et de leur famille



Accès équitable et rapide aux avantages et aux services d'ACC



# Priorités et domaines d'intérêt 2021-2022

## Bâtir la confiance



**Nous nous efforçons de fournir un excellent service à tous les vétérans et à leur famille.**

- Lancer l'outil de réservation en ligne du BOV pour les plaintes
- Connecter avec les communautés des FAC, de la GRC et des vétérans
- Tenir le gouvernement responsable avec le Bulletin du BOV
- Atteindre ou dépasser les normes de service d'enquête sur les plaintes

# Priorités et domaines d'intérêt 2021-2022

## Santé et bien-être des vétérans et de leur famille

**Nous recommandons des changements aux avantages et aux services offerts par ACC afin d'améliorer la santé et le bien-être des vétérans.**



### **Enquêtes en cours**

- Soutien aux aidants/reconnaissance des aidants
- Préjugés sexistes et injustices dans le traitement des demandes de prestations d'invalidité pour dysfonctionnement sexuel et dans l'accès aux traitements

### **Enquêtes à venir**

- Accès aux traitements et aux thérapies de rechange
- Accès aux traitements et aux médicaments sur ordonnance

# Priorités et domaines d'intérêt 2021-2022

Accès équitable et rapide aux avantages et aux services d'ACC

**Nous repérons les injustices, les inefficacités et la complexité excessive de l'administration des avantages et des services d'ACC.**



## **Enquêtes en cours**

- Processus de révision des avantages et services d'ACC (c'est-à-dire les appels de premier palier et de deuxième palier ou UNAPP/UNADP)

## **Enquêtes/projets à venir**

- Paiement de l'indemnité pour douleur et souffrance à la succession quand il n'y a aucun survivant (conjoint/enfants)

## Le lien entre l'ombud des vétérans et ACC





# Lien avec ACC

Le BOV reçoit du soutien administratif d'ACC, mais mène ses activités sans aucun lien de dépendance avec ACC.

En ce qui concerne les plaintes :

- Le BOV a accès aux dossiers des vétérans s'il a besoin d'enquêter sur une plainte.
- En cas d'injustice, le BOV mettra tout en œuvre pour régler la question au niveau le plus bas possible
- Au besoin, il l'acheminera au sous-ministre ou au ministre.

En ce qui concerne les enquêtes systémiques :

- Le BOV informe ACC qu'une enquête systémique a été lancée.

# Lien avec le ministre

L'ombud des vétérans est une conseillère spéciale indépendante auprès du ministre des Anciens Combattants; elle présente le rapport annuel du BOV au Parlement par l'entremise du ministre.

En ce qui concerne les plaintes, l'OV :

- mène des enquêtes sur les plaintes individuelles à la demande du ministre;
- achemine les plaintes au ministre si elles ne peuvent pas être réglées par ACC.

En ce qui concerne les enquêtes systémiques, l'OV :

- mène des enquêtes systémiques à la demande du ministre;
- informe le ministre des résultats d'une enquête systémique;
- fait des recommandations – suivi de progrès dans le bulletin de l'OV.

Pourquoi les vétérans, les militaires actifs ou leur famille devraient-ils **communiquer avec l'ombud des vétérans pour obtenir de l'aide?**



# *Veterans* *Ombud* *des vétérans*



# En bref...

Si vous avez affaire à Anciens Combattants Canada, vous avez le droit d'être traité avec **respect, dignité, équité et courtoisie**.

La *Déclaration des droits des anciens combattants* énonce votre droit d'être traité équitablement par ACC.

Si vous estimez que l'un de vos droits n'a pas été respecté ou qu'une décision est **injuste**, vous avez le droit de déposer une plainte auprès de l'ombud des vétérans.



# Ce que nous faisons...

- Le Bureau de l'ombud des vétérans est impartial et mène ses activités **sans aucun lien de dépendance** avec ACC.
- Nous ne prenons pas parti. Nous vous écouterons.
- Nous examinerons votre dossier avec vous et nous communiquerons avec vous dans un **langage clair** afin que vous puissiez comprendre vos options.
- Nous **évaluerons** comment vous avez été **traité**, comment le **processus** a été suivi et si le **résultat** est équitable.
- Si nous constatons qu'il y a une injustice dans votre cas, nous plaiderons en votre faveur.





# Trois exemples de cas



# Traitement pour le trouble de stress post-traumatique refusé

Sgt (à la retraite) Smith, libéré de la Force régulière pour raisons médicales, maintenant employé à plein temps :

- Souffre de TSPT (a servi en Afghanistan). Il a besoin d'un traitement continu et voit régulièrement un psychologue en qui il a confiance.
- On lui a affecté un gestionnaire de cas d'ACC, mais il n'est pas inscrit au programme de réadaptation.
- Il a fait une demande d'indemnité pour douleur et souffrances (IDS), mais son dossier n'avance pas.
- La limite de réclamation pour le traitement du TSPT a été atteinte du côté des assurances civiles.

Problème :

- Impossible d'avoir accès à un traitement pour le TSPT payé par ACC tant que la demande d'IDS n'est pas approuvée (environ 12 mois).
- Le gestionnaire de cas ne connaît pas tous les aspects du programme de réadaptation.



# Interventions du BOV dans le cas du Sgt (à la retraite) Smith

- Le BOV a discuté avec le gestionnaire d'équipe des services aux vétérans d'ACC. Deux options possibles : traiter de façon urgente (zone rouge) la demande d'IDS en raison de besoins en matière de santé non comblés ou inscrire le vétéran au programme de réadaptation en vue d'un traitement à court terme.
- Le nouveau gestionnaire de cas d'ACC a communiqué avec le vétéran pour discuter du programme de réadaptation et du processus de demande. Le vétéran a présenté une demande pour le programme de réadaptation.
- La demande et le plan de traitement ont été approuvés le lendemain.
- Le vétéran a repris son traitement, maintenant payé par ACC, avec le psychologue en qui il a confiance.

# Erreur dans l'allocation pour incidence sur la carrière (AIC)

Cpl (à la retraite) Lévesque, libéré de la Force régulière pour raisons médicales :

- Blessé dans l'exposition d'un dispositif explosif de circonstance en Afghanistan (jambe amputée à la hanche et lésions nerveuses à la main)
- Évaluation de l'invalidité d'ACC : 110 %
- ACC a déterminé qu'il avait une diminution de la capacité de gain (DCG).

Problème :

- AIC évaluée de catégorie 3 (la plus basse). Le vétéran estime qu'elle devrait être de catégorie 2 en raison de la gravité des blessures (différence d'environ 600 \$/mois).
- Le vétéran a essayé de porter en appel la décision, mais son dossier semblait être bloqué.

# Interventions du BOV dans le cas du Cpl (à la retraite) Lévesque

- Le BOV a examiné le dossier du vétéran et la politique de l'AIC. ACC a commis une erreur dans l'application de la politique : le vétéran répondait aux critères de la catégorie 2.
- Le BOV a informé Décisions relatives aux prestations de l'erreur.
- L'AIC du vétéran a été corrigée et élevée à la catégorie 2. Elle a été versée rétroactivement à partir de la date de la décision initiale (allocations rétroactives de 9 000 \$).

# Avantages médicaux

Capt (à la retraite) Fairchild, libéré de la Force régulière pour raisons médicales :

- N'a pas de médecin de famille et doit avoir recours à une clinique sans rendez-vous.
- A besoin de prendre un médicament coûteux pour un problème de santé attribuable au service.

Problème :

- Il a fini de prendre sa provision de médicaments de trois mois qu'il avait reçue à sa libération.
- Son problème de santé est reconnu par ACC, mais le médicament n'est pas approuvé par ACC et Croix Bleue Medavie refuse d'en rembourser le coût.
- Le vétéreran n'a pas les moyens de payer le médicament et d'attendre la décision du très long processus de révision.

# Interventions du BOV dans le cas du Capt (à la retraite) Fairchild

- Le BOV a examiné le dossier du vétéran. La justification du médicament avait été consignée dans les documents médicaux relatifs au service du vétéran.
- Le médicament était spécialement autorisé pour les FAC, mais ne figurait pas dans la liste des médicaments d'ACC.
- Le BOV a discuté avec ACC et il lui a fait part de la justification des FAC et des besoins du vétéran.
- Le médicament du vétéran est maintenant remboursé à 100 % par ACC par l'entremise de Croix Bleue Medavie.

# I dées fausses



# I dées fausses ou déboulonnage de mythes!

MYTHES CONCERNANT LE BUREAU	RÉALITÉ
Le Bureau de l'ombud des vétérans (OV) fait partie d'ACC et s'engage dans la même voie que celui-ci.	Nous recevons du soutien administratif d'ACC, mais l'OV relève du ministre des Anciens Combattants.
L'OV ne fait que ce que le ministre lui dit de faire.	Le ministre peut demander à l'OV de faire une enquête, mais ne peut diriger ou influencer l'OV de quelque façon que ce soit.

# I dées fausses ou déboulonnage de mythes!

MYTHES CONCERNANT LE BUREAU	RÉALITÉ
L'OV est le défenseur des vétérans.	L'OV plaide en faveur de l'équité. D'autres organismes défendent la cause des vétérans (p. ex. la Légion royale canadienne et le Bureau de services juridiques des pensions).
Seuls les vétérans peuvent faire appel aux services de l'OV – l'OV ne travaille pas pour les militaires actifs.	Nous pouvons aider les membres des FAC qui ont de la difficulté à faire approuver au préalable leur avantages et services d'ACC avant leur libération (p. ex. réadaptation, prestation de remplacement du revenu et allocation pour études et formation).



# I dées fausses ou déboulonnage de mythes!

MYTHES CONCERNANT LE BUREAU	RÉALITÉ
L'OV m'aidera à faire approuver ma demande par ACC.	Nous recevons des plaintes concernant l'accès aux avantages et aux services d'ACC et, là où il y a injustice, nous plaiderons pour une solution équitable.
L'OV ne peut pas changer les décisions d'ACC, alors c'est une perte de temps de demander l'aide de l'OV.	L'OV ne peut pas changer les décisions d'ACC, mais il peut repérer les injustices et recommander des solutions qui sont acceptées par ACC.
L'OV peut changer une décision concernant l'indemnité pour douleur et souffrance (indemnité d'invalidité).	L'OV ne peut pas enquêter sur une décision concernant l'IDS – ces décisions ne peuvent être révisées que par le TACRA.

# Notre demande

- Publier un lien vers notre Bureau et notre vidéo sur vos sites web





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## CONTACT :

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Courriel: [info@ombudsman-veterans.gc.ca](mailto:info@ombudsman-veterans.gc.ca)

Téléphone (sans frais): 1-877-330-4343

## SUIVRE :



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Canada

## **COVID-19 AND IMPACT ON THE LEGION BC/YUKON COMMAND**

- As you may be aware, BC has been particularly hard hit, not only by Covid-19, but also by the wild fires last summer and more recently, very serious flooding in a number of areas of the province.
- BC/ Yukon Command Branches continue to be impacted by Provincial Health Orders which vary depending on regional area restrictions.
- Although case numbers are currently lower than when we last met, cases are still running between 300-400 daily.
- Approximately 70% of our Branches have reopened and are operating with relatively normal business hours, the other 30% either remain closed or are operating with greatly reduced hours.
- Overall, most branches are coping well, and were able to hold successful Poppy campaigns and modified Remembrance Day Services.
- We are hopeful that we will be able to hold an in person Provincial Convention next June. We anticipate making the final decision in January 2022.
- On behalf of our BC/Yukon Command branches, I extend our thanks for the Dominion Command financial support.
- I thank all of you for your kind outreach and words of support as we recover from the fires and flooding.

Respectfully submitted,

Valerie MacGregor  
President, BC/Yukon Command

## **COVID-19 AND IMPACT ON THE LEGION SK COMMAND**

Saskatchewan branches are slowly opening up.

We have many small branches with a building and no lounge which are suffering because they couldn't open for bingos, dances, hall rentals etc. The larger ones couldn't open the lounge or do catering or hold dances with all the regulations in place. Things are starting to change as lounges are now able to open, hold drive through suppers etc. which are helping.

The Dominion Command grant did a lot of good to help the branches survive.

The Federal grant also helped many branches.

