

**DOMINION COMMAND
MINUTES OF THE RITUAL AND AWARDS COMMITTEE
LEGION HOUSE
November 15th, 2018 at 10:00HRS**

File: 51-2

In Attendance: Ken Sorrenti – Chairman
Blaine Kiley – Vice Chairman
Mary Ann Latimer – Member
John Cher – Member
Joel Van Snick – Member
Denis Hotte – Secretary
Charls Gendron – Assistant Secretary

Absent: Paul “Smokie” LeBlanc – Member

1. OPENING RITUAL

The meeting commenced at 10:00hrs and the opening ritual was observed.

2. APPROVAL OF AGENDA

MOTION: It was moved that the agenda of the committee meeting be adopted.

CARRIED

3. MOTION TO DEVIATE

MOTION: It was moved to deviate from the agenda if so required.

CARRIED

4. CHAIRMAN’S OPENING REMARKS

The Chairman welcomed the committee members and provided comments regarding future electronic correspondence. He mentioned that in order to prevent any misperception, all emails are to be transmitted to the Chairman for action.

5. CORRESPONDENCE

The Chairman and the Secretary advised the committee members that all correspondence received to date has been actioned as required.

6. ADMINISTRATION

Nothing to report.

7. PREVIOUS MINUTES

The minutes of the meeting held on September 27th, 2018 were reviewed.

MOTION: It was moved that the minutes of the committee meeting, September 27th, 2018 be adopted as written.

CARRIED

8. R.A.P. MANUAL REVIEW

The Chairman and the Committee members conducted the Ritual, awards and Protocol manual review. Committee members provided their individual reviews and changes were logged for action. A future meeting will be required to complete the manual review.

Action: Secretary

9. REVIEW OF APPLICATIONS

The committee reviewed three Honours and Awards Applications.

RECEIVED FROM	MSM	MSA	PALM LEAF
B.C./YUKON	1		
ALBERTA-NWT			
SASK.			
MAN. & N.W ONT.	2		
ONT.			
QUE.			
N.B.			
N.S./NUNAVUT			
P.E.I.			
NFLD.-LAB.			
US / EUROPE			
DC			

ACTION: Assistant Secretary

10. FUTURE MEETINGS

The next meeting of the Committee is scheduled as follow:

- 10:00 hrs, December 13th – Legion House.

11. NEW OR GENERAL BUSINESS

Nothing to report.

12. CLOSING REMARKS

The Chairman concluded the meeting by thanking the Committee Members for their insight and valued input.

13. MOTION TO ADJOURNMENT

MOTION: It was moved to adjourn the meeting.

CARRIED

14. CLOSING CEREMONY

The business being concluded; the meeting was adjourned at 12h07 and the Closing Ritual was observed by Vice-Chairman Blaine Kiley.



Committee Chairman



Committee Secretary