

**DOMINION COMMAND
MINUTES OF THE RITUAL AND AWARDS COMMITTEE
LEGION HOUSE
Via ZOOM Conferencing, March 25th, 2021 at 10:00HRS**

File: 51-2

In Attendance: Ken Sorrenti – Chairman
Blaine Kiley – Vice Chairman
John Cher – Member
Mary Ann Latimer – Member
Rich Jones – Assistant Coordinator
Charls Gendron – Coordinator

Absent: Joel Van Snick – Member

1. OPENING RITUAL

The meeting commenced at 10:06hrs and the opening ritual was observed.

2. APPROVAL OF AGENDA

MOTION: It was moved that the agenda of the committee meeting be adopted.

CARRIED

3. MOTION TO DEVIATE

MOTION: It was moved to deviate from the agenda if so required.

CARRIED

4. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed the committee members for this 3rd zoom meeting of the year on a glorious early spring day in Ottawa.

5. CORRESPONDENCE

The Chairman and the Secretary advised the committee members that all correspondence received to date has been actioned as required.

6. ADMINISTRATION

Nothing to report.

7. PREVIOUS MINUTES

The minutes of the last meeting held on February 25th, 2021 were reviewed.

MOTION: It was moved that the minutes of the committee meeting, February 25th, 2021 be adopted as written.

CARRIED

8. INFORMAL LEGION DRESS

Following an email exchange between the Chairman and the National Executive Director on the subject, a proposed modification to our Ritual and Award Manual was emailed to all members before this meeting, for discussions.

The amendment affecting Section 101 on what can/cannot be worn with Legion Informal Dress was approved in kind and will be published after translation.

Action: Committee Coordinator

9. APPLICATION PROCESS

An updated submission process for major award was promulgated in the Ritual and Awards Manual but the Committee is still being provided with submissions that are not complete or do not follow this process. An email explaining the updates and where to find them on the RCL Website Resources portal will be sent to all provincial Command Ritual and Award Coordinator for ease of process and confirmation with all their respective Command Branches Representatives.

The message will also be part of the next Legion Dispatch mailing list and a Zoom meeting with all Provincial Command R&A Chairman will be schedule soon to confirm that process and reiterate the submission requirements.

The Committee also approved the development of an electronic submission process that will help in providing all approving authority levels of this program with ease and timely access to all the information while alleviating the possibility of missing documents.

Action: Committee Assistant Coordinator

Chairman

10. D.E.C. APRIL MEETING

The Chairman confirmed that the Committee's Report has already been sent.

11. CONVENTION REPORT

The Chairman previously emailed the draft copy to all members for their inputs. The final version will be officially filing later this week.

12. REVIEW OF APPLICATIONS

The committee reviewed the following Honours and Awards Applications.

RECEIVED FROM	MSM	MSA	PALM LEAF
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B.C./YUKON			
ALBERTA-NWT	1		
SASK.			
MAN. & N.W ONT.			1
ONT.			
QUE.			
N.B.			
N.S./NUNAVUT			
P.E.I.			
NFLD. -LAB.			
US / EUROPE			
DC			

ACTION: Assistant Secretary

12. FUTURE MEETINGS

The next ZOOM teleconferencing meeting of the Committee will take place on 29th April 2021 following the D.E.C. meeting.

13. NEW OR GENERAL BUSINESS

The Chairman stated that the final decision by D.E.C. regarding the August Convention will be taken next week, prior to the April meeting date.

14. CLOSING REMARKS

The Chairman concluded the meeting by thanking the Committee Members.

15. MOTION TO ADJOURNMENT

MOTION: It was moved to adjourn the meeting.

CARRIED

16. CLOSING CEREMONY

The business being concluded; the meeting was adjourned at 10h50.



Committee Chairman

Committee Secretary