In Saskatchewan the province raised the amount of the Veterans Facility Grant from \$100,000 last year to 1.5 million this year. This grant is shared between the Royal Canadian Legion and the ANAVETS. This grant is used for renovations and increasing the handicap accessibility of the facility. There are also \$25,000 grants for operations.

Our branches are doing their best to think outside the box and be creative how to survive.

Keith

## Report on the effects Covid has had on our Branches

The Branches of MBNWO Command would like to Thank Dominion Command for the money which they received during Covid. Some of the Branches used this funding to make upgrades and remodeling of their Branches as some of their buildings are quite old and needed some updating.

None of the 128 Branches had to permanently close or hand in their Charters due to Covid.

Respectfully Submitted



Ernie Tester

1<sup>st</sup> Vice President MBNWO Command

## **COVID-19 AND IMPACT ON THE LEGION ON COMMAND**

COVID 19 has not been easy on our Branches. I do have to add that I am extremely proud of the dedication and perseverance of all our Branches and all our members! When COVID-19 hit almost 2 years ago we had 397 Legion Branches in Ontario Command. Currently there are 393 Legion Branches operating and those Branches we have lost, or those struggling to survive, are not related to the pandemic. Our year end 2020 membership figure was 92,091. We are confident, with the opening of Branches and the return to a new normal, that this figure will increase as time goes on.

Ontario Command Branches are grateful to Dominion Command for the financial assistance as well as the help from our Federal government in helping us survive this time in our history!

Garry Pond  
President

## **COVID-19 AND IMPACT ON THE LEGION QC COMMAND**

All our branches are open at 100% capacity it's hard to get our old members back in our branches we started play crib, darts and bingo hoping 2022 will be a better year.

Norm Shelton  
Provincial President  
QC Command



## **COVID-19 AND IMPACT ON THE LEGION NB COMMAND**

Our branches in NB command are 75% functional under the covid assessment bracket. None of the branches are operating their bingo. They are mostly open for Karaoke, cards, chase the ace, and darts.

We have 2 branches that are shut down for covid conditions but are still conducting business via land line. We also have 1 branch that has not had a meeting in over a year other than via land line.

I think once this covid issue subsides and we return to 100 % operational the members will feel more at ease to be productive again.

Daryl Alward  
Provincial President  
NB Command

**COVID-19 AND IMPACT ON THE LEGION  
NS/NU COMMAND**

Good morning, Comrades,

Due to COVID 19, there are Branches that continue to struggle. Majority of our Branches are open, while upholding the restrictions instituted by the province of NS as directed by the Chief Medical Officer of Health.

While there were some Branches that voiced their concerns that we could not open like years gone by especially with respect to Remembrance Day services, Nova Scotia Nunavut Command held firm that we are here to protect our Veterans and their families and that we will continue to follow the restrictions in place.

As we continue to follow the recommendations put forward that we can be assured that we can keep our Veterans and families safe, so we can continue with our mission.

I would like to thank Dominion Command for all the hospitality extended to me as this is my first trip. Also, Nova Scotia Nunavut Command extends great thanks to Dominion Command for their financial assistance extended for our Branches. It was certainly appreciated and used very wisely with our Branches.

Respectively submitted,

Donna McRury  
President, NS/NU Command

## **COVID-19 AND IMPACT ON THE LEGION PE COMMAND**

PEI has been very fortunate during the pandemic period due to the very few cases and strong restrictions put in place. This has affected the financial bottom line but the Legion and Federal grants were so appreciated and kept all branches open and, in some cases, better off.

All our branches have been open since June 2020 to some degree or another and to date most are operating normally using the imposed Covid-19 government restrictions.

Due to Covid-19, our Provincial training agenda has suffered but I am hoping that by spring our Service Officer can arrange a training seminar for all Branch service officers on PEI. Other training may be planned dependant upon current COVID-19 restrictions at the time.

## **COVID-19 AND IMPACT ON THE LEGION NL COMMAND**

NL Command and all 45 branches ate forever grateful for the financial and guidance provided by Dominion Command.

Our branches are slowly re-opening with darts, bingo ,meals to go which provides income to support themselves.

Many members stepped up and help keep branches from going under.

We're moving on and the future looks bright.

Nathan  
NL Command

## **COVID-19 AND IMPACT ON THE LEGION TVS SPECIAL SECTION**

A) TVS is subject to each Branch's Provincial Command directives re Covid-19 as they are applied each given health authority

B) Like most Commands ,TVS membership has been impacted due to lack of in person engagement due to Covid-19 .

C) The relevance of TVS has never been greater , COVID-19 being a respiratory impacting virus. Respiratory research and providing respiratory equipment in contemporary times being the focus of TVS as well as Tuberculosis

As a result COVID-19 has brought more focus to the Section

## **COVID-19 AND IMPACT ON THE LEGION OSI SPECIAL SECTION**

As we have no brick and mortar branches, the OSI section did not face any financial difficulties due to pandemic related closures.

Public Health orders across the country did curtail our ability to conduct In person Buddy Check Coffee, and Operation Vetbuild Sessions.

We had attempted to conduct virtual BCC and Vetbuild Sessions virtually at the beginning of the closures, and attendance was good for the first several weeks, but as time based interest wained. With public health orders easing, both programs are slowly beginning to return to normal operations.

Yours in Comradeship,

Trevor L. Jenvenne  
President  
BSO Legion OSI Special Section

**REPORT OF THE DOMINION COMMAND  
VETERANS, SERVICES AND SENIORS COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 65-1**

<b>B. Julian</b>	-	<b>Chair</b>
<b>O. Parkhouse</b>	-	<b>Vice-Chair</b>
<b>B. Chafe</b>	-	<b>Member</b>
<b>J. Mahon</b>	-	<b>Member</b>
<b>D. Gordon</b>	-	<b>Homeless Veterans</b>
<b>G. O'Dair</b>	-	<b>Seniors Advisor</b>
<b>T. Jenvenne</b>	-	<b>BSO Legion OSI Special Section</b>
<b>L. Murray</b>	-	<b>Ex-Officio</b>
<b>R. McInnis</b>	-	<b>Coordinator</b>
<b>D. McCarthy</b>	-	<b>Assistant Coordinator</b>

**DATE OF LAST MEETING: 8 November 2021**

**DATE OF NEXT MEETING: 24 February 2022**

**ACTION ITEMS FOR DECISION**

**1. RCL MASTERS SCHOLARSHIP – 2022-2023**

DEC approved a master's scholarship for the years 2020-2021, 2021-2022, and 2022-2023. In accordance with Poppy Fund regulations, the scholarship must be ratified for each year. The ninth scholarship will be presented at the next CIMVHR Forum in Halifax 17-19 October 2022.

**RECOMMENDATION:** That DEC ratify the ninth scholarship for 2022/2023.

**2. RCL MASTERS SCHOLARSHIP – RENEWAL**

It was recommended at the last VSS meeting and the Poppy and Remembrance Committee meeting to recommend to DEC that we continue the Legion's Masters Scholarship for another three-year cycle commencing with the year 2023-2024 through to 2025-2026 at a total cost of \$90,000 from the Dominion Command Poppy Trust Fund. The cost of a scholarship is \$15K per year for a period of two years (total per master's student - \$30K). Applications for this Legion Scholarship would be accepted by CIMVHR and chosen with the Legion. With this investment, the Legion will continue to be instrumental in ensuring continued study in Military and Veterans Health Research in Canada. This funding would be contingent upon confirmation by 1 June of the designated year that a master's student has been identified, meets the necessary academic criteria and is continuing to study in the

area of Military and Veterans Health Research. The VSS Committee will review the program in 2025 and recommend through Poppy and Remembrance to DEC if it should continue beyond 2026.

**RECOMMENDATION:** That DEC approve the RCL Masters Scholarship for another three-year cycle, starting in 2023-2024 ending in 2025-2026, for a total of \$90,000.00 from the Dominion Command Poppy Trust Fund. The scholarship will be ratified annually by DEC.

3. **CONCUSSION LEGACY FOUNDATION CANADA**

It was recommended at the last VSS meeting and the Poppy and Remembrance Committee meeting to recommend to DEC that we grant \$75,000.00 to the Concussion Legacy Foundation Canada for their project titled Operation Brain Health. The primary aims of Operation Brain Health are to increase concussion recognition and improve the daily lives of those within the Veteran community who are navigating the effects of concussion. The secondary aim is to increase accessibility to research initiatives seeking to address the long-term effects of brain injury in Veterans in order to accelerate the development of diagnosis and treatment methods.

**RECOMMENDATION:** That DEC approve the Veteran Support Partnership Program application from Concussion Legacy Foundation Canada in the amount of \$75,000.00 for Operation Brain Health.

**RCL MASTERS SCHOLARSHIP IN VETERAN HEALTH RESEARCH – PREVIOUS WINNERS**

For information only, below are the eight previous scholarship winners:

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**2021:**

**Meredith Seager**, BSc, University of Manitoba, for the research - *A longitudinal exploration of the relationship between traumatic brain injuries and chronic pain conditions in both active duty and veteran soldiers: Results from the Canadian Armed Forces Members and Veterans Mental Health Follow-up Survey.*

**2020:**

**Abdelhakim Khellaf**, MD, University of Toronto, for the research *Improving Traumatic Brain Injury Classification using Multimodal Data-driven Approaches.*

**2019:**

**Kaitlin Sullivan**, BA & Sc, University of British Columbia, for the research *Identifying neuronal subpopulation participation across the stages fear memory.*



- 2018:** **Mr. Massimo Cau**, University of British Columbia, for his research *Wearable Hemostatic Combat Protection to Prevent Mortality and Morbidity from Hemorrhage Treatment of Ballistic Injuries*.
- 2017:** **Kelly Chen-McDonagh**, Queen's University, for her research *Investigating the Benefits of Psychiatric Service Dogs and Companion Dogs for Canadian Armed Force (CAF) Members Diagnosed with Post-Traumatic Stress Disorder (PTSD)*.
- 2016:** **Mr. Jeremiah Buhler**, University of Manitoba, for his research on *Efficacy of Online Chronic Pain for Military, RCMP, and Veterans: A Randomized Control Trial*.
- 2015:** **Ms. Ashleigh Forsyth**, Queen's University, for her research that addresses important issues in the mental health and well-being of military Veterans.
- 2014:** **Former Reservist Brigitte Phinney**, Carleton University, for her research on *The role of social support and coping in the positive mental health of Reservists having been deployed to Afghanistan*.

**REPORT OF THE DOMINION COMMAND  
POPPY & REMEMBRANCE COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 35-1**

Berkley Lawrence	-	Chair
Derek Moore	-	Vice-Chair
Carol Pederson	-	Member
Daryl Alward	-	Member
Ernie Tester	-	Member
Peter Merola	-	Member
Freeman Chute	-	Coordinator
Lia Taha Cheng	-	Assistant Coordinator

**DATE OF LAST MEETING(S): 27 October 2021**

**DATE OF NEXT MEETING: TBC**

**ACTION ITEMS FOR DECISION**

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**1. Marketing the 2022 Poppy Campaign – Request for Funds**

The marketing department will once again actively promote the Poppy Campaign through a series of social media and on-line initiatives as part of the 2022 Marketing plan.

Social Media Paid Ads (Twitter/Facebook/YouTube/Google) \$100,000

**RECOMMENDATION:** That DEC approve the amount of \$100,000 for Marketing initiatives for Social Media Paid Ads and Online banner advertising in support of the 2022 Poppy Campaign.

