

**DOMINION COMMAND
MINUTES OF THE RITUAL AND AWARDS COMMITTEE
LEGION HOUSE
Via ZOOM Conferencing, 28 April 2022 at 10:00HRS**

File: 51-2

In Attendance: Blaine Kiley – Chair
 Mary Ann Latimer – Vice Chair
 John Cher – Member
 Jack Porter – Member
 Don McCumber – Member
 Tony Chevalier – Member
 Charls Gendron – Coordinator

1. OPENING RITUAL

The meeting commenced at 10:15hrs and the opening ritual was observed.

2. APPROVAL OF AGENDA

MOTION: It was moved that the agenda of the committee meeting be adopted.

CARRIED

3. MOTION TO DEVIATE

MOTION: It was moved to deviate from the agenda if so required.

CARRIED

4. CHAIR'S OPENING REMARKS

Chair greeted all members. He mentioned that D.E.C is meeting this weekend at Dominion Command and quickly described the process for the Committee' report to be presented. The R&A Committee report was previously distributed to all members., He is glad to see and hear about more Branches returning to normal operations and Provincial Conventions being planned.

5. CORRESPONDENCES

Nothing to report

6. ADMINISTRATION

The coordinator mentioned that starting in May, tracking sheet for Award submissions will be emailed to all members only at the beginning of Committee meeting week in order to make sure every member has the same up to date list of submissions that will be review for that month.

7. PREVIOUS MINUTES

The minutes of the last meeting held on March 31st, 2022, were reviewed.

MOTION: It was moved that the minutes of the committee meeting, March 31st, 2022, be adopted as written.

CARRIED

8. RAP MANUAL CHANGES

The Chair, on an information basis, spoke on a printing error that was discovered in the Chaplain Manual. That manual is the responsibility of the DC R&A Committee and will be actioned on in the next round of amendments in the fall.

9. REVIEW OF APPLICATIONS

Command	MSM	MSA	Palm to MSM	Palm to MSA
BC/Yukon	1			1
NS/NU		1		
NB	1			
AB/NWT			1	

10. FUTURE MEETINGS

The next meeting is schedule to be held on May 26th, 2022, 10:00AM EST. The Chair also mentioned that for the summer months (June to August inclusive), only electronic returns of award submissions will be required from all members should there be no monthly meeting. Meetings will only be called during this period if there are issues arising that require resolution sooner than September 2022.

11. NEW or GENERAL BUSINESS

Nil.

15. CLOSING COMMENTS

The Chair reiterated that although IT issues are often seems to creep in, steps will continue to be taken to mitigate any and minimized the impact on the Committee business and appreciate your understanding in this matter.

14. MOTION TO ADJOURNMENT

MOTION: It was moved to adjourn the meeting.

CARRIED

15. CLOSING CEREMONY

The business being concluded; the meeting was adjourned at 11:05 AM.

Blaine Kiley

Blaine Kiley

Committee Chair

Charls Gendron

Committee Secretary