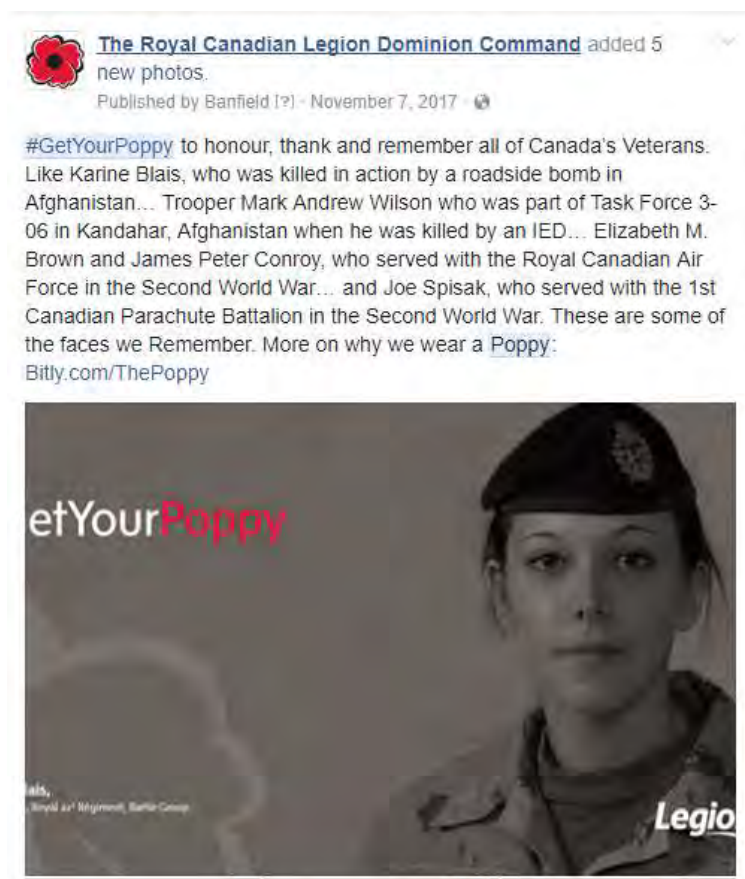
**Examples below for illustration**

**Social Media Posts**

**Twitter**



## Facebook



**REPORT OF THE DOMINION COMMAND  
MEMBERSHIP COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File 23:1**

<b>Owen Parkhouse</b>	<b>Chair</b>
<b>Valerie MacGregor</b>	<b>Vice-Chair</b>
<b>Terry Campbell</b>	<b>Member</b>
<b>Marion Fryday Cook</b>	<b>Member</b>
<b>Rosalind Larose</b>	<b>Member</b>
<b>Duane MacEwen</b>	<b>Member</b>
<b>Garry Pond</b>	<b>Member</b>
<b>Randy Hayley</b>	<b>Coordinator</b>
<b>Amanda Black</b>	<b>Assistant Coordinator</b>

**DATE OF LAST MEETING: October 13, 2021**

**DATE OF NEXT MEETING: TBD**

**ACTION ITEMS FOR DECISION**

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There are no actions for decision at this time.

**THE WAY AHEAD: COMMITTEE PLANS / GOALS**

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**1. VETERANS FAMILY WELCOME PROGRAM UPDATE**

This program launched in mid October with an All Branch email to all Branches Application forms are available on the Membership website along with a link on our legion.ca website to join directly online. Marketing has promoted through Social Media and organized a direct email to all CF1 members on November 08, 2021.

Expectations are for 2,000 new members to join through this program in 2022

**2. COMMITTEE TARGET REPORT**

The Membership Committee Target Report below is as of November 04, 2021. The Committee will establish new 2022 Targets at the next Committee Meeting.

## 2021 Membership Committee Targets

Command	Renewals	Branch Rates	Member Emails	Branch Portal Processing	Auto Renewals
01 RCL BC/YUKON COMMAND	78.9%	100.0%	56.1%	84.5%	10.4%
02 RCL ALBERTA/NWT COMMAND	80.0%	97.0%	51.6%	67.1%	11.0%
03 RCL SASKATCHEWAN COMMAND	88.7%	98.8%	43.7%	51.8%	7.5%
04 RCL MANITOBA/NWO COMMAND	79.7%	100.0%	40.2%	58.5%	8.7%
05 RCL ONTARIO COMMAND	82.2%	99.5%	48.3%	74.8%	9.9%
06 RCL QUEBEC COMMAND	81.2%	81.0%	51.7%	62.9%	9.4%
07 RCL NEW BRUNSWICK COMMAND	85.6%	100.0%	39.2%	59.2%	6.5%
08 RCL NOVA SCOTIA/NUNAVUT COMMAND	82.1%	100.0%	41.2%	78.6%	7.6%
09 RCL PEI COMMAND	83.6%	94.7%	35.9%	63.2%	7.0%
10 RCL NFLD/LABRADOR COMMAND	86.2%	87.0%	53.6%	60.9%	10.5%
<b>Total</b>	<b>81.4%</b>	<b>97.3%</b>	<b>48.8%</b>	<b>68.4%</b>	<b>9.6%</b>
<b>2021 Membership Committee Targets</b>	<b>89%</b>	<b>100%</b>	<b>50%</b>	<b>75%</b>	<b>10%</b>

**REPORT OF THE DOMINION COMMAND  
SPORTS COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 42-2**

<b>Brian Weaver</b>	- <b>Chair</b>
<b>Jerry Lava</b>	- <b>Vice-Chair</b>
<b>Nathan Lehr</b>	- <b>Member</b>
<b>Keith Andrews</b>	- <b>Member</b>
<b>Serge Thibaudeau</b>	- <b>Member</b>
<b>Steven Van Muyen</b>	- <b>Coordinator</b>
<b>Angela Keeling Colkitt</b>	- <b>Assistant Coordinator</b>

**DATE OF LAST MEETING(S):** 13 October 2021, 19 November 2021

**DATE OF NEXT MEETING:** January 2021

**ACTION ITEMS FOR DECISION**

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1. The Sports Committee currently has no action items for DEC decision.

**THE WAY AHEAD: COMMITTEE PLANS / GOALS**

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1. **DOMINION MEMBER SPORTS CHAMPIONSHIPS**

The 2022 Dominion Member Sports Championships are scheduled as follows:

**Cribbage:** 22 to 25 April 2022

**Host:** Branch #02-015 Men of Vision  
PO Box 183 Stn Main, Cochrane, AB T4C 1A5

**Darts:** 29 April to 2 May 2022

**Host:** Branch #01-265, Aldergrove, BC  
26607 Fraser Hwy, Aldergrove, BC V4W 3L1

**Eight Ball:** 27 to 30 May 2022

**Host:** Branch @02-104 Innisfail  
1-5108 49 Ave, Innisfail, AB T4G 1R1

It should be noted that the 2022 Dominion Darts Championships were originally slated to be hosted at Branch #01-295 located in Chilliwack, BC. However, due to unforeseen circumstances, Branch #01-295 informed the Sports Committee that they could no longer host the championships. Therefore, Branch #01-265 located in Aldergrove, BC offered to host the 2022 Darts Dominion Championships. The Sports Committee considered the change in host location and approved the transition.

2. **LEGION NATIONAL YOUTH TRACK AND FIELD CHAMPIONSHIPS**

Following a competitive bidding process, the Sports Committee selected Calgary, Alberta to host the 2024 and 2025 Legion Nationals. Therefore, the upcoming schedule is as follows:

- 2022: Sherbrooke, QC, 3-9 August 2022 (competition dates: 5-7 Aug)
- 2023: Sherbrooke, QC, 9-15 August 2023 (competition dates: 11-13 Aug)
- 2024: Calgary, AB, 7-13 August 2024 (competition dates: 9-11 Aug)
- 2025: Calgary, AB, 6-12 August 2025 (competition dates: 9-10 Aug)

The 44<sup>th</sup> National Youth Track and Field Championships in Sherbrooke, QC, will continue to consist of, for Legion athletes, instructional clinics, practice sessions, social activities, and the actual competition. The remembrance theme for the championships will be the 80<sup>th</sup> Anniversary of the Dieppe Raid. All athletes and participants at the event will be required to be fully vaccinated against Covid-19. The Royal Canadian Legion is excited to once again provide an exceptional national championship event and to recognize Canada's contributions to freedom and the sacrifices of our Veterans.

3. **COMMITTEE OF THE WHOLE MEETING**

The Sport Committee continues to maintain close liaison with Provincial Command sports representatives by encouraging a reciprocal flow of information and requesting feedback to enhance the Legion's Sports Program.

**ADDENDUM  
TO THE REPORT OF THE DOMINION COMMAND  
SPORTS COMMITTEE TO THE  
DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 42-2**

<b>Brian Weaver</b>	<b>- Chair</b>
<b>Jerry Lava</b>	<b>- Vice-Chair</b>
<b>Nathan Lehr</b>	<b>- Member</b>
<b>Keith Andrews</b>	<b>- Member</b>
<b>Serge Thibaudeau</b>	<b>- Member</b>
<b>Steven Van Muyen</b>	<b>- Coordinator</b>
<b>Angela Keeling Colkitt</b>	<b>- Assistant Coordinator</b>

A Sports Committee meeting was held 19 November 2021 via Zoom videoconferencing which resulted in the following addendum to the original report.

**THE WAY AHEAD: COMMITTEE PLANS / GOALS**

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**1. 2023 DOMINION MEMBER SPORTS CHAMPIONSHIPS**

In July 2021, the Sports Committee received Host Bid Applications from Branches across Canada who had a desire to host the 2023 Dominion Cribbage and Dominion Darts Championships. The 2023 Dominion Eight Ball Championship was not bid on as the host location had already been chosen to take place at the following branch:

**Eight Ball:** 26 – 29 May 2023

**Host:** Branch #10-051 Happy Valley-Goose Bay  
PO Box 335 Stn B, Hpy-Vly-Goose, NL A0P 1E0

Dominion Command received 10 different bids to host the 2023 Cribbage Championships and 9 bids to host the Darts Championships. The Sports Committee reviewed each bid application and considered several factors in determining the host locations for the 2023 Cribbage and Darts Championships. For example, the Sports Committee considered distance to a major airport, costs of transport and accommodations, and available facilities and equipment when analysing the bid applications. Additionally, the Sports Committee considered historical Dominion Member Sports Championship hosting locations in an attempt to ensure that the winning bid was not a Legion Branch or Provincial Command that had recently hosted a Dominion Championship. After considering all these factors, the Sports Committee approved the following locations to host the 2023 Dominion Cribbage and Darts Championships:



**Cribbage:** 21 – 24 April 2023

**Host:** Branch #07-033, Shediac, NB  
386 Main Street, Shediac, NB, E4P 2G1

**Darts:** 28 April – 1 May 2023

**Host:** Branch #06-251, Laval, QC  
2000 Boul Cure-Labelle, Laval, QC, H7T 1L3

**REPORT OF THE DOMINION COMMAND  
RITUAL & AWARDS COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

Blaine Kiley	-	Chair
Mary-Ann Latimer	-	Vice-Chair
Kyle Scott	-	Member
Jack Porter	-	Member
John Cher	-	Member
Charls Gendron	-	Committee Coordinator

**DATE OF LAST MEETING: 25<sup>th</sup> November 2021**

**DATE OF NEXT MEETING: TBD 2022**

**ACTION ITEMS FOR DECISION**

Following an observation and request regarding the new Legion Informal Dress, the Committee held two meetings on a re-wording in line with the responsibility and authority of the body calling an official Legion meeting and is presenting the following to DEC for decision.

**RECOMMENDATION:** That the RAP Manual Section 101, 1<sup>st</sup> sub-para regarding Legion Informal Dress, be amended to read:

**“This type of Dress may be worn at the following  
(Except when the body calling the meeting  
instructs that Legion Dress is more appropriate):”**

**THE WAY AHEAD: COMMITTEE PLANS / GOALS**

**1. New Committee Appointment**

Comrade Blaine Kiley would like to publicly thank the Dominion President for his appointment as Chair of the DC Ritual and Award Committee.

**2. Legion award submission**

The new DC Ritual and Award Committee has met twice since the new appointments and has observed a sharp increase in submission missing basic and critical information related to signature required in review and approval; lack of meeting minutes containing nominations and approval at Branch level and details of service above and beyond what was submitted as support for previous award(same).

The Committee will draft a letter to all Provincial Chairs identifying and addressing these issues while referring them to the flow chart and associated instructions included in the RAP Manual to assist Branches with award submission (copies attached).

File:51-2

## **Chair, Ritual Award and Protocol Committee Report November 2021**

Greetings Comrade Provincial Executive Directors and Chairs Provincial Ritual Award and Protocol Committees

I have been appointed as the Chair of the Dominion Command Ritual Award Committee and assumed this position at the beginning of September. Since this time, we have been busy in securing our committee and organizing ourselves for the current term.

We have met twice via Zoom, and it is our intention to meet monthly via zoom on the last Thursday of each month. During this meeting all applications received by mail or electronically for major awards received at Dominion Command by the Monday of this week will be reviewed for approval consideration.

Comrades, at our first two meeting it has been observed that applications are being received without signatures on applications and minutes, citations are not providing sufficient support, and copies of in camera meetings are not being provided containing the name of the person being nominated, the name of the nominator, and the names of those attending the meeting. This missing information is resulting in non approval of applications and the necessity of a resubmission of the missing information.

To assist in avoiding this occurrence a Flow to a Perfect Application for MSM, MSA, and Palm Leaf was created to assist Branches and Commands with award applications. A copy of this document is included with this correspondence.

It is requested that you share this is document with all Branches of your command and request that they and provincial Ritual and Award reviewing committees review Section 201- 223 of the RAP manual when completing and submitting award applications. This will allow for complete applications and accelerate the approval process.

I thank you for your assistance and look forward to working with you.

Yours in comradeship.

Blaine Kiley

## **FLOW TO A PERFECT APPLICATION FOR MSM, MSA AND PALM LEAF**

It is important to refer to the Ritual, Awards and Protocol manual Sections 201-223 when completing an application.

### **CITATION: SECTION 208**

#### **REFER TO SAMPLE CITATION ON DOMINION COMMAND WEBPAGE, RITUAL, AWARDS AND PROTOCOL SECTION**

- Complete details of all Legion and Community Services are required.
- Dates of outstanding service must be included. If a previous award has been issued, service with dates since this award is especially required.

Each of these areas must be addressed:

1. Service to Veterans and Youth. Section 205 b i-v
2. Service to Branch, Zone, District and/or Command Section 205 vi-vii
3. Service to the Community. Section 205 b viii-xi Include all involvement in community services and activities associated to Veterans, Youth and Seniors.

### **APPLICATION AND APPROVAL PROCESS: SECTION 207**

- Use the current **Dominion Command** application Form **800281**
- The nomination **MUST** be approved at an Executive or General meeting of the Branch or Command, Section 207 b
- Minutes of the meeting where the award was approved must include the name of the person nominated and the names of the nominator and seconder, Section 207 b. **In camera meetings are acceptable but must include the name of the person nominated and the names of the individuals attending the meeting (preferably minutes of the meeting)**
- Honours and Awards Committee nominations, without proceeding to an Executive or General meeting for approval, **WILL NOT BE ACCEPTED**
- Include copies of applications and citations of prior awards, i.e. Life and/or MSM (MSA). This aids the Committee members in making proper decisions.

**REPORT OF THE DOMINION COMMAND  
CONSTITUTION & LAWS COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 17-2**

<b>Dave Gordon</b>	<b>Chair</b>
<b>David Eaton</b>	<b>Vice Chair</b>
<b>George O'Dair</b>	<b>Member</b>
<b>Bill Chafe</b>	<b>Member</b>
<b>Craig Thomson</b>	<b>Member</b>
<b>Gerald Budden</b>	<b>Member</b>
<b>Danny Martin</b>	<b>Committee Coordinator</b>
<b>Ty Backer</b>	<b>Assistant Committee Coordinator</b>

**GENERAL**

Members continue to review and respond to Constitution and Laws questions by email and telephone as necessary.

**PROVINCIAL COMMAND BY-LAW AMENDMENTS**

Since the last meeting, the committee reviewed amendments to the By-Laws for NB and QC Command.

**BY-LAW AMENDMENT - MEMBERSHIP PREVENTION FOR THOSE WITH A SEXUAL OR VIOLENCE RELATED CONVICTION**

As per the modifications to the General By-Laws that were approved by DEC on 30 Oct 21 the following recommendation is made to ensure continuity with these changes:

**RECOMMENDATION:** Amend Section 505 by deleting the words "*the revocation of membership*" and replacing with the words "the expulsion of members"

I would ask a voting member of DEC to move approval of this report.

**REVISED REPORT OF THE DOMINION COMMAND  
RCEL COMMITTEE TO THE  
DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 26-2-4**

<b>B. Julian</b>	<b>- Chair</b>
<b>T. Irvine</b>	<b>- Vice Chair</b>
<b>O. Parkhouse</b>	<b>- Member</b>
<b>S. Clark</b>	<b>- Coordinator</b>
<b>C. Racine</b>	<b>- Assistant Coordinator</b>
<b>R. McInnis</b>	<b>- Advisor</b>

**DATE OF LAST MEETING: 26 November 2020**

**DATE OF NEXT MEETING: 26 November 2021**

**ACTION ITEMS FOR DECISION**

The committee reviewed the proposed Individual Assistance Grants and Poppy Material needs for Caribbean countries that receive such support.

**RECOMMENDATION:** That the budget of \$175,000 to support Caribbean Commonwealth Veterans, widows and to provide Poppy supplies for 2022 be approved.

**THE WAY AHEAD: COMMITTEE PLANS / GOALS**

1. The RCEL centenary conference, scheduled for September 2022 in London, UK, is tentatively planned to be held at Canada House. The Dominion President sent a letter of support to High Commissioner Ralph Goodale to secure that location as the host venue.
2. The next evaluation, monitoring and welfare visit to Caribbean Veterans and widows is scheduled for April 2022.
3. RCEL HQ has formed a Future Roles Working Group to look at what role the organization could play in the Commonwealth. The attached paper from the Secretary General provides background information; member organizations, including the Legion, will submit responses by 17 December 2021.

**REPORT OF THE DOMINION COMMAND  
CONVENTION COMMITTEE TO THE  
DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 19-1**

<b>B. Julian</b>	<b>- Chair</b>
<b>O. Parkhouse</b>	<b>- Member</b>
<b>B. Chafe</b>	<b>- Member</b>
<b>D. Martin</b>	<b>- Coordinator</b>
<b>S. Clark</b>	<b>- Coordinator</b>
<b>T. Backer</b>	<b>- Assistant Coordinator</b>

**ACTION ITEMS FOR DECISION**

None

**THE WAY AHEAD: COMMITTEE PLANS / GOALS**

The 2024 Convention is scheduled for 23-29 August 2024. Both the convention centre and command hotel in Saint John has confirmed availability for those dates and the remaining contracts are still being reviewed. A site visit will be scheduled for the fall of 2022.

Currently the Dominion Convention calendar is as follows:

- 2024 – St. John, NB
- 2026 – Winnipeg, MB
- 2028 – Saskatoon, SK
- 2030 – ?

Based on previous discussions with Provincial Commands the focus will be on securing future sites in both BC and ON.

I move acceptance of my report.



**REPORT OF THE DOMINION COMMAND  
DEFENCE & SECURITY COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 82-27**

<b>Andrea Siew</b>	- <b>Chair</b>
<b>Brendan Heffernan</b>	- <b>Vice Chair</b>
<b>Mindy Pearson</b>	- <b>Member</b>
<b>Carolyn Gasser</b>	- <b>Coordinator</b>
<b>Michael Smith</b>	- <b>Assistant Coordinator</b>

**DATE OF LAST MEETING(S): 17 September 2021 and 5 November 2021**

**DATE OF NEXT MEETING: 15 December 2021**

**ACTION ITEMS FOR DECISION**

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The D&S Committee has two action items.

**1. TERMS OF REFERENCE**

The Committee Terms of Reference have been updated and are attached.

**RECOMMENDATION:** That DEC approve the new Terms of Reference for the D&S Committee.

**2. VICTORIA CROSS**

The highest award of bravery in the Canadian Armed Forces (CAF) is the Canadian Victoria Cross (VC). The VC has not been awarded since its inception in 1993. The second highest award of bravery is the Star of Military Valour (SMV) and 20 of these were awarded during the Afghanistan conflict. The Committee has reviewed a call from a Veterans group, Valour in the Presence of the Enemy, that Private Jess Larochelle, a SMV recipient from the Afghanistan conflict, be considered for the VC.

The Committee Chair and Coordinator spoke with Corporal (retd) Bruce Moncur, the group leader, who advised that they are also investigating 10 other SMV recipients to determine if the criteria for the VC have been met. However, new evidence came to light regarding Private Jess Larochelle and the group strongly believes that his heroic actions meet the criteria for the VC. The group has sent a letter to the Governor General (attached) which describes the heroic action. He also advised that Niki Ashton, NDP member of Parliament for Churchill – Keewatinook Aski, started a petition which now has 10,000 signatures, to award the VC to Private Larochelle. General Hillier is also a member of this group and strongly supports the review of the Private Larochelle's actions.

**RECOMMENDATION:** That DEC support the Valour in the Presence of the Enemy initiative and that The Legion request that the A/CDS and the Canadian Forces Decorations Advisory Committee (CFDAC) review Private Laroche's heroic actions for the award of the Canadian Victoria Cross.

## **ADVOCACY ACTIONS**

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### **1. Afghanistan Refugees**

A virtual meeting was held at Dominion Command with Veteran organizations, volunteers, and advocates who have been assisting with the evacuation from Afghanistan of translators and other partners who assisted Canada and the CAF in their mission.

As there is concern about the danger of retaliation and death from the Taliban to those who aided Canada and our allies, and the lack of government action on their promises, the Dominion President sent a letter to the Prime Minister urging the government to fulfil their commitment for the urgent and safe evacuation of our Afghan partners. The letter was released on 5 November. It can be read in full at <https://legion.ca/news/articles/2021/11/05/leave-no-one-behind-crisis-in-afghanistan>.

The Committee will continue to monitor.

### **2. CAF Sexual Misconduct**

The Royal Canadian Legion released an article asking the federal government to formally apologize to serving members and Veterans who were subjected to sexual misconduct while serving in the CAF. The article also highlighted The Legion's position with regards to the sexual misconduct issue. The article was released on 17 November and can be read in full at <https://www.legion.ca/news/articles/2021/11/17/veterans-who-endured-sexual-misconduct-need-a-government-apology>.

## **THE WAY AHEAD: COMMITTEE PLANS / GOALS**

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Future plans and actions have been reported in the recent minutes from the Committee meeting of 5 November 2021 and are summarized below.

### **1. CDS and RCMP COMMISSIONER MEETINGS**

These meetings with the Dominion President will be scheduled after the mandate letters are released for the new Ministers of National Defence and Public Safety. **The mandate letters are expected after 22 November 2021 and meetings with the CDS and the RCMP Commissioner will be arranged early in the new year.**

### **2. HOUSING**

We have concerns over the escalation of housing costs across the country for military and RCMP members being posted and the affordability of housing, either rental or ownership. The Committee is currently investigating CAF and RCMP compensation policies in relationship to housing affordability.

### **3. NIJMEGEN**

The selection of the 2022 Nijmegen candidate will be reviewed and discussed following the receipt of applications received by 14 January 2022. The selection will be announced at the end of January 2022.

### **4. RCMP**

As a one-year free membership is currently offered to the CAF top student at CFLRS, The Legion will provide a similar offer to each top student at the RCMP Depot upon graduation, approximately 52 members per year.

### **COLLABORATION**

The Committee will also collaborate with Dominion Command and other Committees when necessary. Two key milestone events include the commemoration of the 150<sup>th</sup> Anniversary of the RCMP and 100<sup>th</sup> Anniversary of the RCAF.

**DOMINION COMMAND  
DEFENCE AND SECURITY COMMITTEE  
TERMS OF REFERENCE**

1. Contribute to the Royal Canadian Legion's advocacy and recommendations to the Government of Canada and the leadership of the Canadian Armed Forces (CAF) and RCMP on matters related to:
  - i. National defence and security policies;
  - ii. Policies and programs related to the morale and welfare of serving members and their families;
  - iii. Protective and mission equipment and systems; and
  - iv. Operations and training.
2. Increase awareness of national defence and security issues related to both the CAF and RCMP within the Legion.
3. Increase awareness of the Legion's programs and services within both the CAF and RCMP.
4. Contribute to Legion national-level committees concerning subjects that are relevant to serving and former members of the CAF and RCMP.
5. Identify and validate programs for Legion funding which support serving CAF and RCMP members and their families and when public funding is not available.
6. Prepare and contribute to senior level meetings, presentations, and committees with the Government of Canada, and the senior leadership of the CAF and RCMP.
7. Act as the Legion's representative to the Conference of Defence Associations.

Reviewed: 23 October 2021

# VALOUR



## IN THE PRESENCE OF THE ENEMY

Her Excellency the Right Honourable Mary May Simon, C.C., C.M.M., C.O.M, C.D.

Governor General of Canada

Rideau Hall  
1 Sussex Drive  
Ottawa, Ontario  
K1A 0A1

Your Excellency,

Firstly, congratulations on your installation as Governor General of Canada.

Secondly, to introduce ourselves, *Valour In The Presence Of The Enemy*, is a not-for-profit composed of former and current soldiers and film makers. Our goal is to assist Canadian soldiers to gain the proper recognition for the heroic actions serving their country, and specifically, to enable the awarding of the Canadian Victoria Cross to service in Afghanistan.

For your reference, the Canadian Victoria Cross was created in 1993, however, to date, it has yet to be awarded. As such, we would like to officially nominate a soldier for the Canadian Victoria Cross in this letter.

The criteria for a Canadian Victoria Cross constitute an action of “the most conspicuous bravery, a daring or pre-eminent act of valour or self-sacrifice or extreme devotion to duty, in the presence of the enemy.”. The medal may be presented posthumously, and, like its British counterpart, can not be revoked. It also includes a \$3,000 annuity and the right in perpetuity to add the post-nominal VC after the soldier’s surname.

Less than 100 Canadians have been awarded the Victoria Cross and we humbly nominate Private Jess Randall Larochelle to receive the Canadian Victoria Cross.

On October 14, 2006 while manning an observation post, Private LaRochelle’s position was overwhelmed by more than 20 Taliban insurgents. As Private Larochelle was firing at enemy positions on three flanks with his C6 machine gun, a rocket-propelled grenade hit his position, knocking him unconscious. When he came to, he discovered two members of his section had

been killed and four others wounded. Realizing that he must re-engage the enemy or risk being overrun, he dragged himself back to the C6 under continued fire. The slight 20 year old regained his firing position and prepared to continue peppering the enemy only to discover that the C6 had been destroyed by the explosion. Beside him were fifteen unused M72 rocket launchers, and he was very fortunate that none had detonated. Disregarding his own safety and exposing himself to accurate enemy fire, Private Larochelle launched all the rockets at his disposal, driving off the enemy and forcing them to retreat. His actions saved the lives of the remainder of his section.

Later that the next day after the conflict had ended, Private Larochelle performed a final honour for his fallen battle buddies, helping carry caskets of the lost Canadians in the ramp ceremony. Eight men lifted the flag draped casket onto their shoulders, to the cadence of “Flowers of the Forest”, and initiating their repatriation. Only after this ceremony was complete, Private Larochelle came forward to seek medical attention. The doctors on base determined that Private Larochelle had fractured vertebra in his back. In extreme pain he silently carried his friend, comrade, brother in arms onto the plane. With a broken back, he had fired all those rockets, winning the battle. The impact of the rockets alone must have been excruciating and probably added to his injuries, which were so severe that he ultimately released from military service. Private Larochelle was brought back to Petawawa, presented with the Star of Valour, and his release papers.

True to form, Private Larochelle’s story is the oft repeated unassuming professional that has a single moment of extraordinary bravery. Private Larochelle went above and beyond the call of duty, exhibited unwavering determination, and fulfills the criteria of the Canadian Victoria Cross: bravery in the face of the enemy, turning the course of a battle, determination despite injury, and saving the lives of his section despite his own sacrifices.

*Valour In The Presence of the Enemy* began to advocate Private Larochelle’s case in December 2020 on social media and the response has been overwhelming. One soldier in his platoon came forward and indicated that the 25mm cannons on the LAV 3 armored vehicles near Private Larochelle’s gun turret had malfunctioned and Private Larochelle was the only sustained fire preventing the flank from falling. This new information led to an article that was published published in Legion Magazine and that article went viral as tens of tens of thousands of Canadians shared his story. For the 20<sup>th</sup> anniversary of 9/11 and the 15<sup>th</sup> anniversary of Operation MEDUSA, General Rick Hillier hosted a podcast episode about Private Larochelle, earning CBC coverage.

Subsequent to the recent publicity, our team has been in touch with Private Larochelle’s brother who provided new details that were not submitted in the original account that led to the awarding of the Medal of Valour. According to Private Larochelle, the day before the battle, a vehicle was blown up by an IED and members of his section had to accompany it back to base, leaving the platoon undermanned, despite intelligence indicating a looming attack on the base. When asked for volunteers for the observation post, only Private Larochelle stepped forward, knowing that an attack was imminent. These details were not in his citation and were not known at the time. However, with this knowledge and new evidence in hand, we believe that Private Larochelle should be considered for the Canadian Victoria Cross.

Compounding these newfound details, is the declining health of Private Larochelle. The injuries sustained on that day continue to impact him over 15 years later, he is currently in hospital, and any delays in considering these details may result in awarding the Canadian Victoria Cross posthumously.

In summary, we ask that you consider this request and ask your awards committee to open an investigation into considering Private Jess Larochelle for the Canadian Victoria Cross. The new evidence demands that we set this right. Please help us honour this hero.

We remain in your service

General Rick Hillier  
Gordon Henderson  
David Mack  
Mick Gzowski  
Gisele Drew  
Kevin Reed  
Bruce Moncur

#### References

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<https://legionmagazine.com/en/2021/02/new-details-emerge-in-the-case-for-the-first-canadian-victoria-cross/>  
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<https://www.theglobeandmail.com/news/national/soldier-stories-deserve-to-be-heard/article20396980/>  
<https://www.youtube.com/watch?v=35PhcRBjfJc>

**REPORT OF THE DOMINION COMMAND  
VETERANS CONSULTATION COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 10-2**

<b>L. Murray</b>	<b>- Chair</b>
<b>T. Irvine</b>	<b>- Member</b>
<b>B. Julian</b>	<b>- Member</b>
<b>S. Clark</b>	<b>- Coordinator</b>
<b>R. McInnis</b>	<b>- Assistant Coordinator</b>

**DATE OF LAST MEETING(S): 16 November 2019**

**DATE OF NEXT MEETING: TBC**

**ACTION ITEMS FOR DECISION**

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No action items for decision.



**REPORT OF THE DOMINION COMMAND  
PUBLIC RELATIONS COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

Sharon McKeown	- Chair
Donna McRury	- Vice-Chair
Karen Kuzek	- Member
Roberta Taylor	- Member
Carolyn McCaul	- Member
Marion Fryday-Cook	- Member
John Yeo	- Member
John Mahon	- Member
Jerry Lava	- Member
Paulette Cook	- Member
Jack Clayton	- Member
Nathan Lehr	- Member
Nujma Bond	- Coordinator
Leah O'Neill	- Assistant Coordinator
Dion Edmonds	- Assistant Coordinator

**DATE OF LAST MEETING(S): October 7, 2021**

**DATE OF NEXT MEETING: December 9, 2021**

**ACTION ITEMS FOR DISCUSSION & IMPLEMENTATION**

**1. WORKING WITH FIRST NATIONS COMMUNITIES**

With the recent commitment and approved resolution by the Dominion Executive Council, it will be paramount to take concrete actions to help support and engage our First Nations Communities – not only during the Remembrance Period but throughout the year.

**RECOMMENDATION:** That the PR Committee help develop ideas for PR engagement that could be used by Commands and Branches across the country.

**2. REMEMBRANCE PERIOD BEST PRACTICES**

The 2021 Remembrance Period resulted in a blend of methods for raising poppy funds and holding Remembrance Day events. We suggest these be compiled and shared nationally.

**RECOMMENDATION:** That Public Relations Officers gather Remembrance Period ideas from their

regions and send them to the PR committee for compilation and sharing.

## **THE WAY AHEAD: ONGOING COMMITTEE PLANS / GOALS**

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### **1. MEMBERSHIP**

The Legion still faces challenges with respect to a slowly shrinking membership. We need new members, including Veterans.

- We will review past successful recruiting methods, to discuss ways to improve and create new ideas to share and develop in conjunction with our Membership and Marketing teams with a goal to achieve our Centenary objective.

### **2. CENTENARY**

The Legion's 100-year anniversary in 2026 is several years away, but fast approaching. It is not too soon to begin planning and preparing for this milestone, again with the complementary intention to gain new members in the process – Veterans and civilians. We need to prepare for commemorations across the country.

- PR reps will start to think about what centennial events they might want to plan. It is also the time to dig up old books and papers and begin a cataloguing process of historic collections that we know exist across the country – these artifacts will provide valuable background for the Legion and for media who will become very interested.

**REPORT OF THE DOMINION COMMAND  
GOING FORWARD COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 10-1-1**

<b>B. Julian</b>	<b>- Chair</b>
<b>O. Parkhouse</b>	<b>- Member</b>
<b>B. Lawrence</b>	<b>- Member</b>
<b>S. McKeown</b>	<b>- Member</b>
<b>B. Weaver</b>	<b>- Member</b>
<b>B. Chafe</b>	<b>- Member</b>
<b>T. Irvine</b>	<b>- Member</b>
<b>L. Murray</b>	<b>- Member</b>
<b>D. Gordon</b>	<b>- Advisor</b>
<b>S. Clark</b>	<b>- Coordinator</b>
<b>D. Martin</b>	<b>- Assistant Coordinator</b>

**DATE OF LAST MEETING: 29 March 2021**

**DATE OF NEXT MEETING: 26 November 2021**

**ACTION ITEMS FOR DECISION**

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No action items for decision.

**THE WAY AHEAD: COMMITTEE PLANS / GOALS**

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1. Future work will focus on updating the Legion's strategic plan and addressing the recommendations in the 2017 StrategyCorp report.

**REVISED REPORT OF THE DOMINION COMMAND  
OP HARMONY SUB-COMMITTEE TO THE  
DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 10-1-1**

<b>L. Murray</b>	-	<b>Chair</b>
<b>M. Emery</b>	-	<b>Member</b>
<b>M. Fryday-Cook</b>	-	<b>Member</b>
<b>B. Lawrence</b>	-	<b>Member</b>
<b>J. Mahon</b>	-	<b>Member</b>
<b>V. McGregor</b>	-	<b>Member</b>
<b>A. Siew</b>	-	<b>Member</b>
<b>T. Ross</b>	-	<b>Advisor, Rainbow Veterans of Canada</b>
<b>R. Thibeau</b>	-	<b>Advisor, AVA</b>
<b>S. Clark</b>	-	<b>Coordinator</b>

**DATE OF LAST MEETING: 27 September 2021**

**DATE OF NEXT MEETING: 25 November 2021**

**ACTION ITEMS FOR DECISION**

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While there have been relatively few situations where the actions of Legion members have given rise to complaints of exclusion and lack of diversity, the organization lacks a strong inclusiveness, diversity and equality strategy as it relates to its membership and elected leadership. As a first step, the Legion ensures inclusivity in messaging and language in all our communications. This is simply a first step to an essential undertaking that will engage members in a comprehensive study that is long overdue.

Regarding that study, the committee supported the hiring of a third-party consulting firm to determine the current state-of-play: what is the current situation or circumstances within the Legion and how do we gain that awareness.

The aim of the assessment will be to inform on the necessary revision, enhancement and/or development of current and future policies and practices that foster a supportive, equity-oriented and inclusive membership culture to respond to the existence of perceived or actual discriminatory and oppressive cultures.

The result will be to develop recommendations to address deficiencies in organizational policy, culture and membership practices.

This proposal received the support of the Senior Elected Officers / Budget Committee in October 2021:

**RECOMMENDATION:** That \$50,000 be approved to contract a consulting firm to survey commands and branches to determine issues related to racism, harassment, exclusion and diversity within the organization to then develop the priority discussions and further action to overcome any such barriers to membership.

The \$50K will be taken from unexpended money in 2021 and will not be an added budgetary cost.

### **THE WAY AHEAD: COMMITTEE PLANS / GOALS**

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1. Representatives from various ethnic, cultural, religious and diverse communities, such as but not limited to Aboriginal Veterans, LGBTQ2S+, Black Canadians and persons of colour, will be invited to sit on the committee as Advisors.
2. At the meeting on 25 November, representatives to serve as Special Advisors were welcomed from the Rainbow Veterans of Canada (co-Chair Todd Ross) and Aboriginal Veterans Autochtones (National President Bob Thibeau).
  - Accounts of personal experiences reported the imperative need that members feel welcomed and accepted within the Legion.
  - Outreach is essential.
  - Inclusion in Remembrance Day ceremonies is important with consideration to be given to incorporating the National Aboriginal Veterans Day on 8 November as part of Remembrance period activities
  - There exists a potential for awarding scholarships to the top students in CAF summer training programs combining military training and Indigenous cultural teachings.
3. Each year, Legion HQ Supply produces a special pin commemorating a significant anniversary or highlighting something important to the Legion or society. For 2022, it will be a Diversity pin; members reviewed the various design choices and the selected version is attached. The tree symbol with multi-coloured leaves is often used to represent cultural diversity and inclusion. While the pin is not intended to be worn on Legion dress, that option remains open for discussion.

**REPORT OF THE DOMINION COMMAND  
CENTENARY COMMITTEE  
TO THE DOMINION EXECUTIVE COUNCIL  
27 NOVEMBER 2021**

**File: 48-20**

<b>Owen Parkhouse</b>	<b>-</b>	<b>Chair</b>
<b>Brad White</b>	<b>-</b>	<b>Vice-Chair</b>
<b>Valerie MacGregor</b>	<b>-</b>	<b>Member</b>
<b>John Mahon</b>		<b>Member</b>
<b>Carol Pedersen</b>		<b>Member</b>
<b>Marion Fryday-Cook</b>		<b>Member</b>
<b>Garry Pond</b>	<b>-</b>	<b>Member</b>
<b>Ty Backer</b>	<b>-</b>	<b>Coordinator</b>
<b>Kelly Therien</b>	<b>-</b>	<b>Assistant Coordinator</b>

**DATE OF NEXT MEETING: TBD**

**ACTION ITEMS FOR DECISION**

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As of 15 November 2021, the Committee has nothing to report.

**THE WAY AHEAD: COMMITTEE PLANS / GOALS**

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1. Ty Backer is the Committee's new coordinator and Kelly Therien is the Assistant Coordinator.

## ITEM 13: CANVET PUBLICATIONS LTD.

O. Parkhouse	-	Board Chair
B. Julian	-	Board Vice-Chair
B. Chafe	-	Secretary
T. Bursey	-	Director
S. Clark	-	Director
T. Irvine	-	Director
B. Lawrence	-	Director
S. McKeown	-	Director
L. Tardif	-	Director
B. Weaver	-	Director
I. Weiser	-	Director

**DATE OF LAST MEETING(S): 12 August 2021**

**DATE OF NEXT MEETING: 27 November 2021**

### **INTRODUCTION**

Almost two years into the COVID-19 pandemic Canvet remains safe and productive. The staff worked remotely for almost five months, with the majority now back at the office.

Canvet will have a better year than forecasted in 2021 and 2022 looks positive.

### **CANADA PERIODICAL FUND AND ONTARIO CREATES**

The Aid to Publishers funds totaled \$1,086,266 and remain crucial to the viability of Canvet. That is 13% higher than last year—the highest amount of subsidy in the history of Canvet.

This year Canvet was the recipient of six subsidies—The Canada Periodical Fund (CPF) for *Legion Magazine* and *Canada's Ultimate Story (CUS)*, a separate and welcome top-up to the CPF for both our publications and two Ontario Creates awards for a direct mail campaign for *CUS* and *Legion Magazine*. The Ontario Creates awards are allocated over two years, ending in 2021 and 2022 respectively.

Canvet is working on the next CPF application which is in due in mid-December. The subsidy comes with clear rules for inclusion and the Department of Heritage must continue to be confident that Canvet is an independent publisher. Any periodicals “that primarily reports on the activities or promotes the interests of the organization” do not qualify.

Canvet made a commitment to hold its subscription price at \$9.49 for eight years and that promise was fulfilled in 2020. Not only has the magazine met its obligation, but it has exceeded expectations. The corporation planned to extend its commitment to continue

operations under the existing subscription fee until 2022—a two-year extension. Because of COVID-19, the timing of the 2022 convention has been revised to August 2024. Canvet will need a subscription fee increase at that time.

## **EDITORIAL**

In 2021, *Legion Magazine* printed hundreds of articles on military history including the new Chronic Pain Centre of Excellence for Canadian Veterans in Hamilton, Ont.; a two-part retrospective on the 30th anniversary of the First Gulf War and Operation Desert Storm in 1991; features on the Battle of Verdun, the Avro Arrow and the Canadian Women's Auxiliary Air Force.

The four SIP topics were: *Canada's Great Naval Battles*; *Canada and the Brutal Battles of the Somme*; *Canada and the Great War: Liberation*; and *O Canada: How Canada was Shaped by War and Peace*.

In 2022, the January/February issue will start the year with coverage of Remembrance Day. Subsequent issues will include stories on the Battle of Vimy Ridge (105th), the Dieppe Raid and the little-known Pig War of 1859.

Again, four SIPs are scheduled: Vimy: 105th Anniversary; War of 1812; Submarines; and O Canada.

In addition to translations of articles from the English, each 24-page French insert includes an original article on a topic from French Canada's military history.

## **AWARDS**

Last February, Canvet was awarded gold and silver in the national Canadian Online Publishing Awards in the Best Interactive/Infographic Story category. The interactive website on Canada and the Liberation of Netherlands won gold and the October Crisis won silver.

*The Wounded*, an exhibition of black and white portraits and writing by staff writer Stephen Thorne, has resumed its Canadian tour after a Covid-19 imposed pause.

## **CONCLUSION**

This report is for information only.



## ITEM 14: LEGION NATIONAL FOUNDATION

File: 10-18

### BOARD OF DIRECTORS

D. Flannigan	Chair
T. Irvine	Vice-Chair
B. Burnham	Director
L. Murray	Director
P. Kavanagh	Director
G. O'Dair	Director
A. Siew	Director
S. Clark	Executive Director
S. Laprade	Director of Development
D. Martin	Coordinator

### GENERAL

This report is provided for the information of the Dominion Executive Council. The Foundation's Board of Directors last met on 3 October 2021.

#### **Digital Poppy Campaign**

The Legion National Foundation (LNF), in partnership with the Royal Canadian Legion, undertook the Digital Poppy campaign from October 29 – November 11, 2021. The campaign raised over \$450,000 from individual donors. The corporate donations are still being tallied at the time of writing.

#### **Cheque Presentations**

Two in-person cheque presentations took place on October 22. A gift of \$200k from the LNF to Multi-Faith Housing Veterans' House was made by Board Member Larry Murray. In addition, Mr. Murray presented a cheque from the LNF to the Perley Health Centre for \$25k for their Frailty Informed Care program.

Cockrell House in BC received \$100k for their work with Veterans who are homeless or at risk of homelessness.

The Legion National Foundation Board of Directors is scheduled to meet in November 2021.

This report is provided for the information of the Dominion Executive Council.

## **ITEM 15: CORRESPONDENCE**

- a. Thank you letter from Military Personnel Command re: Victory March
- b. Thank you letter from Canadian Naval Air Group re: Dominion Convention
- c. Thank you letter from Canadian War Museum and Remembrance Module
- d. Afghanistan Strategic Evacuation Team Presentation to the Legion
- e. Thank You Aboriginal Veterans Autochtones (AVA)

Commander  
Military Personnel Command



Commandant du  
Commandement du personnel militaire

National Defence  
Headquarters  
Ottawa, Ontario  
K1A 0K2

Quartier général de  
la Défense nationale  
Ottawa (Ontario)  
K1A 0K2

30 June 2021

Mr. Thomas Irvine  
Dominion President  
The Royal Canadian Legion  
National Headquarters  
86 Aird Place  
Ottawa ON K2L 0A1

Dear Mr. Irvine,

I would like to take this opportunity to sincerely thank you for your support in the inaugural Military Personnel Command Victory March, held from 1 to 9 May 2021. We are beyond thrilled by the level of engagement it generated, with over 2,700 participants and 214 teams consisting of members of the Canadian Armed Forces, their families, and citizens across Canada and Europe in this virtual event.

This event not only encouraged participants to get out and exercise during this unfortunate pandemic, but also raised an awareness of the military history and friendship which exists between the Netherlands and Canada, encouraged the ongoing training our Canadian Armed Forces members of Joint Task Force Nijmegen, and raised over \$85,000 for Boomer's Legacy. We could not have achieved this successful first edition without your generous support.

The sponsorship from The Royal Canadian Legion helped make our vision a reality and allowed us to provide a commemorative coin to each of the participants. Please find enclosed a commemorative plaque as a small token of our appreciation of your sponsorship towards the inaugural Victory March.

In closing, the Victory March 2021 Organizing Committee joins me in expressing my sincere gratitude. Thank you so very much for helping to make this inaugural event such a success.

With sincere appreciation,

S.J.R. Whelan  
Lieutenant-General

# Canadian Naval Air Group

Founded on January 23, at Edmonton, Alberta, Canada 1970  
702 Clearcrest Crescent, Orleans, ON K4A 3E6 pbaiden@rogers.com

August 16, 2021

Mr. Steven Clark  
National Executive Director  
The Royal Canadian Legion  
National Headquarters  
86 Aird Place  
Ottawa, ON K2L 0A1

RECEIVED  
DOMINION COMMAND  
AUG 20 2021

RE: Royal Canadian Legion 48<sup>th</sup> Convention.

Dear Mr. Clark; STEVEN

First and foremost I would like to thank you for the kind invitation to be an observer at the subject Convention. I watched attentively all of the comprehensive reports articulated by the Dominion Executive Council. Their enlightening presentations with-respect-to how the Legion envisions it's future in this rapidly changing information technology world has assured me that it's bright.

Based upon what I heard, it is also quite evident that your staff have taken on this challenge with the dedicated, enthusiastic approach necessary to ensure that all Canadians, in-particular our Veterans, will be well served with a strong resilient voice as the Legion continues to advocate on their behalf. Their innovative solutions combined with the incredible milestones these individuals and their assistants have achieved given the encumbrances of the pandemic is indeed commendable!

In closing, may I ask that you pass on my sincere appreciation to Tom Irvine for his noteworthy professionalism during his tenure as the Dominion Command President.

I look forward to an opportunity to meet with the newly elected executive and again I thank you for the invitation to observe the 48<sup>th</sup> Convention. BZ Comrades!

Respectfully,



Paul Baiden, MMM, OStJ, SC, CD, KStG  
National Chairman  
Canadian Naval Air Group  
(613) 824-1561

PS: Hopefully this years Remembrance Day Ceremonies won't be overshadowed by COVID-19.

August 20, 2021

Steven Clark,  
National Executive Director  
Royal Canadian Legion Dominion Command  
86 Aird Place, Ottawa, K2L 0A1

Dear Mr. Clark,

On behalf of the Canadian War Museum, I would like to extend our thanks and appreciation to the Royal Canadian Legion Dominion Command for their generous gift. Please find attached the tax receipt for your gift in support of ***In Their Own Voices: Stories from Canadian Veterans and Their Families***.

The postwar experience is different for each generation of veterans, but collectively the veterans experience - be it after 1945 or peacekeeping around the world, or the recently concluded Canadian contribution to the war in Afghanistan - provides crucial insight into Canadian military history, the people who served, and the society from which they came and defended.

Our role as Canada's national military Museum is to ensure that these voices are never forgotten and with your support, we are one step closer. I look forward to providing updates on the project as it progresses.

We are very proud to continue working with the Royal Canadian Legion Dominion Command. Thank you for your confidence in our mandate and your generosity.

Sincerely,

A handwritten signature in black ink, appearing to read 'L. Kincaid', with a stylized, cursive script.

Linda Kincaid  
Director, Major Gifts and Campaigns  
Canadian War Museum

Online Resources for Remembrance Day Ceremonies -Canadian War Museum	Ressources En Ligne Pour Les Cérémonies du jour du Souvenir – le Musée canadien de la guerre
<p>The Canadian War Museum is an important place to learn more about Canada’s military history and to remember Canadians’ service, sacrifice and loss. In 2020, the Canadian War Museum launched the Remembrance Day online learning module – offering easy-to-use materials to deliver lessons and ceremonies in the classroom, at home, or in the wider community.</p> <p>Created primarily for educators but suited to anyone who is looking for materials to develop a Remembrance Day event, the online resource highlights artifacts, archival documents, photographs and works of art from the collections of the Canadian War Museum.</p> <p>These primary sources are supported by historical overviews, lesson plans and ready-to-play presentations that bring accounts of wartime service and sacrifice to life.</p> <p><i>This project is generously supported by the Royal Canadian Legion Dominion Command and the Friends of the Canadian War Museum.</i></p>	<p>Pendant la période du Souvenir, le Musée canadien de la guerre est une source importante d’information sur l’histoire militaire du Canada ainsi qu’un lieu privilégié pour se rappeler le service, le sacrifice et la perte d’un grand nombre de Canadiennes et de Canadiens. Par le lancement d’une ressource en ligne consacrée au jour du Souvenir, le Musée offre matériel facile à utiliser pour concevoir des plans de cours et pour organiser des cérémonies en classe, à la maison ou dans la communauté en général.</p> <p>Destinée principalement aux professionnelles et aux professionnels du milieu de l’enseignement, cette nouvelle ressource en ligne convient toutefois à quiconque souhaite organiser un évènement à l’occasion du jour du Souvenir. Elle réunit des artefacts, des documents d’archives, des photos et des œuvres d’art provenant des collections du Musée de la guerre.</p> <p>Ces sources primaires sont étoffées par des aperçus historiques, des plans de cours et des présentations multimédias qui donnent vie à des récits sur le service et le sacrifice</p> <p><i>Avec le généreux soutien de la Direction nationale de la Légion royale canadienne et des Amis du Musée canadien de la guerre.</i></p>
<p>You can visit the Remembrance Day online learning module at <a href="https://www.warmuseum.ca/remembrance-day/#/">https://www.warmuseum.ca/remembrance-day/#/</a></p> <p>Additional new content will be posted in October 2021.</p>	<p>Veuillez consulter le module d’apprentissage en ligne Le jour du Souvenir à <a href="https://www.museedelaguerre.ca/jour-du-souvenir/#/">https://www.museedelaguerre.ca/jour-du-souvenir/#/</a></p> <p>Le nouveau contenu sera disponible en octobre 2021.</p>



# Afghanistan Strategic Evacuation Team

## Legion Update 2 November 2021

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Maj-General (Retired) Denis Thompson





# Afghanistan Strategic Evacuation Team

Maj-Gen (Retired) David Fraser | Maj-Gen (Retired) Denis Thompson | Maj-Gen (Retired) Dean Milner



IRCC Application Support  
Resettlement Support

Advocacy, Media Relations  
& Government Lobbying

Accommodations,  
Food, Medical Support

Security, Transportation  
& Intelligence

Fundraising &  
Donor Relations

## Donations At Work Situation Update



Oliver Thorne, Executive Director  
Veterans Transition Network



**\$2.45M**

Total Funds Raised  
To Date



**13,000+**

Stranded  
Afghans In Our  
Network



**1535+**

Total Evacuated With  
Our Support  
(All Time)



**\$2.41M**

Total Money Deployed +  
Current Liabilities



**1760**

# People We're  
Caring For



**375**

People Evacuated  
Via Land & Air  
(Since Air Bridge  
Closed)



**\$40K**

Cash On Hand



**\$7.1K**

Daily Burn Rate



**6**

Days We Can  
Currently Fund

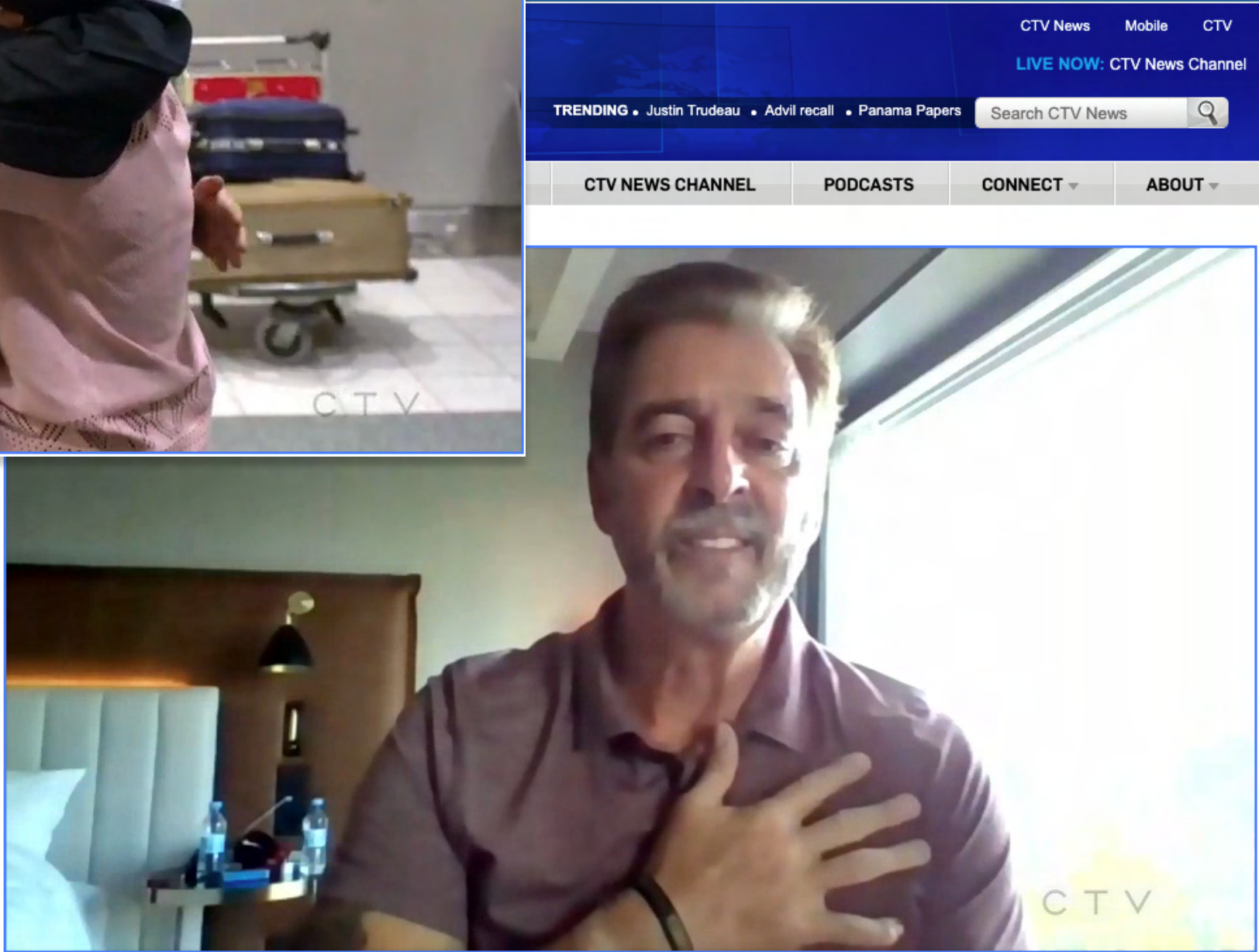
**Note - Government of Canada has committed \$1.7M to date**



# The Story You Enabled In The Media



Corey Shelson, Veteran Advocate  
Captain (Retired)





# The Story You Enabled In The Media



Corey Shelton, Veteran Advocate  
Captain (Retired)

17:30 / 44:20

40:46 / 44:20

04:10 / 44:20

04:05 / 44:20

Alghan-Canadian Interpreters Team  
314 Pine Beach  
Dorval, QC  
H9S 2W3  
**'likely die... without immediate assistance'**  
Dear Minister:  
The United States' and NATO's withdrawal has created conditions of tremendous uncertainty inside Afghanistan. The situation is unsettling and the potentially violent consequences cannot be ignored.  
Thousands of Afghans are being displaced by the end of the conflict. 11 attacks, including the killing of a Canadian soldier, have been reported. The situation is dire.  
The United States' and NATO's withdrawal has created conditions of tremendous uncertainty inside Afghanistan. The situation is unsettling and the potentially violent consequences cannot be ignored.  
Thousands of Afghans are being displaced by the end of the conflict. 11 attacks, including the killing of a Canadian soldier, have been reported. The situation is dire.



## Current Operations

# Shelter, Food and Life Support

- To date we have been housing, feeding and caring for over 1760+ people in Afghanistan.
- We have been operating 9 safe houses, housing over 1460 people in Kabul, Afghanistan.
- We have been funding apartments across other areas of Afghanistan which are currently housing another 300 people.
- **Safe houses will be scaled back on November 5, 2021, redirecting funds raised to evacuation operations.**



Eleanor Taylor, ASET, Aman Lara  
Lieutenant Colonel (Retired)





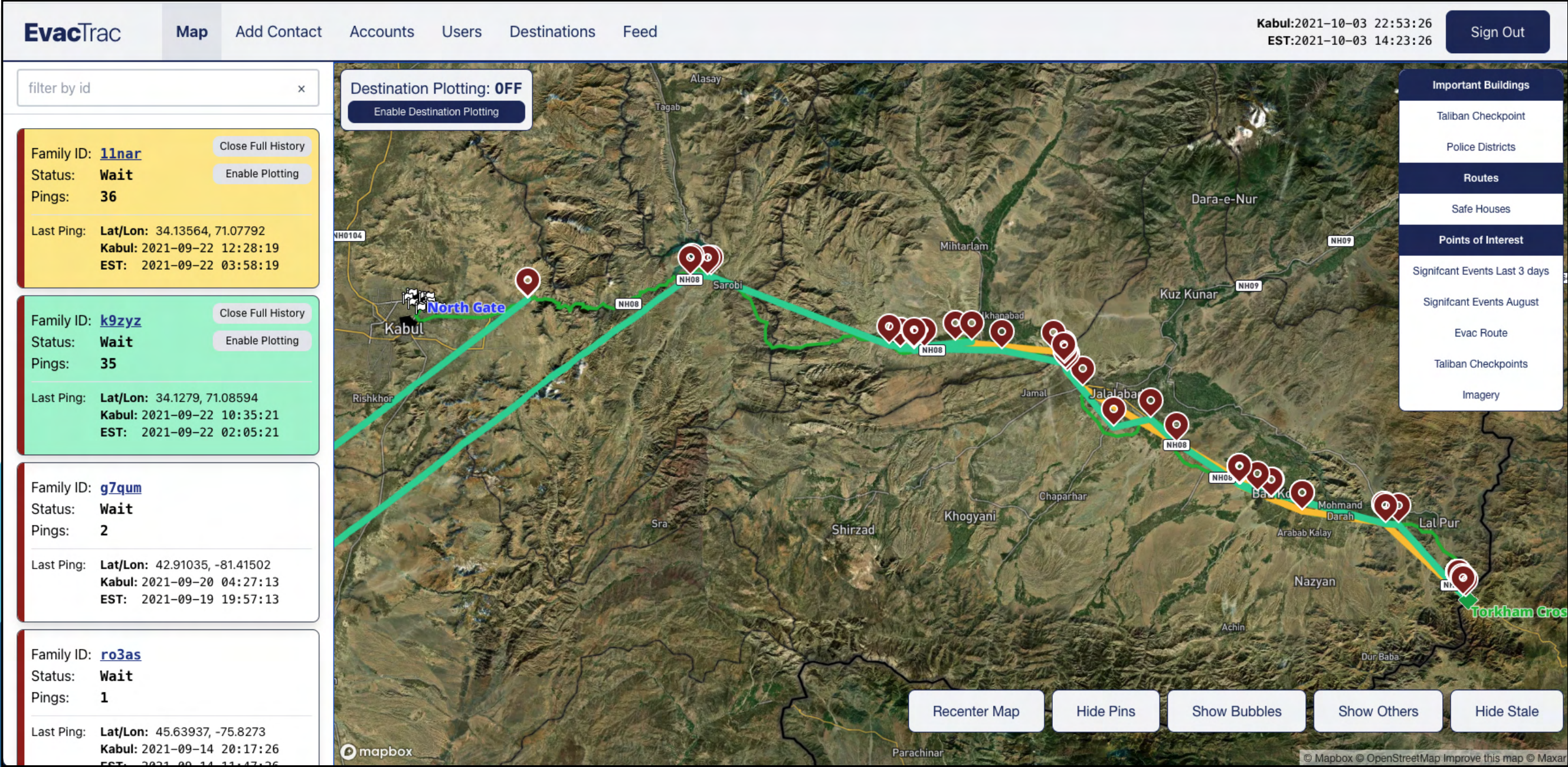
## Current Operations

# Transportation, Security and Logistics Support

- Planning, coordinating and executing daily land border evacuations of SIMs approved refugees.
- 263 individuals have been evacuated by land.
- 12+33+50 individuals have been evacuated by air.



Eleanor Taylor, ASET, Aman Lara  
Lieutenant Colonel (Retired)





A sneak peak into our current operations

## How Air Evacuations Work



Rachel Pulfer  
Executive Director  
Journalists for Human Rights

VETERANS  
TRANSITION  
NETWORK



Your donations are saving lives.

## The Financial Need



Eleanor Taylor, ASET, Aman Lara  
Lieutenant Colonel (Retired)

### Summary - as of 2 November, 2021

- Total Funds Raised: \$2,450,000
- Funds Deployed: \$2,410,000
- **Cash on Hand: \$40,000**

### Cost Structure:

- Shelter & Food: \$15 / person / day
- Land Evac: \$2700 / person (Kabul to Pakistan)
- Air Evacuation: \$3000 / person

### Admin & Overhead

- Aman Lara Core Staff (~12% of Budget)

### Fundraising Goals:

- Immediate: 1 Charter @ 345 People = \$765,000
- 60 Day Goal: 3450 People by land / air = \$7.65M

\* Factors out of our control may cause the plan and required budget to change.

\* 3450 = the number of applicants with an IRCC Application G Number



## Challenges:

### Fundraising & Charitable Status & Advocacy

Mr. Robert Thibeau, CD  
President,  
Aboriginal Veterans Autochtones  
1201 Atkinson Street  
Kingston, ON K7P 0 E1



RECEIVED  
DOMINION COMMAND  
NOV 23 2021

18 November 2021

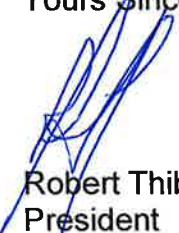
The Royal Canadian Legion  
Dominion Command  
86 Aird Place  
Ottawa ON, K2L 0A1

Dear President Bruce Julian,

The Aboriginal Veterans Autochtones (AVA) extends sincere thanks to the Royal Canadian Legion (RCL), Dominion Command for the financial support rendered to AVA for the Ceremony of Remembrance on 22 September 2021. This day was coordinated by Mr. John Jewitt to honour all Indigenous Veterans and to commemorate 20 years of service for our National Aboriginal Veterans monument.

With the financial support from Dominion Command Mr. Jewitt was able to mark the occasion in fitting way respecting Indigenous Veterans, families and communities. Once again Chi Miigwetch.

Yours Sincerely

  
Robert Thibeau, CD  
President  
Aboriginal Veterans Autochtones

## **ITEM 16: REQUESTS FOR SUPPORT**

One (1) requests for support received since the last DEC meeting.

- a. Persian Gulf Veterans status\

Evening Comrade Julian,

I would like to say it was an honour to talk to you and members of your Executive committee at our last Video conference and I hope that we can do it again in the future once we figure out which way we will be starting our second round with the government on Persian Gulf Veterans status.

Below are the points that we are using to show the Canadian Government why we are asking for a status change to War Veteran. If there are any questions from your Executive committee that you would like for us to answer please let me know, we are willing to discuss this with anyone.

- 1        2021 marks the 30<sup>th</sup> anniversary of the ceasefire of the Persian Gulf War
- 2        The Government of Canada classifies Military Operations and Veterans Injured during 'Active Service' into two distinct classifications of "*Wartime*" or "*Special Duty Service*." (Reference: Veterans Affairs Canada Document 1447, "Disability Benefits in Respect of Wartime and Special Duty Service – The Insurance Principle")
- 3        Canadian Veterans of The Persian Gulf were placed on Active Service by the 34th Parliament under Brian Mulroney in support of United Security Council Resolution 665, to contribute Canadians to a United Nations Chapter VII Mission, for a globally mandated War against Iraq to Liberate Kuwait and 4000 Canadians did just that.
- 4        Persian Gulf War One, the Liberation of Kuwait was not classified as 'Wartime' as Canada did not declare war on Iraq but rather contributed Canadians as a result of a United Nations Security Resolution (665), as was the case for the Korean War which is policy defined as 'wartime'.
- 5        Canadian Veterans performed integral combat and combat related duties for six months in the Persian Gulf, in the Air over Iraq; and in the desert of Saudi Arabia without time off or vacation, as is the case in wartime.
- 6        Canadian Veterans did not receive current Treasury Board benefits or Tax-Free status offered today for Active Service.
- 7        Canadian Veterans were under threat from Intercontinental Ballistic Missiles fired nightly by Iraq.
- 8        Canadian Veterans were under threat of biological/chemical weapons which Iraq had used previously against its own people.
- 9        Canadians came face to face with Iraqi Soldiers on the ground; captured and processed Iraqi Prisoners of War; performed Combat Air Patrols (CAP) and were a leading force in the Embargo of Iraq under a Chapter VII United Nations Security Council Resolution (661), in which the Canadian Navy performed the majority of interventions.
- 10       The Liberation of Kuwait is the only occasion Canada has participated in the liberation of a country, whereby freeing its citizens from tyranny, since the Liberation of Holland in World War II.

- 11 Canadian Civilians as 'Merchant Mariners' of World War II were similarly required to challenge the Government of Canada 45 years after the end of the Second World War for policy reclassification to 'Wartime.'
- 12 Canadian Veterans of The Korea War were similarly required to challenge the Government of Canada 30 years after the end of the Korean War for Policy Reclassification to 'Wartime' for Active Service.
- 13 Royal Canadian Mounted Police are entitled to equanimity with 'Wartime' Veterans on a daily basis, as it pertains to Insurance.
- 14 Canadian Civilians including volunteers from the Royal Canadian Legion, The Lions Club and the Red Cross who served as unarmed non-combatants during World War II, are entitled to 'Wartime' benefits.

Harold Davis  
President  
Persian Gulf Veterans of Canada



Web <http://persiangulfveteranscanada.ca/>  
Twitter <https://twitter.com/persiangulfvets>  
Facebook <https://www.facebook.com/groups/305399196191186>  
Incorporation Non-Profit 1012376-5

**Ivan Poitras**

99 Lismer Crescent, Winnipeg, Manitoba R3R 1N4  
Telephone (204) 895-8844 (home) (204) 781-0342 (cell) E-mail ivan.poitras@mymts.net

September 10, 2021  
**RECEIVED**  
DOMINION COMMAND  
SEP 14 2021

President  
The Royal Canadian Legion  
National Headquarters  
86 Aird Place  
Ottawa, ON K2L 0A1

Dear President:

I have attached an article that appeared in the September 10, 2021 edition of the Winnipeg Free Press for your information. I suspect the article will appear in several major newspapers across the country.

The article speaks to the courage of Private Jess Randall Larochelle during a fierce battle in Pashmul, Afghanistan in 2006. He was awarded the Star of Military Valour for his actions.

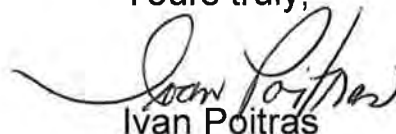
A group of Afghanistan veterans wants to see his award upgraded to the Canadian Victoria Cross.

I am asking you, as the President of Canada's largest veterans' organization, to support the review of Private Larochelle's bravery and to have his award upgraded to the Victoria Cross.

It would be wonderful if this young man were to be the first Canadian to receive the Victoria Cross since World War II and the first to receive the Canadian Victoria Cross. I believe he deserves it.

Your support could help make that happen.

Yours truly,

  
Ivan Poitras

cc: Manitoba & Northwestern Ontario Command

## **Veterans lobby for soldier to receive Victoria Cross**

Almost 15 years ago, a bleeding and badly wounded Pte. Jess Randall Larochelle crawled back to his wrecked machine gun post in his smashed observation post in Pashmul, Afghanistan.

His unit — a part of Charles Company of the Royal Canadian Regiment — was about to be overrun by Taliban fighters who had peppered the outpost with rocket-propelled grenades.

Two members of his section were killed and three others wounded.

Larochelle grabbed one of 15 M72 rocket launchers that had miraculously not been destroyed in the initial attack.

He fired.

The Taliban were cut to pieces and the survivors retreated, their assault in what later became known as "ambush alley" was defeated.

The date was Oct. 14, 2006.

Larochelle's actions saved the lives of the remainder of his section and he was — in the spring of 2007 — awarded the Star of Military Valour, the country's second-highest citation for bravery in combat.

A group of Afghanistan veterans, known as Valour in the Presence of the Enemy, wants to see his award upgraded to the top honour — the Canadian Victoria Cross.

Additional information has been uncovered about the circumstances surrounding the battle, some of it through new witness testimony.

Retired general Rick Hillier, who is backing the group, said Larochelle was at the "point of the spear."

He said they will ask the Governor General, in a writing, to institute a review with an eye to making Larochelle the first recipient of the Canadian version of the medal, which was instituted in the 1990s.

"This young man, this baby-faced soldier, this awesome Canadian, kept the Taliban attack away and behaved in a way that was incredible," Hillier said.

Ninety-eight Canadians received the British Commonwealth version of the award, with the last being handed out during the Second World War.

It has irked some soldiers and veterans that Canada, unlike its allies, exited the Afghan war without awarding its highest battlefield citation. The defence department, over the years, has defended the absence of a Victoria Cross by saying that new medals recognizing various degrees of valour have been instituted since the 1940s but none of the actions in Afghanistan met the extremely high criteria.

Hillier told a group of soldiers and veterans who assembled online Thursday that the committee which originally recommended Larochelle get the Star of Military Valour could only go with the information it had at the time. In the intervening years, he said, more soldiers have been willing to open up about what happened during the battle.

"It's a matter of getting people to talk about what happened that day," Hillier said.

Larochelle did not attend the online event. He has been out of the military for several years and was released under a medical category because of the injuries he sustained in battle.

The online event was, in many respects, bittersweet. The soldiers toasted Larochelle's courage and previous Victoria Cross winners.

The recent Taliban takeover in Afghanistan casts a long shadow for many who served and sacrificed and Hillier, despite the outcome of the war, said the troops have everything to be proud of because they helped give the country two decades of freedom.

"Be proud of: When our nation asked, you stood up and volunteered to serve in the most dangerous circumstances in the world," Hillier said.

"You did your job superbly and it is no reflection on you that the international community, the political leaders; that the organizations like NATO and the United Nations and the political leaders in Afghanistan could not come together to build a more robust structure and a society."



## **2022**

22 April	Canvet Audit Committee Meeting, Victory Boardroom
22-25 April	Dominion Cribbage, BR 02-015, Cochrane, AB
29 April	Canvet Board Meeting, Victory Boardroom
29 Apr – 2 May	Dominion Darts, BR 01-265, Aldergrove, BC
5-8 May	AB-NWT Command Convention, Red Deer, AB
27 – 30 May	Dominion Eight Ball, BR 02-104, Innisfail, AB
13-15 May	Royal British Legion Conference, London (Julian)
20-21 May	Legion Scotland Conference, Perth (Julian)
May TBD	ON Command Convention, North Bay, ON
21-22 May	QC Command Convention, Quebec City, QC
3-5 June	BC-YT Command Convention, Nanaimo, (Vancouver Island) BC
17-19 June	MB & NWO Command Convention, Thunder Bay, ON
TBD	PE Command Convention, TBD
3-9 August	2022 Legion National Track & Field, Sherbrooke, QC (Competition dates: 5-7 Aug)
24-29 September	RCEL Centenary Conference, London, UK
27-29 September	Service Officer Professional Development (SOPD), Charlottetown, PE
17-19 October	CIMVHR Forum 2022, Halifax, NS
21-23 October	SK Command Convention, Melfort, SK
20 October	RCL-VAC Bilateral Meeting, Charlottetown, PE